

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Gorman, Skillicorn, Lynam, Selep, Wood and President Miller. Trustee Hall was absent.

Also in attendance Village Administrator Bob Skurla, Deputy Village Administrator Jennifer Johnsen, Chief of Police Terry Mee, Finance Director Zaida Torres, Associate Village Attorney Jim Binninger, Village Engineer Joe Heinz, Director of Public Works Jim Kelly, Economic Development Director Doug Bergren, Special Events Manager Erin Weingart, Promotion & Marketing Manager Cathy Domagalski and Village Clerk Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda Items only):

Tom Roeser, OTTO Engineering – Carpentersville, IL

Mr. Roeser stated that the Village has spent significant money so far on the caboose and continues to make additional investments. He said the property is assessed as vacant land and will be reassessed where taxes will largely increase. He said he has not been supportive of the caboose as he feels it competes with private industry and is an eyesore. He asks the Board to rethink what they plan to do with the caboose and suggests that it be sold.

CONSENT AGENDA-CONSIDERATION OF AN “OMNIBUS VOTE”:

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an “Omnibus Vote”. The “Omnibus Vote” shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated September 6, 2016**
- B. Motion to Approve the Regular Village Board Meeting Minutes Dated October 17, 2016**
- C. Approval of an Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2016 and Ending April 30, 2017 for the Village of East Dundee, Kane and Cook Counties, Illinois**
- D. Approval of a Resolution Establishing the Regular Meeting Dates and Committee of the Whole Meeting Dates for the Board of Trustees and Establishing the Planning and Zoning and the Historic Commission Meeting Dates for the Village of East Dundee For the Calendar Year 2017**

Trustee Skillicorn requested that Item C be removed for discussion.

Motion to Approve Consent Agenda Items A, B and D by Skillicorn/Wood.

Roll: Ayes – 6 – Trustees Gorman, Selep, Skillicorn, Lynam, Wood and President Miller. Nays – 0.

Absent – 1 – Trustee Hall. Motion carries.

- C. Approval of an Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2016 and Ending April 30, 2017 for the Village of East Dundee, Kane and Cook Counties, Illinois**

Motion to approve an Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2016 and Ending April 30, 2017 for the Village of East Dundee, Kane and Cook Counties, Illinois by Skillicorn/Gorman.

Discussion:

Trustee Skillicorn asked Administrator Skurla to explain this item to those in attendance. Skurla advised that this is the fifth year in a row that the Village is keeping its tax levy flat. He said the Village levies on the exact dollar amount that it anticipates the need for of levy eligible expenses. He said that for the first time in eight years, the actual tax rate this year went down. Trustee Gorman added that as the EAV for the community goes up, the tax rate will go down. He said this is the reason the tax rate went down.

Roll: Ayes – 5 – Trustees Gorman, Selep, Skillicorn, Lynam and Wood. Nays – 0. Absent – 1 – Trustee Hall. Motion carries.

OLD BUSINESS:

- A. Approval of a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois Authorizing the Granting of Service Credits Under the Illinois Municipal Retirement Fund for Out-of-State Service**

Discussion:

Skurla advised that he has not received the information he requested yet from the Illinois Municipal Retirement Fund but had left this item on the agenda in case the information arrived this afternoon.

Motion to Table a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois Authorizing the Granting of Service Credits Under the Illinois Municipal Retirement Fund for Out-of-State Service by Gorman/Lynam.

Roll: Ayes – 5 – Trustees Gorman, Selep, Skillicorn, Lynam and Wood. Nays – 0. Absent – 1 – Trustee Hall. Motion carries.

NEW BUSINESS:

- A. Audit Presentation by Brian LeFevre of Sikich**

The representative from Sikich has not yet arrived to the meeting, therefore, President Miller requested that this item be moved to the last order of business.

Motion to move the Audit Presentation by Brian LeFevre of Sikich to the last order of business by Lynam/Wood.

Roll: Ayes – 5 – Trustees Gorman, Selep, Skillicorn, Lynam and Wood. Nays – 0. Absent – 1 – Trustee Hall. Motion carries.

