

Village of East Dundee  
PRESIDENT AND BOARD OF TRUSTEES  
Committee of the Whole  
Monday, June 13, 2016  
06:00 PM

Call to Order

Roll Call

Public Comment: Agenda items only - Please keep comments to 5 minutes or less

Old Business

New Business

A. Review of Land Plans that Overlay the Routes 72 and 25 Intersection

B. Request for Four Way Stop Signs at Van Buren and Johnson Streets

[C. Parking Spaces - Van's Custard](#)

[D. Downtown Restricted Parking Recommendation](#)

E. Request to Allow Overnight Parking in S. Van Buren Parking Lane (Skillicorn)

F. Request to add "Do Not Block Intersection" Sign at Route 72 & Linden Street (Lynam)

G. "No Turn on Red" at Route 72 & Van Buren (Skillicorn)

[H. Anvil Club Parking Lot](#)

[I. Blackboard Connect CTY](#)

Executive Session

Recess to Executive Session Executive Session, closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2, (2) (21), Discussion of Minutes, (C) (6), Pending Litigation, 2 (C) (1), Personnel and 2 (C) (5) Acquisition of Property.

A. Personnel

Public Comment - Please keep comments to 5 minutes or less

Adjournment

From: Terry Mee/EDundee  
To: rskurla@eastdundee.net  
Date: 05/31/2016 02:06 PM  
Subject: Fw: Parking Spaces - Van's Custard

Bob -

Here is Joe's response to my inquiry, and I can state that there is very little, if any, sidewalk area available, when a vehicle uses those spaces in front of Van's. I have not received a response from Jim Kelly. It's still unsafe to allow vehicular parking in those spaces. I again witnessed an incident, last week, in which a vehicle that had been parked in one of those spaces, backed out onto Rt. 72 rather abruptly, causing E/B Rt. 72 traffic to come to a stop to allow that vehicle to continue its backing maneuver, while the Rt. 72 at River traffic signal was in a green condition for Rt. 72 traffic.

Terry A. Mee, Chief of Police  
East Dundee Police Department  
115 E. Third St.  
East Dundee, IL 60118  
Office Phone: 847-428-4292  
Fax Number: 847-586-5632  
[www.eastdundee.net](http://www.eastdundee.net)

----- Forwarded by Terry Mee/EDundee on 05/31/2016 02:00 PM -----

From: "Joseph Heinz" <jheinz@glheinzinc.com>  
To: "Terry Mee" <tme@eastdundee.net>, "Jim Kelly" <JKelly@eastdundee.net>  
Cc: <rskurla@eastdundee.net>  
Date: 05/31/2016 01:57 PM  
Subject: RE: Parking Spaces - Van's Custard

Terry,

The required size of a perpendicular parking space in the village is 9' by 18'. The parking stall depth should be such to allow a 36" minimum sidewalk width for pedestrian crossing.

Any type of parking spaces adjacent to arterial roadways is discouraged for traffic capacity and safety reasons. The parking stalls here are located along Main Street and would be under IDOT jurisdiction. The most compelling reason to request removal of the stalls would be historical crash data showing that there has been a continued issue with the parking stalls at this location.

Please let me know if you have any questions.

Regards,

Joseph D. Heinz, P.E., P.L.S.

**Gerald L. Heinz & Associates, Inc.**  
Consulting Engineers & Land Surveyors

206 North River Street  
East Dundee, Illinois 60118  
Phone: 847.426.4535  
Fax: 847.426.4584

**From:** Terry Mee [<mailto:tmee@eastdundee.net>]  
**Sent:** Monday, May 23, 2016 5:22 PM  
**To:** Jim Kelly <JKelly@eastdundee.net>; Joseph Heinz <jheinz@glheinzinc.com>  
**Cc:** rskurla@eastdundee.net  
**Subject:** Fw: Parking Spaces - Van's Custard

The issue of the use of those spaces has again been addressed with me by Van's as unsafe, etc. It was addressed by the V.B. in September, 2013, and the V.B. elected to not prohibit the use of those spaces at that time. I would appreciate it if you would take a look at it from your Building & Code and Engineer perspectives to determine if there are any legal and/or regulatory issues that would require that such use should be prohibited.

