

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 pm.

ROLL CALL:

Trustees Lynam, Gorman, Selep, Wood, Skillicorn and President Miller. Trustee Ruffulo was absent.

Also in attendance Village Administrator Bob Skurla, Village Engineer Joe Heinz, Public Works Director Jim Kelly, Village Attorney Kathleen Field Orr, Chief of Police Terry Mee and Deputy Village Clerk/Administrative Asst. Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda Items only): None

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated November 4, 2013**
- B. An Ordinance Reestablishing No Right Turn on Red from Northbound Van Buren Street onto Illinois Route 72**
- C. Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Approving a Lease Agreement for William C. Bartels Park with the Dundee Township Park District**

Trustee Gorman requested that New Business Items E (Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Amending the East Dundee Zoning Ordinance to add Tattooing as a Permitted Use in the M-2 Limited Manufacturing District and as a Special Use in the M-1 Manufacturing District) and G (Ordinance Adding a Stop Intersection - River Haven Drive at Route 25) be added to the Consent Agenda. Trustee Skillicorn requested that Consent Agenda item C be removed for discussion.

Motion to approve Consent Agenda items A and B and new Business items E and G by Gorman/Wood. Roll: Ayes – 5 – Trustees Gorman, Lynam, Wood, Selep and Skillicorn. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

- C. Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Approving a Lease Agreement for William C. Bartels Park with the Dundee Township Park District**

Motion to approve an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Approving a Lease Agreement for William C. Bartels Park with the Dundee Township Park District by Skillicorn/Gorman.

Discussion:

Trustee Skillicorn questioned why the agreement wording "such additional park impact fees" under item nine was not more specific. Attorney Orr replied that since the agreement is for a period of twenty years, a specific amount cannot be projected. Therefore, the way it is currently being worded will not need to be revised if there are any changes in the future.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Skillicorn, Wood and Selep. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

OLD BUSINESS: None

NEW BUSINESS:

A. Real Estate Tax Rebate for C.A.K.E.

Dave Schmidt, Premier Commercial Realty broker and project manager for C.A.K.E. Village, stated that the former Summit School building has been converted into six commercial condo units. He said that The Culture of Africa for Kids Everywhere, also known as the Cake Village, was the first business to occupy the building. The Dundee Township and Assessor's offices had moved in about a week ago. New elevators, HVAC units and gas meters have been installed. Ninety percent of the windows and doors have been replaced. The parking lot and outdoor lighting have been redone. Lande Sanusi, owner of C.A.K.E. Village, is looking to expand her business that currently leases space in the building. She said she chose East Dundee because of the support she was able to get from the Village and because it is a family friendly area that she would like to add her brand to. She plans to open an African inspired children's museum in the downstairs level of the building as well as a banquet hall. The upstairs level of the building is currently a theater and playroom where workshops and classes are offered. She said it will take a while to build a customer base and would like help for the first couple of years. She is in the process of purchasing the downstairs condos at this time. Village Administrator Bob Skurla will work with the assessor to look over the proposed plan to help determine what the tax recapture amount under the TIF would be. He will bring back a complete report with these numbers. Mr. Schmidt advised that Ms. Sanusi has submitted her business plan to the SBA to determine a cash flow analysis. Trustee Gorman said he would like to review figures from the original proposal and the projected final figures of the total project.

B. Audit Presentation

A Sikich Representative presented the report results from the audit for fiscal year ending April 30, 2013. He stated that the Village has received the Certificate of Achievement for Excellence in Financial Reporting for the third consecutive year now. This is a well recognized award in the government industry and represents the highest level of financial reporting the Village can achieve. He reviewed various documents and financial statements with the Board. He stated that the audit went smoothly and everything was received in a timely matter.

C. Downtown Parking

President Miller stated that currently the Village does not allow overnight parking in the downtown area. Many residents have raised the issue of allowing for overnight parking and he would like to know if the parking policy should be changed. Police Chief Mee advised that the current process for downtown overnight parking is to contact QuadCom for permission to do so. He said one option is to lift the 2am to 6am parking ban throughout the Village but keep the snow removal ordinance in place. Another option could be to designate the Village Public Parking lot for overnight parking. He also said that specific streets could be designated to allow for overnight parking. He feels that the current parking ban is not necessary. Trustee Wood had a concern that businesses may not be happy to have parking spots occupied when opening for the day. She would like to consider feedback from the business owners on this issue. Trustee Skillicorn does not want to punish bar patrons for making the responsible choice of leaving their vehicles parked overnight. He suggested restricting overnight parking only in front of the businesses on River Street. Village Administrator Bob Skurla suggested that Downtown Marketing Director Karen Blair speak with the business owners to get their feedback and provide a report at the next meeting.

