

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Gorman, Skillicorn, Lynam, Selep, Wood, Hall and President Miller.

Also in attendance Village Administrator Bob Skurla, Village Engineer Joe Heinz, Director of Public Works Jim Kelly, Chief of Police Terry Mee, Associate Village Attorney Jim Binninger, Finance Director Zaida Torres, Deputy Village Administrator/Village Clerk Heather Maieritsch, Economic Development Director Doug Bergren, Special Events Manager Erin Weingart and Deputy Village Clerk Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda Items only): None

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE": NONE

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Committee of the Whole Meeting Minutes Dated April 11, 2016
- B. Motion to Approve the Special Board Meeting Minutes Dated April 11, 2016
- C. Motion to Approve the Public Hearing Meeting Minutes Dated April 18, 2016
- D. Motion to Approve the Regular Village Board Meeting Minutes Dated April 18, 2016
- E. Car Outlet Tent Sale Event: June 7

Motion to approve the Consent Agenda by Skillicorn/Wood.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Wood, Selep and Hall. Nays – 0. Absent – 0.
Motion carries.

OLD BUSINESS:

- A. Resolution Approving a Professional Services Agreement for the Duties of Building Official and Director of Public Works between the Village of East Dundee and Building and Code Consultants, Incorporated

Motion to approve a Resolution Approving a Professional Services Agreement for the Duties of Building Official and Director of Public Works between the Village of East Dundee and Building and Code Consultants, Incorporated by Gorman/Wood.

Discussion:

Trustee Gorman said he would like an amendment making the approval contingent upon getting an updated appendix A. He said the current appendix A only has the correct information for commercial and multi-family examination fees and plumbing review fees. He said the \$55 plumbing inspection fee applies to both commercial and residential because Jim Kelly does not carry the license to do so. Trustee Lynam asked what the difference is between the \$200 plumbing review fee and the \$3.00 per fixture fee. Kelly replied that \$200 includes a plan review related to the project. He said the plan review calculation has a base fee and then adds in the number of fixtures included in the plan.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Skillicorn, Selep, Wood and Hall. Nays – 0. Motion carries.

NEW BUSINESS:

A. Resolution of the Village of East Dundee, Illinois Approving Listing Agreements with Brown Commercial Group for Village Owned Properties at 611 and 525 East Main Street

Motion to approve a Resolution of the Village of East Dundee, Illinois Approving Listing Agreements with Brown Commercial Group for Village Owned Properties at 611 and 525 East Main Street by Gorman/Skillicorn.

Discussion:

Administrator Skurla advised that a corrected contract was distributed today removing the \$500 fee to pay for signs and marketing on all 3 contracts. Trustee Gorman asked if the Village plans to lease these properties. President Miller replied that the Village does not. Jim Pietrarosso from Brown Commercial Group said the company represents over 100 properties and does 200 deals a year. He said they offer an extensive marketing plan that includes quarterly direct mailers and advertising in the MLS Services with a user database of 30,000. He said the marketing plan and commitment can last approximately 8 months. He said he plans to have showings of the property in 3 months.

Roll: Ayes – 5 – Trustees Lynam, Skillicorn, Selep, Wood and Hall. Nays – 0. Abstain – 1- Trustee Gorman. Absent – 0. Motion carries.

B. Ordinance of the Village of East Dundee, Illinois, Granting a Side Yard Variance for the Property at 3 Wenholtz Avenue

Motion to approve an Ordinance of the Village of East Dundee, Illinois, Granting a Side Yard Variance for the Property at 3 Wenholtz Avenue by Lynam/Wood.

Discussion:

Clerk Maieritsch advised that she was at the planning and zoning meeting that this item appeared before. She said the existing garage was in grave disrepair that it had to be torn down completely. She said it was a legal non-conforming structure. She said it is on an irregularly shaped lot and needed to get a variance approval. She said the Planning and Zoning Commission approved the variance request. Trustee Gorman requested that the Findings of Fact form be revised to include the standards. Attorney Binninger said he will update the Findings of Fact form to include each of the standards and the responses to them.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Wood, Selep and Hall. Nays – 0. Absent – 0. Motion carries.

C. Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to Approve an Agreement for Professional Services Between the Village of East Dundee and Fehr Graham

Motion to approve a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to Approve an Agreement for Professional Services Between the Village of East Dundee and Fehr Graham by Lynam/Wood.

Discussion:

Administrator Skurla advised that when adopting the budget, he suggested having three separate engineering firms do a modeling of the water system to determine whether the standpipe needs to be replaced or not. Fehr Graham provided a contract that included time and materials only.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 0.
Motion carries.

D. Resolution Authorizing the Repeal of Resolution No. 05-09 and the Termination of the IGA between the Village of Barrington Hills and the Village of East Dundee Allowing for the Installation of a Police Antenna on the Prairie Lakes Water Tower

Motion to approve a Resolution Authorizing the Repeal of Resolution No. 05-09 and the Termination of the IGA between the Village of Barrington Hills and the Village of East Dundee Allowing for the Installation of a Police Antenna on the Prairie Lakes Water Tower by Skillicorn/Lynam.

Discussion:

Trustee Gorman said he talked to Administrator Skurla as to why the termination is being done. He said that Skurla replied that Barrington Hills requested the termination because they are joining QuadCom and no longer need this service. He said he would have liked for the resolution to include language that Barrington Hills requested the termination of the agreement.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 0.
Motion carries.

E. Downtown Restricted Parking Recommendation

Administrator Skurla requested that this item be laid over. He said he has a recommendation from the Police Chief but when he talked to various downtown business owners, each had a varying opinion. He said he will mail a letter to the businesses letting them know that this will be discussed at the next meeting and inviting them to attend if they would like their opinions to be heard. He said that the shop owners are complaining that the Sunday bicyclists are parking in front of their businesses all day. He said the intention is to have a 2 hour parking limit on River Street and to motivate the bicyclists to park in the downtown parking lot which is also safer for them when loading and unloading their bicycles. He added that Piece-A-Cake Bakery would like two 30-minute reserved parking spaces in front of their business to accommodate pick up orders. After discussion on various parking options, Chief Mee advised that there needs to be consistency and not too many indiscriminate signage that would cause confusion. He said the Board needs to consider when the parking problem is occurring and address it in that manner. Jim Kelly said now that the Hill Street project is complete, there will be signage going up for the public parking lot. Skurla said he will draft a letter to the downtown business owners advising of a potential parking restriction on the east side of River Street and invite them to the next meeting.

F. Ordinance of the Village of East Dundee, Illinois Deleting Yield Intersections and Adding Stop Intersections and No Parking Zones

Motion to approve an Ordinance of the Village of East Dundee, Illinois Deleting Yield Intersections and Adding Stop Intersections and No Parking Zones by Lynam/Wood.

Discussion:

Administrator Skurla reported that there are several locations that have needed to get fixed in regards to stop signs. He said that either signs are going up to make intersections consistent or they are being added and need an ordinance to back them up. Chief Mee said that it is providing consistency in the regulation of traffic. He said a stop sign is a better alternative than a yield sign and there are sight line obstructions in some of these areas. Jim Kelly added that some of these were never put in ordinance form but have been in place for a couple of years already. He said many were corrected during certain street projects.

Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 0.
Motion carries.

FINANCIAL REPORTS:

- A. Warrants List #1 \$80,564.92
- B. Warrants List #2 \$157,787.43
- C. Warrants List #3 \$5,753.42
- D. Warrants List #4 \$135,673.50
- E. Warrants List #5 \$43,960.17

The warrants lists were noted to the Village Board.

Reports: VILLAGE TRUSTEES

Gorman: Said that the 7 Hills Agreement was to pay back money based on sales tax revenue. He said the sales tax revenue never happened. He noted that the current budget is for \$16,000 for this item and should not be paid to someone that misrepresented the level of sales tax. He said there were two agreements, one for the electronic sign and one for the general agreement for \$16,000. He requested a review on both of these agreements.

