

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Gorman, Skillicorn, Lynam, Selep, Wood, Hall and President Miller.

Also in attendance Village Administrator Bob Skurla, Village Engineer Joe Heinz, Director of Public Works Jim Kelly, Village Attorney Kathleen Field Orr, Finance Director Zaida Torres, Economic Development Director Doug Bergren and Deputy Village Clerk Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda Items only): None

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE": NONE

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Special Board Meeting Minutes Dated April 25, 2016
- B. Motion to Approve the Regular Village Board Meeting Minutes Dated May 16, 2016
- C. Resolution Adding Zaida Torres and Removing Heather Maieritsch as Authorized Signatories on Certain Bank Accounts of the Village of East Dundee, Illinois
- D. Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Amending the Revised Annual Fee Schedule (Building Permit Fees)
- E. Ordinance of the Village of East Dundee, Illinois, Cook and Kane Counties, Illinois, Amending the Regulations Relating to Sidewalk Service Endorsements and Village Right-of-Way Service Endorsements

Items B, C, D and E were requested to be pulled from the consent agenda for discussion.

Motion to approve Consent Agenda item A by Skillicorn/Hall.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Wood, Selep and Hall. Nays – 0. Absent – 0.
Motion carries.

B. Motion to Approve the Regular Village Board Meeting Minutes Dated May 16, 2016

Motion to Approve the Regular Village Board Meeting Minutes Dated May 16, 2016 by Skillicorn/Selep.

Discussion:

Trustee Gorman said there was a recommendation by the Board that there may be a parking restriction on the East side of River Street and that Administrator Skurla would mail a letter to notify the business owners about this. He asked that this be documented in the meeting minutes. He also said that during his report, he did not ask that a description of the lead testing process be put on the Village website but rather a report related to the results of the lead testing be put on the website. The Board was in consensus to approve once these changes are made to the minutes accordingly.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Wood, Selep and Hall. Nays – 0. Absent – 0.
Motion carries.

C. Resolution Adding Zaida Torres and Removing Heather Maieritsch as Authorized Signatories on Certain Bank Accounts of the Village of East Dundee, Illinois

Motion to approve a Resolution Adding Zaida Torres and Removing Heather Maieritsch as Authorized Signatories on Certain Bank Accounts of the Village of East Dundee, Illinois by Skillicorn/Gorman.

Discussion:

Administrator Skurla said there are always two signatures required on a check. He added that when Zaida Torres was hired, the banks were never officially notified that she was a signatory on the accounts. He said this also officially removes Heather Maieritsch as a signatory. He said that the Mayor, Village Administrator, Deputy Administrator and Finance Director were all signatories previously.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Wood, Selep and Hall. Nays – 0. Absent – 0.
Motion carries.

D. Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Amending the Revised Annual Fee Schedule (Building Permit Fees)

Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Amending the Revised Annual Fee Schedule (Building Permit Fees) by Gorman/ Wood.

Discussion:

Trustee Skillicorn said it would be helpful to have the old fees included for comparison. President Miller agreed and said in the future when fees are changed, the old and the new will be included for review.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Wood, Selep and Hall. Nays – 0. Absent – 0.
Motion carries.

E. Ordinance of the Village of East Dundee, Illinois, Cook and Kane Counties, Illinois, Amending the Regulations Relating to Sidewalk Service Endorsements and Village Right-of-Way Service Endorsements

Motion to approve an Ordinance of the Village of East Dundee, Illinois, Cook and Kane Counties, Illinois, Amending the Regulations Relating to Sidewalk Service Endorsements and Village Right-of-Way Service Endorsements by Gorman/ Wood.

Discussion:

Attorney Orr stated that the operation dates between the two endorsements are now the same and had to be amended to update that information.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Wood, Selep and Hall. Nays – 0. Absent – 0.
Motion carries.

OLD BUSINESS: None

NEW BUSINESS:

A. Ordinance of the Village of East Dundee, Illinois, Granting a Rear Yard Variance for the Property at 469 East Main Street

Motion to approve an Ordinance of the Village of East Dundee, Illinois, Granting a Rear Yard Variance for the Property at 469 East Main Street by Skillicorn/Wood.