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----- Forwarded by Terry Mee/EDundee on 05/23/2016 05:14 PM -----

From: Terry Mee/EDundee  
To: Robert Skurla/EDundee@WDundee  
Date: 06/12/2013 03:55 PM  
Subject: Parking Spaces - Van's Custard

Bob -

After inspecting and utilizing those parking spaces, observing the traffic flow, and speaking with the Van's Custard personnel, I would recommend that parking be prohibited in some manner in those spaces. Generally, any vehicles parking in those spaces will be partially or fully obstructing the public sidewalk at that location. Additionally, and as importantly, head-in autos desiring to re-enter Rt. 72/Main St. from those spaces must back out onto Rt. 72/Main St. from sight-obstructed parking spaces. Any autos backing into those spaces from the roadway would have been required to stop and then back in from the roadway.

Neither of those maneuvers can be done reasonably safely most of the time during business hours, due to the volume of traffic at that location. Consequently, I would make the above-noted recommendation.

Terry A. Mee, Chief of Police  
East Dundee Police Department  
120 Barrington Ave.  
East Dundee, IL 60118  
Office Phone: 847-428-4292  
Fax Number: 847-426-2956  
[www.eastdundee.net](http://www.eastdundee.net)



## East Dundee Police Department

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Terry A. Mee, Chief of Police

120 Barrington Avenue  
East Dundee, IL 60118  
847-428-4034  
Fax 847-426-2956  
[www.eastdundee.net](http://www.eastdundee.net)

TO: Robert Skurla, Village Administrator

FROM: Terry A. Mee, Chief of Police

DATE: May 2, 2016

SUBJECT: Restricted Parking Recommendation – River St. & Barrington Ave.

In conjunction with your desire to restrict the parking on sections of Barrington Ave. and River St., and cause bicyclists, who park autos on a long-term basis in those areas and utilize the bike path from East Dundee starting and ending points, to park elsewhere (particularly, one of the public lots), I offer the following parking time zone recommendations:

- Barrington Ave., River St. to Van Buren St. (south side) – Two Hour Parking, 8AM-5PM, April 1 through November 1.
- River St., Barrington Ave. to Main St. (both sides) – Two Hour Parking, 8AM-5PM, April 1 through November 1.

The signage on those roadway areas can reflect that restriction; and additional accompanying signage on the same sign posts could identify the alternate/recommended parking lots for use.

Date: June 10, 2016

To: Village of East Dundee

From: Robert & Lidia Reinhardt (Building & Business owners)  
Expressions Hair Salon  
318 N. River Street, Dundee, Illinois

RE: Parking time limit on east side of River street, by the Depot

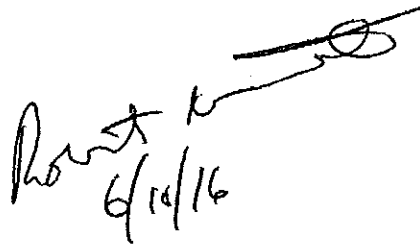
To whom it may concern;

We here by agree to the 2-3 hour proposed time limit for parking on the east side of River Street, adjacent to the depot building and down. We as business owners feel this parking time limit should have been instituted long ago, as the businesses suffer due to the high volume traffic of bike path parkers. We cannot attend the Monday meeting, please use this as our input to this matter.

Sincerely,

Robert & Lidia Reinhardt  
Building & Business owners – Expressions Hair Salon

847-921-9397  
224-688-0333

  
Robert  
6/10/16

## 57.101 PARKING LOT IMPROVEMENTS.

(A) General. All private parking lots to be constructed within the village shall be designed according to the following requirements. All improvements shall be governed by Sections 200, 400, 600, applicable portions of this section, the State Standard Specifications for Road and Bridge Construction, and the ordinances of the village.

(B) Parking lot entrances. Entrances to parking lots primarily intended for passenger cars across public street or alley right-of-ways shall not exceed 24 feet in width at the property line. Where entrances are proposed near the intersection of public streets or alleys, the centerline of the entrance to the parking lot shall be a minimum of 70 feet from the point of intersection of the centerlines of the streets or alleys measured along the centerline of the street providing access to the parking lot.

(C) Geometric space and area requirements.

(1) Off-street parking spaces shall be at least nine feet wide and 18 feet in length for a 90 degree parking angle. Aisles between 90 degree parking spaces, whether single-loaded or double-loaded parking to the sides(s), shall be a minimum of 24 feet in width.

(2) Where angle parking is desired, spacing dimensions of the parking stalls and aisles shall be in accordance with the large car design standards as set forth in "The Dimensions of Parking", Third Edition as adopted under the joint effort of the Urban Land Institute (ULI) and the National Parking Association or subsequent editions thereto. When covered or enclosed, such parking spaces shall have a vertical clearance of at least seven feet six inches.