He then asked Jim Kelly to share more information on the recent lead article. Jim Kelly advised that the Village does not have lead in the water. He said the IEPA requires the Village to send out yearly test kits to selected residents. He said these residents live in an area with lead service homes. He said if the residents fail to take the sample properly by running water for several minutes first, the test will be contaminated. They are then asked to retake the test. At that time, Village water officials will speak to these residents to make sure they understand the correct procedure to collect the samples. He said these samples that were retaken all ended up being fine. Skillicorn requested that the correct testing procedure be communicated to the public. Gorman asked that a report relating to the results of the lead testing be put on the Village website.

Lynam: Requested that there be a discussion at the next Committee of the Whole to add a “Do Not Block Intersection” sign at Linden Avenue and Route 72. He also asked what the status was for the 7 Hills Healthcare parking lot. Jim Kelly responded that they submitted for a permit today to resurface and restripe the lot. Skillicorn asked if they could resod if they wanted to. Jim Kelly replied that they could. Doug Bergren said he did speak with the owner about resodding and the owner thought it would be too costly to do and too labor intensive to maintain.

Selep: None

Wood: None

Skillicorn: Reported that a resident that lives on South Van Buren contacted him asking if overnight parking could be allowed in the parking lane on the east side of the street. He said he would like the Board to discuss at the next Committee of the Whole meeting. He said he would also like to discuss the “No Turn on Red” sign at Van Buren and Route 72 as well at that meeting. He said north bound seems overly restrictive. Chief Mee said that you would not want the change for south bound because of the sight line restriction. Joe Heinz added that sight lines for turning right safely requires 350 feet at 25 miles per hour. He said there is only visibility when in the crosswalk, which is what the issue is at this particular location.

Hall: None

Reports: VILLAGE ADMINISTRATOR and STAFF

Village Administrator: None

Village Attorney: None

Village Engineer: None

Police Chief: None

Public Works Director: Kelly reported that dirt and sod begins tomorrow at the Depot grounds. He advised that the Hill Street lift station is now connected to all the Village emergency lines and notifications. President Miller added that the trees need to be trimmed on the northeast corner of Ashland and Bonnie Dundee roads.

Village President: None

Finance Director: None

Promotion & Marketing Manager: N/A

Special Events Manager: Weingert reported that the Depot is now open. She said the first Farmers Market of the season drew 400 people. She said the second week was about half of that but it was a very cold day. She said the crawfish boil will take place on Sunday, May 22nd and asked anyone to contact her that would like to participate in the Memorial Day parade.

Economic Development Consultant: Bergren distributed a residential façade program report to the Board. He explained that next calendar year, applications for the program will be accepted January 1 through March 31. Trustee Gorman requested a spreadsheet of the 2015 and 2016 participants. He asked that the spreadsheet include the address, money committed, timeframe commitment, activity done, reason why chosen and a map showing where all of the residences are located. He said this program was intended to improve gateways into the Village so the overall look and feel of the community is improved. President Miller said that all of the homes that applied met the eligibility criteria. He said the Board needs to go back and tighten up the qualification process. He said this item can be discussed in more detail at the next Committee of the Whole meeting.

PUBLIC COMMENT (Items not on the Agenda): None

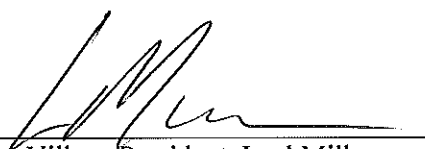
EXECUTIVE SESSION: Yes

Motion to adjourn the Regular Village Board Meeting at 7:20 p.m. to Executive Session closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS 120/2, 2 (C) (5) Acquisition of Property and 2 (C) (1) Personnel by Skillicorn/Wood. Motion carries by unanimous vote.

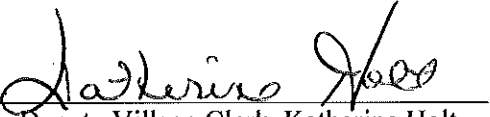
Respectfully submitted,

Katherine Holt

By: _____


Village President, Lael Miller

Attest: _____


Deputy Village Clerk, Katherine Holt