Discussion:

Brian Kalin from Spring Hill Auto Body presented photos showing where the building addition is proposed to be built. He said plans are for a four bay garage and to remove the shed. He said he has architects working on drawings connecting the roofline of the addition. He said it will either be a flat top roof or it will tie in with a remodeled office if funds allow. Trustee Gorman asked if there were any public comments on this item at the Planning and Zoning meeting. Deputy Clerk Holt advised that the neighbors located directly behind the business currently have $\frac{3}{4}$ of their rear property butting up to the building and the expansion would then have their rear property butting up one hundred percent to the building. Mr. Kalin added that there are trees planted along the entire lot line and he is willing to plant more if the resident so wishes. He said that the new building addition size is 66 feet by 35 feet. Deputy Clerk Holt advised that the Planning and Zoning Commission voted in favor for the variance by a vote of 5 ayes and 2 nays. Trustee Gorman advised that he did go view the property and there were quite a few trees blocking the building. He said he does not believe that the addition will impact property values any more significantly than already having the building there. He said his only concern would be if the building would be made significantly higher during reroofing.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Wood, Selep and Hall. Nays – 0. Absent – 0.
Motion carries.

B. Resolution of the Village of East Dundee, Illinois Approving an Extension to the Contract With Flood Brothers for Residential Refuse, Recycling and Yard Waste Collection Services

Motion to approve a Resolution of the Village of East Dundee, Illinois Approving an Extension to the Contract with Flood Brothers for Residential Refuse, Recycling and Yard Waste Collection Services by Skillicorn/Wood.

Discussion:

Trustee Gorman asked if the five year contract had any rights of cancellation. He said his concern is being locked into a five year contract without an ability to manage customer service. President Miller suggested this item be laid over until the next meeting so that the contract can be reviewed for a cancellation clause relating to non performance.

Administrator Skurla advised that he would also like New Business item C (**Motion to Adopt CMAP Home Study**) laid over as well until next week's Committee of the Whole Meeting.

Motion to table New Business Items B and C by Skillicorn/Wood.
Motion carries by unanimous consent.

FINANCIAL REPORTS:

- A. Warrants List #1 \$152,883.28
- B. Warrants List #2 \$8,551.02
- C. Warrants List #3 \$542,379.23
- D. Warrants List #4 \$109,654.38
- E. Warrants List #5 \$45,578.12

The warrants lists were noted to the Village Board.

Reports: VILLAGE TRUSTEES

Gorman: None

Lynam: Advised that there is a gross maximum weight limit of 73,000 pounds on Barrington Avenue. He asked if trucks have full loads and go over the weight limit, could this limit the Village's ability to get future grant funding. Administrator Skurla asked if 80,000 pounds is the correct weight limit for full truck loads. Joe Heinz said he would need to review the design. He said that FAU routes are based on traffic flow and truck types.

Selep: Thanked Public Works for all their recent work on the Depot grounds.

Wood: Reported that she and Trustee Hall had a nice time representing at the Memorial Day parade. She asked Jim Kelly about the status of two homes on Van Buren Street. Kelly advised that he has an inspection at 2 Van Buren tomorrow and that the homeowner of 4 Van Buren has been to an

Administration Adjudication hearing resulting in a fine. He said the homeowner is currently working on the issues and has removed the tenants from both properties.

She also asked for a status on the Anvil Club gravel parking lot. Kelly replied that he has not received any plans yet. President Miller said he has been having discussions with Mr. Roeser on the future of that parking lot on whether it will be paved or turned green. He said he has no official response at this time.

Trustee Wood also asked for a status on the 110 N. River street. Kelly responded that the hole at the site is being filled but they have no plans nor do they have zoning approval to use the property for parking.