D. Easement for Access Road Behind New Fire Station

Village Engineer Joe Heinz said the access road is part of the site plan review. The fire station had proposed a rear entrance onto River Haven Court which would run through the Village's lot. Therefore, the Village would be the grantors of the Ingress, Egress and Public Utilities easement since the sewer services runs through that property. Trustee Gorman asked why the Village doesn't just deed this off to the fire district. Bob Skurla replied that it would need to go through another subdivision which would incur an expense and not be feasible. Consensus of the Board is to move forward with granting an easement to the fire district.

E. Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Amending the East Dundee Zoning Ordinance to add Tattooing as a Permitted Use in the M-2 Limited Manufacturing District and as a Special Use in the M-1 Manufacturing District

This item was moved and approved under Consent Agenda

F. Ordinance Authorizing the Execution of the Illinois Municipal League Risk Management Association Normal Contribution Agreement

Motion to approve an Ordinance Authorizing the Execution of the Illinois Municipal League Risk Management Association Normal Contribution Agreement by Skillicorn/Lynam.

Discussion:

Trustee Skillicorn asked if there was a reason why the agreement was slightly higher than it was budgeted for. Bob Skurla replied that when the budget was adopted in March, there was no way to know what the rates were going to be so it goes on the best estimate.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Skillicorn, Wood and Selep. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

G. Ordinance Adding a Stop Intersection - River Haven Drive at Route 25

This item was moved and approved under Consent Agenda

H. Anvil Club Redevelopment Agreement

Bob Skurla handed out a revised letter from Tom Roeser that included his previous requests as well as figures for the last three years on taxable sales and property taxes, the amount of property tax that went into the TIF district and the total dollar amount being requested for renovations. The letter also included the number of East Dundee residents that are currently members of the Anvil Club, which is 37 Families. Tom Roeser said that people walking by the Club on the weekends are enthusiastic about the renovations. He plans to give each East Dundee resident one free guest pass to visit the Club. He said the reasons for the decline in membership were due to the poor condition of the building and the food and service needed improvement. These issues are being addressed and he has already received letters that the food has improved. He feels confident that he can improve the membership rate, which currently stands at 1700 members, to his target of 2,500 members in the next three years. He said that the dues are not expensive and that they subsidize the entertainment events that occur every weekend. His total investment in the building is approximately \$1 million, which includes the \$640,000 he anticipates spending on the renovations. He is asking for a forty percent recapture of his total investment over a three year period minus the \$75,000 received from the façade grant program. Trustee Gorman said that the compelling argument here is that for the "But for" investment, the sales tax would go away. Bob Skurla advised that

this topic will be further discussed at the meeting next week and he will have a redevelopment agreement created.

FINANCIAL REPORTS:

- A. Warrants List Bond Payment \$267,735.46
- B. Warrants List \$457,901.32

The Warrants Lists were noted to the Village Board.

Reports: VILLAGE TRUSTEES

Ruffulo: N/A

Gorman: None

Lynam: None

Selep: None

Wood: Trustee Wood said she and Building Clerk Gail Hess have been working on getting decorations to decorate the Village Hall and the downtown area. She also said that she will be attending the Entertainment Showcase event tomorrow to see entertainers that she may be interested in hiring for next year's events. She also mentioned that discussions should begin on the Paint-A-Thon program in the near future.

Skillicorn: Trustee Skillicorn asked if any residents that have downed branches can use the Village's wood chipper. He also mentioned that the fence located at the previous Spring Hill Ford location have pieces that have fallen down from the recent storm. Public Works Director Jim Kelly replied that we do not have the new wood chipper yet and that the branches in the parkway have been picked up by Public Works. He suggested that resident drag them to the parkway unbundled for pick up. He said in regards to the downed fence, he has been in contact with the installer and there are some issues on how it was originally installed. The contractor and Public Works will be out to look at it in the next couple of days.

