

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

**ROLL CALL:**

Trustees Lynam, Gorman, Skillicorn, Wood, Selep and President Miller. Trustee Ruffulo was absent.

Motion to allow Trustee Wood to participate via telephone by Lynam/Selep.

Roll: Ayes – 5 – Trustees Lynam, Gorman, Skillicorn, Selep and President Miller. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

Also in attendance Village Administrator Bob Skurla, Village Engineer Joe Heinz, Public Works Director Jim Kelly, Village Attorney Kathleen Field Orr, Deputy Village Administrator/Village Clerk Heather Maieritsch and Deputy Village Clerk/Administrative Asst. Katherine Holt.

**PLEDGE OF ALLEGIANCE:** Recited

**PUBLIC COMMENT (Agenda Items only):** None

**CONSENT AGENDA-CONSIDERATION OF AN “OMNIBUS VOTE”:**

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an “Omnibus Vote”. The “Omnibus Vote” shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated November 17, 2014**
- B. Motion to Approve the Regular Village Board Meeting Minutes Dated December 1, 2014**
- C. Motion to Approve the Committee of the Whole Meeting Minutes Dated December 8, 2014**
- D. Motion to Approve the Special Board Meeting Minutes Dated December 8, 2014**
- E. Resolution Establishing the Regular Meeting Dates and Committee of the Whole Meeting Dates for the Board of Trustees and Establishing the Planning and Zoning and the Historic Commission Meeting Dates for the Village of East Dundee For the Calendar Year 2015**

Motion to approve the consent agenda by Gorman/Selep.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Skillicorn, Selep and Wood. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- A. Temporary Signage for Cancer Fundraiser at Diamond Jim’s on January 11, 2015**

Motion to approve Temporary Signage for Cancer Fundraiser at Diamond Jim’s on January 11, 2015 by Skillicorn/Selep.

**Discussion:**

Administrators Skurla advised that this item was on a December meeting agenda that ended up being cancelled. Therefore, due to timing of the event, the temporary signage was given administrative approval to be put up immediately. He said the item appears on the agenda tonight for formal approval.

Roll: Ayes – 5 – Trustees Lynam, Gorman, Selep, Skillicorn and Wood. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

**B. Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to approve the 140,000 Gallon Standpipe Replacement Professional Services Letter Agreement with Trotter and Associates, Inc.**

Motion to approve a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to approve the 140,000 Gallon Standpipe Replacement Professional Services Letter Agreement with Trotter and Associates, Inc. by Lynam/Skillicorn.

**Discussion:**

Public Works Director Jim Kelly said the approximately 100 year old standpipe equipment needs to be replaced. He said that Trotter and Associates was selected as the best candidate. Trotter has the entire water system's information already documented for the Village after doing the recent water and sewer facility study. Administrator Skurla said that the Trotter contract is to design the removal, replacement and installation of a replacement standpipe. Trotter will also help prepare the bid specs. He said an engineering assessment and plan must be done at this time so that an exact cost can be determined and worked into next year's budget. Kelly advised that the estimated cost of the standpipe replacement and engineering design is \$557,000. Village Attorney Orr said that the contract includes an addendum and engineer liability insurance. She also mentioned that the terms of the contract include a "not to exceed" clause.

Roll: Ayes – 5 – Trustees Lynam, Gorman, Selep, Skillicorn and Wood. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

**C. Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to approve an Order for Professional Services between the Village of East Dundee and Fehr Graham**

Motion to approve a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to approve an Order for Professional Services between the Village of East Dundee and Fehr Graham by Lynam/Skillicorn.

**Discussion:**

Administrator Skurla said the professional services by Fehr Graham are to prepare specifications to paint the water tower as well as a number of structural upgrades that must be performed to the tower in order to meet OSHA & AWWA standards. Trustee Gorman requested that this bid be created with a "not to exceed" clause since it currently does not include one. He also asked that a rate table be included. Administrator Skurla said that he will ask Fehr Graham to include the clause and rate table.

Motion to amend the motion to approve a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to approve an Order for Professional Services between the Village of East Dundee and Fehr Graham to include a "not to exceed" clause and rate schedule by Lynam/Skillicorn.

Roll: Ayes – 5 – Trustees Lynam, Gorman, Selep, Skillicorn and Wood. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

**D. Motion to approve an Ordinance Authorizing Abatement of the Tax Levy for General Obligation Bond 2012A, General Obligation Bond 2012B, and 2012 TIF Revenue Bonds (Route 25 TIF) for the Village of East Dundee, Kane and Cook Counties, Illinois**

Motion to approve an Ordinance Authorizing Abatement of the Tax Levy for General Obligation Bond 2012A, General Obligation Bond 2012B, and 2012 TIF Revenue Bonds (Route 25 TIF) for the Village of East Dundee, Kane and Cook Counties, Illinois by Gorman/Skillicorn.

