

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Selep, Wood Hall, Mahony, Andresen and President Miller.

Also in attendance Administrator Jennifer Johnsen, Village Attorney Gregory Smith, Finance Director Zaida Torres, Public Works Director Phil Cotter, Interim Police Chief George Carpenter, Village Engineer Joe Heinz and Village Clerk Katherine Holt

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda items only):

Mike Tennis - Sleepy Hollow Resident, Fox River Valley Library Board Trustee and Sleepy Hollow Finance Committee Member

Mr. Tennis said that he doesn't feel the Township should be in the clothing business even if it is not-for-profit. He said there are many non-profit organizations that help those in need and should not be expanded to include Township responsibility. He added that the Township should also not be providing educational services. He encouraged the Village Board to recognize that tax payers cannot afford further expansion of governmental creep into another segment of their lives. He stated that these services are already offered by the library.

Trish Glees – Dundee Township Supervisor

Ms. Glees stated that what is being asked for is the use of 4 classrooms for a clothing donation program that have not been used for 10-15 years. She said that it is the responsibility of the Township under the general emergency assistance guidance provided by the State of Illinois to ensure that all township residents are socially taken care of. The program is volunteer based and no money is being asked of the Village or Township coffers. She advised that the Township plans to make minor improvements, such as adding electricity, to bring the classrooms up to code. The Township would like the Village to reimburse for these improvement expenses if at any time the classrooms are redeveloped.

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

Trustees Lyman and Mahony requested that the consent agenda items be voted on separately.

A. Motion to Approve an Ordinance Ascertainning the Prevailing Rate of Wages on Public Works Projects

Motion to Approve an Ordinance Ascertainning the Prevailing Rate of Wages on Public Works Projects by Lynam/Wood.

Roll: Ayes – 4 – Trustees Selep, Wood, Mahony and Andresen. Nays – 2 – Trustees Lynam and Hall.
Absent – 0. Motion carries.

B. Motion to Approve an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Prohibiting the Sale, Purchase and Possession of Alternative Nicotine Products with Regard to Minors

Motion to Approve an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Prohibiting the Sale, Purchase and Possession of Alternative Nicotine Products with Regard to Minors by Wood/Mahony.

Discussion:

Trustee Mahony asked if there are only fines for possession by a minor and not also fines for the retailer. She said that the business owners and employees have responsibility to minors in the Village. Administrator Johnsen responded that the retailers would have a significant fine if they went through the adjudication process. Attorney Smith added that Illinois has a law which makes it illegal to sell alternative nicotine products to minors and for minors to possess or use those products. This currently is recognized as a petty offense violation by East Dundee and would go before a circuit court county judge. He said this is because the Village does not have a local ordinance that runs parallel with state law prohibition. This proposed ordinance will allow these violations to go through the administrative adjudication process.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Hall Mahony and Andresen. Nays – 0. Absent – 0.
Motion carries.

OLD BUSINESS: None

NEW BUSINESS:

A. Discussion and Direction on Whether to Proceed with the Drafting of an Intergovernmental Agreement to Permit Dundee Township to Utilize Portions of 611 E. Main

Trustee Andresen suggested that the agreement include an annual depreciation payback scale regarding the \$5,000 electrical and HVAC improvement expenses that the Township would like to eventually be reimbursed for. He also suggested that the Village receive a 30 day notice when the Township decides to vacate the premises.

There was consensus of the Board to move forward with drafting an agreement to be approved at a future Village Board Meeting.

B. Motion to Approve a Resolution of the Village of East Dundee Accepting a Proposal from Eder, Casella & Co. for Payroll Processing Services

Motion to Approve a Resolution of the Village of East Dundee Accepting a Proposal from Eder, Casella & Co. for Payroll Processing Services by Lynam/Wood.

Discussion:

Director Torres explained the reasons behind the decision to contract for payroll processing services. She advised that payroll processing is very tedious and takes up a lot of time which is disrupting other goals and duties of the Finance department. She stated that the current payroll system is very old and does not have the ability to support many things required today for payroll processing. She said there is a lot of manipulation being done which leaves room for error. Torres has been assessing the system for several months now and has identified the issues and challenges encountered during each payroll period. She decided it would be much easier and less expensive to outsource the payroll process. She advised that

Eder, Casella & Company is a local accounting firm that she has worked with prior. The company will be liable for making sure payroll is processed correctly and will keep up with all regulations. They will work remotely off of East Dundee's system. Torres recommended with Administrator Johnsen's support, that payroll services be contracted out to Eder, Casella and Company. Torres added that a payroll software update for the Village may be afforded in another year.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Hall Mahony and Andresen. Nays – 0. Absent – 0.
Motion carries.

C. Motion to Approve an Ordinance of the Village of East Dundee, Cook and Kane Counties, Amending the Fee for Class D Liquor Licenses (Outdoor Amusement Parks)

Motion to Approve an Ordinance of the Village of East Dundee, Cook and Kane Counties, Amending the Fee for Class D Liquor Licenses (Outdoor Amusement Parks) by Wood/Andresen.

Discussion:

President Miller stated that for whatever reason, the class D amusement park license fee was being reduced in half each license year. Administrator Johnsen added that the code should have been amended years ago to match what was being charged for the license fee.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Hall Mahony and Andresen. Nays – 0. Absent – 0.
Motion carries.

FINANCIAL REPORTS:

- A. Warrants List #1 \$22,920.51**
- B. Warrants List #2 \$79,184.83**

The Warrants Lists were noted to the Board.

Reports: VILLAGE TRUSTEES

Lynam: Reported that the 7 Hills Healthcare facility wall facing Route 72 is in great need of repair.

Selep: None

Wood: Asked for a status on the house being renovated on Van Buren. Johnsen advised that the last status she knew was that the renovations were being done without a permit. The workers informed the Village Inspector that they would not be pursuing a permit because of the expense and will be selling the property instead.

Hall: None

Mahony: Thanked public works and administrative staff that worked the Wine Down Wednesday event.

Andresen: Stated that last week's Wine Down Wednesday event was fantastic and attendance was great.

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: None

Village Administrator: Johnsen reminded that Thirty Thursday is next week. She advised that Cucci Ford has a new owner and may ask to possibly reassign the redevelopment agreement.

Assistant Village Administrator: None

Village Attorney: None

Village Engineer: None

Police Chief: None

Public Works Director: Cotter reported that there was a water main break yesterday that was tended to. He also reported that he and Joe Heinz are wrapping up the list of streets to include in the street program.

Building Official: None

Finance Director: Torres mentioned that the warrants lists were emailed today to the Board members for their review since they were inadvertently left out of the agenda packet.

PUBLIC COMMENT (Items not on the Agenda): None

EXECUTIVE SESSION: No

Motion to recess the Regular Village Board Meeting at 7:08 p.m. to Executive Session to discuss Threatening Litigation, (c)(1) Personnel and (2)(c)(6) Sale of Property by Lynam/Selep.

Roll: Ayes – 7 – Trustees Lynam, Selep, Wood, Hall, Mahony, Andresen and President Miller. Nays – 0. Absent – 0. Motion carries.

The Board reconvened to the Regular Village Board meeting from Executive session at 8:05 p.m.

ROLL CALL:


Trustees Lynam, Selep, Wood, Hall, Mahony, Andresen and President Miller.

Motion to adjourn the Regular Village Board Meeting at 8:06 p.m. by Andresen/Mahony.
Motion carries by unanimous vote.


Respectfully submitted,

Katherine Holt

Attest


Village Clerk, Katherine Holt

By:


Village President, Lael Miller