- B. Approval of an Ordinance Repealing the Village of East Dundee's Municipal Gas Utility Tax and Establishing a Municipal Gas Use Tax**

Motion to approve an Ordinance Repealing the Village of East Dundee's Municipal Gas Utility Tax and Establishing a Municipal Gas Use Tax by Lynam/Gorman.

Discussion:

Skurla explained that when gas was deregulated ten to fifteen years ago, the ordinance that the Village had adopted & used did not cover interstate purchase of gas, only intrastate purchase. He said that since that time, the larger users have been buying across state lines. He said this loophole was found during the utility audit by Azavar. The Village is eligible and can collect utility taxes on gas bought across state lines, it just needs to repeal the old ordinance and replace it with this current one.

Trustee Gorman asked how it will be known what the Azavar take will be from this discovery. Finance Director Torres replied that Azavar will provide a report with a breakdown of their findings. She said they receive 40 percent of their findings for 36 months.

Roll: Ayes – 5 – Trustees Gorman, Selep, Skillicorn, Lynam and Wood. Nays – 0. Absent – 1 – Trustee Hall. Motion carries.

C. Approval of a Resolution of the Village of East Dundee, Illinois Approving a Municipal Gas Use Tax Collection Agreement with Northern Illinois Gas Company

Motion to approve a Resolution of the Village of East Dundee, Illinois Approving a Municipal Gas Use Tax Collection Agreement with Northern Illinois Gas Company by Gorman/Lynam.

Roll: Ayes – 4 – Trustees Gorman, Selep, Lynam and Wood. Nays – 1 – Trustee Skillicorn. Absent – 1 – Trustee Hall. Motion carries.

Trustee Hall arrived to the meeting at 6:16 p.m.

D. Approval of an Extension Term Agreement of the Concession License Agreement (Caboose Concession Stand, Depot Park)

Motion to approve an Extension Term Agreement of the Concession License Agreement (Caboose Concession Stand, Depot Park) by Lynam/Selep.

Discussion:

After hearing Mr. Roeser's comments on this matter earlier, Trustee Lynam said he is concerned that the Village may be subsidizing a private vendor at the expense of others. He said the Village has invested quite a bit into the caboose and would like to know what it is getting in return. Trustee Skillicorn asked what the caboose concession monthly rent is. Skurla replied that the new extension monthly rent will be 11½ percent of their monthly gross revenue. President Miller added that this is an operation that cannot be open year round as it is weather dependent. He said this rent is comparable with other communities that have similar operations. Skurla advised that the vendor pays the water and sewer bills and the Village pays the gas and electric bills. He also mentioned that this is not a formal lease. He said it is a license to operate in a certain location with a piece of equipment that is channel and not real estate. Therefore, it will not be subject to a larger property tax bill for more than the parking lot it currently sits on. Skillicorn said that he would like to see what the revenue amount for the 11 ½ percent is as well as the electric and gas costs. He added that the downtown foot traffic for the caboose is phenomenal and it is in a prime location and should factor this in when determining the rent rate. President Miller said that staff will gather some numbers together on the cost and revenues of the concession stand.

Motion to table an Extension Term Agreement of the Concession License Agreement (Caboose Concession Stand, Depot Park) by Skillicorn/Wood.

Roll: Ayes – 6 – Trustees Gorman, Selep, Skillicorn, Lynam, Wood and Hall. Nays – 0. Absent – 0. Motion carries.

E. Motion to Release the FY2016 Residential Façade Program Funds in the Amount not to Exceed \$51,650.97

Motion to Release the FY2016 Residential Façade Program Funds in the Amount not to Exceed \$51,650.97 by Lynam/Wood.

Roll: Ayes – 4 – Trustees Selep, Lynam, Wood and President Miller. Nays – 3 – Trustees Gorman, Skillicorn and Hall. Absent – 0. Motion carries.

F. Approval of a Resolution of the Village of East Dundee, Illinois, Repealing and Replacing the Residential Façade Improvement Program

Motion to Approve a Resolution of the Village of East Dundee, Illinois, Repealing and Replacing the Residential Façade Improvement Program by Lynam/Wood.