Roll: Ayes – 5 – Trustees Lynam, Gorman, Selep, Skillicorn and Wood. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

**E. Motion to award the Downtown Redevelopment Project to Copenhaver Construction, Inc. in the amount of \$1,806,499.15**

Motion to award the Downtown Redevelopment Project to Copenhaver Construction, Inc. in the amount of \$1,806,499.15 by Lynam/Selep.

**Discussion:**

Administrator Skurla advised that late today, he received correspondence that a mistake had been found by Copenhaver with the bid they had submitted for the project. Village Engineer Joe Heinz said that an item was mistakenly estimated for an amount of \$9,000 when it should have been for an amount of \$90,000. President Miller said the Board could approve the bid, strike the item in error and move forward with the remainder of the bid. The item that was estimated in error could then be renegotiated with Copenhaver or sent out for rebid. Heinz said that the project has a June 2015 completion date and includes water main improvements, the Hill Street sanitary sewer lift station replacement, Barrington Avenue and Meier Street improvements, the extension of Hill Street, downtown light pole/fixture replacements, burying power lines and creating paver crosswalks throughout the downtown.

Roll: Ayes – 4 – Trustees Lynam, Selep, Skillicorn and Wood. Nays – 0. Abstain – 1 – Trustee Gorman. Absent – 1 – Trustee Ruffulo. Motion carries.

**F. Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to approve a License Agreement between American Society of Composers, Authors and Publishers and the Village of East Dundee, Illinois**

Motion to approve a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to approve a License Agreement between American Society of Composers, Authors and Publishers and the Village of East Dundee, Illinois by Lynam/Selep.

**Discussion:**

Attorney Orr said that the issue is that all music is copyrighted with ASCAP. She said live musical performance groups must also pay to perform copyrighted music. She said with Dickens in Dundee, there is nothing performed from a published copyrighted play. Trustee Gorman said that he read on the ASCAP website that the person or entity hosting is responsible for the licensing.

Roll: Ayes – 4 – Trustees Gorman, Selep, Wood and President Miller. Nays – 2 – Trustees Lynam and Skillicorn. Absent – 1 – Trustee Ruffulo. Motion carries.

**FINANCIAL REPORTS:**

- A. Warrants List #1 \$350,478.90**
- B. Warrants List #2 \$855,716.73**

The Warrants Lists were noted to the Village Board.

**Reports: VILLAGE TRUSTEES**

**Ruffulo: N/A**

**Gorman: None**

**Lynam: None**

**Selep: None**

**Wood: None**

**Skillicorn:** Said that he recently learned of West Dundee's water barium issue and the concerns of residents. He said he would like to have Jim Kelly and Tim Wilson speak at next week's Committee of the Whole meeting to discuss the plan that is in place in the event this issue arises in East Dundee. He would also like them to provide a deep well update at the meeting.

**Reports: VILLAGE ADMINISTRATOR and STAFF**

**Village Administrator:** Skurla advised that there will be a number of contracts to discuss at the Committee of the Whole meeting next week. He said he will send the contracts out in advance and asked that each Board member read them in advance and call him with any questions they may have.

**Village Attorney: None**

**Village Engineer: None**

**Public Works Director: None**

**Village President:** Said the downtown looked beautiful over the holidays.

**Chief of Police: N/A**

**Economic Development Consultant:** Bergren reported that the Dundee Animal Hospital is interested in participating in the façade grant program.

**Finance Director: N/A**

**Downtown Marketing Director: N/A**

**PUBLIC COMMENT (Items not on the Agenda):**

**Brad Courson, East Dundee Resident**

Mr. Courson thanked the Village President and Board for approving his temporary banner request for the Cancer Awareness Benefit he is hosting at Diamond Jim's on January 11 from noon-6pm. He said Otis Wilson of the Chicago Bears will appear from 3pm-6pm to sign autographs. There will also be several raffles.

**EXECUTIVE SESSION: No**

Motion to adjourn the Regular Village Board Meeting at 7:00 pm by Skillicorn/Gorman.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Selep, Skillicorn, Wood and President Miller. Nays – 0.

Absent – 1 – Trustee Ruffulo.

Respectfully submitted,

Katherine Holt

By: 

Village President, Lael Miller

Attest: 

Deputy Village Clerk, Katherine Holt