Trustee Wood asked if the Village ordinance can mandate the owners of these vacant lots to make them look presentable. Attorney Orr said one bit that is enforceable is that Village parking lots are always required to be paved and businesses require a certain number of parking spaces. She confirmed that this

would apply to the Anvil Club parking lot. Wood suggested that there be enforcement for this lot using this ordinance and suggested that a timeframe be implemented as well. President Miller said one of the problems with this is that it has not been enforced for so many years, since the 1990s. He said he will

work with the property owners on this. Trustee Skillicorn requested this be discussed further at the Committee of the Whole meeting next week to show there is a movement of the Board on this issue.

Wood asked about the status of the restructuring of village debt. Finance Director Torres responded that they had the Moody rating last week and it looks good. She said she and Skurla have a meeting on Wednesday to look at the rating review. She said things are looking promising.

Skillicorn: None

Hall: Advised that he received an email from a resident that owns a barking dog that is upsetting her neighbor and he is not sure how to respond to her. President Miller asked him to send him the resident's information and he will get in touch with her.

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: Miller advised that the first Motor Monday is happening right now.

Village Administrator: Skurla advised that at next week's Committee of the Whole Meeting, he would like to discuss his recommendations for the Deputy Administrator, Clerk and Deputy Clerk positions. He said the position for Deputy Administrator technically does not exist at this time so he is having legislation drafted to create that position.

He reported that J.D. Byrider will be doing their refinancing. He said there is a proposal for them that will save them a significant amount of money and provide a much quicker pay off period.

He mentioned that the 525 and 611 E. Main street properties have been listed. He said the athletic field property has a suggested offer to be purchased by Jim Bergman and will be up for discussion at next week's meeting.

Village Attorney: None

Village Engineer: None

Police Chief: N/A

Public Works Director/Building Official: Kelly reported that he received a timeline for the 311 Barrington Avenue project today. He said he has not yet had a chance to look it over but it does include a construction timeline and all the anticipated processes. He said it appears to begin in the next couple of weeks.

Finance Director: None

Promotion & Marketing Manager: N/A

Special Events Manager: N/A

Economic Development Consultant: Bergren distributed the 2010 Dundee Crossings Redevelopment Plan that relates to the 611 E. Main Street athletic field property that Jim Bergman is interested in developing as a mid rise housing project. He also distributed a 2006 Redevelopment Project Plan and Eligibility Report by Vandewalle and Associates.

Bergman also distributed a map showing each of the residential façade grant applicant's locations in town. He said only two of the 2015 recipients have been reimbursed to date so far for a total of \$9,225. He said most of the applicants are still in the process of getting bids or waiting for the work to begin. President Miller requested that the applicant's information be entered into a spreadsheet and include dates, dollars and process status.

Finance Director Torres asked when revenues are done on a budget year, revenues do not roll over and instead go in to a reserve if unused. She recommended that if 2015 façade grant reimbursements are still pending, there needs to be a request to her to carry over the revenues into the new fiscal year so that the 2015 applicants can still be paid. She asked for direction on how any 2015 arrears should be handled at this time. Administrator Skurla replied that he, Doug Bergren and Zaida will meet tomorrow to put together a proposal for the Board. Trustee Gorman requested that an expiration date for project completion also be added to the spreadsheet that President Miller has requested.

PUBLIC COMMENT (Items not on the Agenda):

Lorice Amlin, 114 Barrington Avenue, East Dundee

Mrs. Amlin thanked the Board for all of the work they do. She said she will probably not participate in the façade grant program because she doesn't have work to be done but she said there is a lot of value to the program. She said in addition to making properties look good, the program sends a message on what the Village is willing to do to help the residents.

EXECUTIVE SESSION: No

Motion to adjourn the Regular Village Board Meeting at 7:07 p.m. by Wood/Skillicorn. Motion carries by unanimous vote.

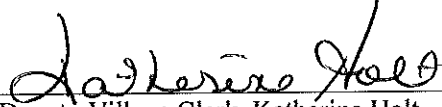
Respectfully submitted,

Katherine Holt

By:


Village President, Lael Miller

Attest:


Deputy Village Clerk, Katherine Holt