Discussion:

Trustee Gorman stated that he does not feel this is an appropriate use of tax money and he will be voting against this. He said that most of the money did not go towards changing façades. He said that the promise of the program was that it would improve overall property values for the community because the façade of the community would look better. He said that it is a program that he feels benefits so few and does not improve the EAV of the community. Trustee Lynam said that the same should then hold true for the commercial façade program. Gorman responded that the difference between the residential program and the commercial program is that businesses generate revenue and attract other businesses and the program is used as a guideline in a TIF agreement.

Roll: Ayes – 4 – Trustees Selep, Lynam, Wood and President Miller. Nays – 3 – Trustees Gorman, Skillicorn and Hall. Absent – 0. Motion carries

FINANCIAL REPORTS:

- A. Warrants List #1 \$922,582.04
- B. Warrants List #2 \$774,344.20

The warrants lists were noted to the Board

Reports: VILLAGE TRUSTEES

Gorman: None

Lynam: reported that he attended the tree lighting ceremony and it was very well attended. He thanked Erin Weingart and Cathy Domagalski for all of the work they did for the event.

Selep: None

Wood: None

Skillicorn: Stated that State roads were not plowed well this past weekend.

Hall: Reported that a motorist that was driving through the Dickens in Dundee event commented to him that areas near the street on Route 72 should be roped off for pedestrian safety during the event, especially in the evening.

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: Miller thanked all involved with the preparation of the Dickens in Dundee event. He also thanked Neu Dental for sponsoring the tent and the Park District for the holiday hayrides. Erin Weingart added that an estimate of 1,000 people were in attendance.

Village Administrator: None

Village Attorney: Binniger reported that he met with the attorneys representing Club Royal earlier today and they are deciding how to handle the noise issues. They discussed hiring a professional sound engineer and adding another set of vestibule doors. Chief Mee advised that there is one event scheduled for December and no events for January or February.

Village Engineer: None

Police Chief: Mee reported that the Dickens in Dundee parade went well and was well attended.

Public Works Director/Building Official: None

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Finance Director: None

Special Events Manager: Weingart reported that she is getting ready to roll out all of the 2017 event plans.

Promotion & Marketing Manager: None

Economic Development Consultant: None

New Business:

A. Audit Presentation by Brian LeFevre of Sikich

Brian LeFevre of Sikich gave a presentation of the audit report for fiscal year ending April 30, 2016. He reported that the Village of East Dundee has received the Certificate of Achievement for Excellence in Financial Reporting for the sixth consecutive year now which is a well recognized award in the local government industry and represents the highest level of financial reporting the Village can achieve. He provided highlights of the CAFR report and reviewed financial statements with the Board. He advised that the Village was required to implement a new GASBY standard this year related to reporting and pensions. He explained that the unfunded portion of the IMRF plan and Police Pension plan are now reported as liabilities on the face of the statement of net position. These are liability amounts that would not have been seen previously on the face of the statements prior to this new GASBY standard. It does not change the way the plans are funded.

Trustee Selep asked when the TIF increment comes in. LeFevre replied that the timing follows the same property tax cycle as the County distributions come in. He said it only comes in when the increment is higher than base assessed evaluation.

PUBLIC COMMENT (Items not on the Agenda): None

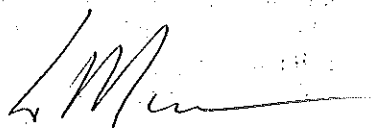
EXECUTIVE SESSION: No

Motion to adjourn the Regular Village Board Meeting at 7:23 p.m. by Gorman/Wood. Motion carries by unanimous vote.

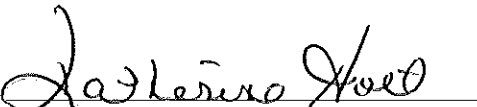
Respectfully submitted,

Katherine Holt

By:


Village President, Lael Miller

Attest:


Village Clerk, Katherine Holt