Reports: VILLAGE ADMINISTRATOR and STAFF

Village Administrator: Skurla advised that the automobile dealerships in town want to have a Black Friday sale event and they have inquired about implementing the Gas Card Incentive Program again. The dealerships said that the program worked really well last time. He explained that the program ran about four years ago. Anyone who bought a new or used car was given a gas card. New car purchases received a \$100 gas card and used cars sold at \$5000 or more were given a \$50 gas card. The gas cards must be used at an East Dundee gas station. The money paid back to the gas stations is pulled from the Business Development District fund. This topic will be further discussed during next week's meeting.

Village Attorney: None

Village Engineer: Heinz reported that the street program finished paving today. Also, trees were planted on Van Buren Street today. Com Ed cannot relocate the wires between Main Street and Haeger Pottery until next year. The wires are currently not high enough for the new light fixtures. The foundations are installed but the poles cannot go up until Com Ed relocates those wires.

Public Works Director: Kelly advised that several projects are coming to completion at this time so it is a very busy time for Public Works. He said decorations will be put up on Main Street and River Street on Wednesday and Thursday of this week.

Village President: President Miller sends his thoughts out to the victims of the recent tornado. He suggested that donations for the victims should be sent to redcross.org or call 1-800-Redcross.

Chief of Police: Chief Mee reported that the police department has been monitoring the northbound Elgin Avenue morning traffic at Williams Place where the recent three way stop sign was installed and there have been no unreasonable backups or complaints. The police will continue to monitor the traffic at that location for the remainder of this week.

Economic Development Consultant: Bergren reported that the Haeger Mansion has been purchased and will be converted into a Bed & Breakfast. Quail Run has begun their façade renovations as part of the façade program. The new owner of the Taylor Rental building located at 220 Dundee Avenue as well as Leverage Point Media at 111 Water Street will also be proceeding with the façade program. A new grocery convenience store will be occupying within the River Valley Shopping Center. The previous occupant, Discount Grocers, will now occupy space in the Taylor Rental building. He also mentioned that Carpentersville expressed interested in partnering with East Dundee in the Paint-A-Thon Program.

Finance Director: None

Downtown Marketing Director: Blair handed out a flyer that lists all of the activities for Dickens in Dundee on December 6 and 7. One of the new activities this year is a River Street Wonderland Passport. A punch card will be provided to participants and when they visit each business, they receive a punch on their card. Once the card is filled up, they will turn it in as their entry into a raffle. There will also be a professional quartet of carolers that will be at Bandito Barneys at 7pm collecting canned goods for the FISH Pantry. A group sing-a-long contest will be held at 9pm with the winners receiving a spot in the parade the next morning. The gingerbread house decorating contest will be held in East Dundee through Piece-a-Cake Bakery Friday night with judging occurring Saturday. The house decorating contest is open to both East and West Dundee residents, with forms available on www.dickensindundee.org or at both Village Hall locations. The next newsletter is in the works at this time and a draft will be provided to the Board per their request.

PUBLIC PARTICIPATION (Items Not on the Agenda):

Tara Jacobson – 15N615 Elgin Avenue, East Dundee, IL

Ms. Jacobson advised that she emailed Joe Heinz regarding the progress of the Elgin Avenue project. She said she was under the assumption that she would have parking space available in front of her house at the end of the project just as she previously had. Upon project completion, she states that she lost approximately eight feet and that there is no parking space available nor is there a shoulder. She previously had a gravel shoulder and now has a concrete curb. Joe Heinz stated that per the requirements of the federal funding, a curb and gutter were added. He said one solution may be to depress the curb and add gravel back in. Jim Kelly said that he will take a look at it and come up with some ideas.

EXECUTIVE SESSION: Yes

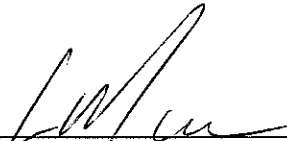
Motion to recess the Regular Village Board Meeting to Executive Session at 8:00 pm closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2, (C) (6), Pending Litigation by Wood/Lynam.

Roll: Ayes – 6 – Trustees Lynam, Gorman, Skillicorn, Wood, Selep and President Miller. Nays – 0.
Absent – 1 – Trustee Ruffulo. Motion carries.

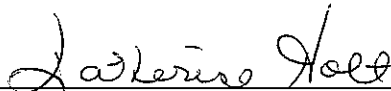
Respectfully submitted,

Katherine Holt

By: _____


Village President, Lael Miller

Attest: _____


Deputy Village Clerk, Katherine Holt