(3) Parking lots shall meet all requirements of the village's zoning ordinances. The impervious area ratio of the parking lot including access driveways shall not exceed 0.85 or 85% coverage of the area contained within the extreme limits of the curb lines which border the parking area. Pervious island areas or gaps shall be provided at intervals of 90 feet (ten parking stalls) or less to accommodate landscaping and lighting for the parking lot. No credit shall be allowed due to parking restrictions in front and side yards adjoining streets as established in the Zoning Ordinance, [Chapter 157](#) of the Village Code.

(4) Refer to § [157.149](#) of the Village Code for screening and landscaping of parking lots.

(D) Pavement design. Parking lot pavements shall be designed as set forth in §§ [57.050](#) and [57.051](#). The minimum structural number (Dt) of the pavement design for the stall area and lightly traveled aisles of parking lots shall be 2.25 and for the main circulation aisles and entrance shall be 2.75. In commercial and industrial parking lots which will be subjected to single and multi-unit truck traffic, a pavement having a minimum (Dt) of 3.25 shall be provided.

(E) Minimum pavement thickness requirements for parking lots.

(1) For flexible-type pavements, a minimum of eight inches compacted of crushed gravel (IDOT Gradation CA-6) and a minimum of three inches compacted of bituminous concrete, placed in two equal lifts is required for stall areas and lightly traveled aisles. Twelve inches minimum of compacted crushed gravel (IDOT Gradation CA-6) and three inches compacted of bituminous concrete, placed in two equal lifts is required for the main circulation aisles and entrances. Other pavement designs which meet the structural number requirements will be considered, subject to the Village Engineer's review and approval.

(2) For rigid pavements no less than six inches of Portland cement concrete is acceptable. Jointing and reinforcement of concrete pavements shall meet with the Village Engineer's approval.

(3) Prior to the installation of the parking lot base coarse materials, the parking lot subgrade shall be compacted to a minimum of 95% Standard Proctor Density. In addition, the subgrade shall be proof rolled and inspected by the developer's engineer prior to the installation of the base course materials. The village reserves the right to witness this test and approve the placing of the base course materials.

(F) Curb and gutter. Portland cement concrete barrier curbs (Type B) or combination concrete curb and gutter (Type B-6.12) shall be required around the entire border of all paved areas and accessways within parking lots. The design of the curb and gutter improvements must conform to the State Standard Specifications for Road and Bridge Construction and village standard details for these items.

(G) Drainage.

(1) All parking lots having more than six parking spaces must be provided with a drainage system to prevent surface water runoff from the parking lot to discharge uncontrolled onto adjacent properties or onto public right-of-ways. An on-site storm sewer system including storm water detention is required. Prior to the

connection of the on-site storm sewer system to the receiving sewer, a catch basin shall be provided to catch residue, silt, or foreign materials prior to entering the receiving system.

(2) The minimum gradient of a parking lot to insure positive drainage shall be 1.0%. The maximum parking lot surface gradient shall not exceed 6.0%.

(3) The engineering plans for all parking lot designs shall include and clearly define all pavement swales and shall be identified with drainage flow arrows and the gradients along said swales. If concrete swales for drainage within parking lots are provided, the minimum gradient can be reduced to 0.5%.

(4) Storm water detention is required for all developments including parking facilities within the village. The maximum depth of ponding on parking lots shall not exceed six inches. In addition, storm water detention can be provided in underground conduits or grass detention areas within or immediately adjacent to the parking lot. The design of detention facilities within parking lots shall conform to the requirements as set forth in the Kane County Stormwater Ordinance which has been adopted by the village.

#### § 157.147 ACCESS.

(A) Each required off-street parking space shall open directly upon an aisle or a driveway of the width and design as to provide safe and efficient means of vehicular access to the parking space.

(B) (1) All off-street parking facilities shall be provided with appropriate means of vehicular access to a street an alley or driveway in a manner which will least interfere with traffic movements.

(2) A parking area containing four or more parking spaces shall have vehicular access to it over a street, alley or driveway, containing all-weather, hard-surfaced pavement and the location and route of access to a parking area shall be identified. No driveway across public property shall have a width exceeding 24 feet, exclusive of curb returns.

#### § 158.04 LANDSCAPE REQUIREMENTS.

The following shall establish standards for the landscape improvements required to be installed as part of the development of new buildings, structures and uses of land governed by this chapter:

(A) General landscape standards. Every development shall provide sufficient landscaping so that:

(1) Neighboring properties are shielded from the negative air pollution, dust, debris, artificial light, noise and visual influence of that development;

(2) The development is shielded from the negative impacts of adjacent uses.

(3) The appearance and desirability of the development contributes to the overall attractiveness and economic health of the village.



## Blackboard Connect (Connect CTY)

**Katherine Holt** to: Robert Skurla

Cc: Cathy Domagalski, Erin Weingart

06/08/2016 12:25 PM

At this coming Monday's COTW meeting, the Board will discuss whether or not to continue with this service (Broadcast system, reverse 911). If we decide to keep the service, we must migrate to their new platform before the end of this month.

Here are some things to know:

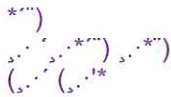
- Both Voice Mail messages and Text Messages can be sent out as part of our current contract
- Different groups can be created - ED Businesses, ED Residents, Non-Residents, etc.
- Our current contact list has 1,348 recipients, many of which we assume are outdated. If we were to erase the list & replace it with our current water billing list, there would be 1,493 recipients.
- Our current contract bills for 1,300 recipients at \$2.50 each (\$3,250.00). If it is replaced with the new list of 1,493, the contract will increase slightly. I am waiting to hear back from our blackboard rep on the exact cost. Beyond this base contract cost, any NEW recipients added would be at a cost of \$1.91 each.
- The last time a CTY message was sent out was on 1/6/14 regarding a postponed garbage day. Reports on outgoing messages are only retained for 14 months. Reports will indicate:
  - Number of messages sent
  - Number of recipients reached
  - Percentage of bad numbers
  - Number of successful deliveries

So when collecting contact data at Village events, via our website, via the newsletter or at our main desk or the Depot, we would need to ask the recipient if they would like to receive voice mail notifications to their home landline phone OR receive text messages to their cell phone.

Erin & Cathy can be added as administrators and create and manage the specific group(s) they would like to send information to.

Let me know if you have any questions that I can get answers for before Monday's meeting.

Thanks!



Katherine Holt

*Deputy Village Clerk/Administrative Assistant*

Village of East Dundee

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**Fw: Blackboard Connect Delivery Results: Garbage Pickup Moved to Thursday 1/6/2014 6:00:00 PM (CT)**

**Robert Skurla** to: Katherine Holt

06/10/2016 09:08 AM

K,

This was the report on the last Blackboard Connect message that went out on January 6, 2014.

Robert J. Skurla  
Village Administrator  
120 Barrington Ave.  
Village of East Dundee , IL 60118  
847-426-2822 Ext 6120  
847-815-0472 Cell

rskurla@eastdundee.net

----- Forwarded by Robert Skurla/EDundee on 06/10/2016 09:07 AM -----

From: connectsupport@blackboard.com  
To: RSkurla@eastdundee.net  
Date: 01/06/2014 06:15 PM  
Subject: Blackboard Connect Delivery Results: Garbage Pickup Moved to Thursday 1/6/2014 6:00:00 PM (CT)

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This message has been sent! Here is a summary of the delivery results. [Click here](#) to view more information online.

**Delivery Summary**

Title	Garbage Pickup Moved to Thursday
Message Type	Outreach
Site	VILLAGE OF EAST DUNDEE
Scheduled By	Lael Miller
Send Time	01/06/2014 06:00 PM (CT)
Voice Completed	01/06/2014 06:08 PM (CT)
Text Completed	01/06/2014 06:09 PM (CT)
Email Completed	01/06/2014 06:01 PM (CT)
Selected Contacts	1676
	Successfully reached 1255 (75%)
Languages	English*

**Device Deliveries**

73%(1159)



1587

95%(52)



55

100%(203)



203

### Detailed Delivery Results

#### Voice ([listen](#))

Successful Deliveries	73% (1159)
Live Delivery	780
Answering Machine	379
Unsuccessful Deliveries	27% (428)
Busy	7
No Answer	91
Undeliverable	254
Fax/Modem	38
Bad Phone Number	38

#### Email

Due to the sub-zero temperatures, garbage pickup will be postponed until Thursday this week. Thank you, Lael Miller Village President East Dundee

E-mailed 100% (203)

#### SMS

Due to the sub-zero temperatures, garbage pickup will be postponed until Thursday this week. Thank you, Lael Miller Village President East Dundee

Text Email Sent	18% (10)
Sent to Carrier	13% (7)
Delivery Confirmed	64% (35)
Text Opted-Out	2% (1)
Text Pending Opt-In	2% (1)
Invalid Text Phone	2% (1)

For support, please call (866) 360-2155 or email [connectsupport@blackboard.com](mailto:connectsupport@blackboard.com)

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