

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

**ROLL CALL:**

Trustees Gorman, Lynam, Selep, Wood, Hall and President Miller.

Also in attendance Village Administrator Bob Skurla, Deputy Village Administrator Jennifer Johnsen, Finance Director Zaida Torres, Village Attorney Kathleen Field Orr, Village Engineer Joe Heinz, Director of Public Works Jim Kelly, Economic Development Director Doug Bergren, Promotion & Marketing Manager Cathy Domagalski, Special Events Manager Erin Weingart and Village Clerk Katherine Holt.

**PLEDGE OF ALLEGIANCE:** Recited

**PUBLIC COMMENT (Agenda Items only):**

**Eileen McNamee – Coordinator of St. Patrick's Day Parade and Kilted 5K Run**

Ms. McNamee said that last year's Kilted 5K race attracted approximately 15,000 people and will happen again this year. She reported that the parade will be on March 11 and the fireworks will be on March 17. She advised that the parade line up will be streamlined this year and they will be utilizing the parking lot at Revcor, Inc. She said that all proceeds go directly to the entertainment, parade set up and food pantry drives. For more information, visit [www.dundeestpats.com](http://www.dundeestpats.com).

**CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":**

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to approve the Regular Village Board Meeting Minutes Dated November 21, 2016
- B. Motion to approve the Regular Village Board Meeting Minutes Dated December 5, 2016
- C. Motion to approve the Regular Village Board Meeting Minutes Dated December 19, 2016
- D. Motion to approve the Regular Village Board Meeting Minutes Dated January 3, 2017
- E. Motion to approve the Committee of the Whole Meeting Minutes Dated January 9, 2017
- F. Approval of an Ordinance Amending Fees and Fines and Codifying those Fees and Fines into the Code of the Village of East Dundee
- G. Approval of an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Vacating a Portion of the Public Right-of-Way of Robert Avenue
- H. Approval of the Dublindee 5K Race and St. Patrick's Day Parade/Fireworks

**New Business:**

- A. Motion to Approve an Ordinance Authorizing Abatement of the Tax Levy for General Obligation Bond 2012A, General Obligation Bond 2012B, 2012 TIF Revenue Bonds (Route 25 TIF) and General Obligation 2015 and General Obligation 2016 for the Village of East Dundee, Kane and Cook Counties, Illinois
- B. Approval of an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Approving an Employee Personnel Manual

Motion to approve Consent Agenda items A-F and H, New Business items A and B and Table Old Business items A (Motion Directing the Village to Proceed with the Next Steps on Utopia) and B (Caboose License Agreement) by Gorman/Wood.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 0. Motion carries.

**G. Approval of an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Vacating a Portion of the Public Right-of-Way of Robert Avenue**

Motion to approve an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Vacating a Portion of the Public Right-of-Way of Robert Avenue by Lynam/Wood.

**Discussion:**

Trustee Gorman asked for background on this subject. Administrator Skurla explained that Robert Avenue is an old paper street that was dedicated in a subdivision but never built. Joe Heinz stated that the new homeowners adjacent to this have requested that the Village vacate the Robert Avenue public right-of-way so that they can acquire the property. Gorman asked what the Board has done in the past for vacation procedure costs or if there is a policy in place. Administrator Skurla said he believes the homeowners would pay for attorney and engineering review fees but will not be charged for the real estate. Gorman said that he would like the Board to have a vacation policy discussion at a future meeting.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 0. Motion carries.

**OLD BUSINESS:**

- A. Motion Directing the Village to Proceed with the Next Steps on Utopia
- B. Caboose License Agreement

*Items A and B were tabled as part of the consent agenda.*

**NEW BUSINESS:**

- C. Approval of an Ordinance Granting a Special Use Permit to Allow for the Operation of a Gun Shop (555 Plate Drive)

Motion to approve an Ordinance Granting a Special Use Permit to Allow for the Operation of a Gun Shop (555 Plate Drive) by Lynam/Wood.

**Discussion:**

Administration Skurla explained that any gun shop licensed to sell firearms is considered a special use in the M-1 zone. He said a public hearing was held for this special use and special conditions were met. Trustee Lynam asked if guns would be tested at the site and Chief Mee replied that they would not as there is no firing range at the location. Trustee Gorman stated that if an operation was not adhering to the law or special conditions, he would like the Board to have the ability to pull the special use. Chief Mee responded that if an operation was to conduct business unlawfully and risk losing their federal firearms license, they could face imprisonment or heavy fines. He said the consequences would depend on the nature and severity of the violation being committed. Chief Mee and Attorney Orr said that they are comfortable with the proposal. Attorney Orr added that the regulations are there to make sure the operation is properly run.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 0. Motion carries.

- D. Approval of an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Granting a Variance to the Subdivision Chapter and Approving the Final Plat of Subdivision Pal Group Industrial Park (563 Rock Rd.)

Motion to Approve an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Granting a Variance to the Subdivision Chapter and Approving the Final Plat of Subdivision Pal Group Industrial Park (563 Rock Rd.) by Lynam/Selep.

**Discussion:**

Trustee Gorman asked where the access point is. Joe Heinz answered that there is an easement along the south property line. He stated that the parking lot is curbed but the storage and truck dock areas are not curbed. He said the area is paved. He noted that the variance is only concerning the frontage. Deputy Administrator Johnsen stated that there is no variation from the site plan as the developers have revised their site plan to comply with all regulations of the village code.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 0. Motion carries.

**E. Approval of an Ordinance of the Village of East Dundee, Illinois, Updating the Code of the Village of East Dundee Relating to the Police Department**

Motion to Approve an Ordinance of the Village of East Dundee, Illinois, Updating the Code of the Village of East Dundee Relating to the Police Department Lynam/Wood.

**Discussion:**

Trustee Gorman asked what specifically changed. Chief Mee explained that it is mainly a clean up with the language. He said it is a more current version with how the police department is constructed and numbers were removed that had no relevance to the operation any more.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 0. Motion carries.

**F. Approval of a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois Relating to the Proposed Penny Avenue Redevelopment Project Area**

Motion to Approve a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois Relating to the Proposed Penny Avenue Redevelopment Project Area by Lynam/Wood.

**Discussion:**

Administrator Skurla reported that Joe Billitteri would like to acquire the property at 201 Penny Avenue and convert it into eight residential units. Billitteri said it is not financially feasible in his opinion unless he is able to utilize TIF district assistance to help control the costs of the project. The location would also need to be rezoned to an R-5 multiple dwelling zone. Skurla recommended that the Village consider the creation of a “Penny Avenue TIF District”.

Trustee Gorman asked what the process is to remove 210 Penny Ave from the Routh 68 West TIF and adding it to the proposed TIF. Attorney Orr responded that it could be done through an ordinance. She explained that when removing a property from a TIF, each taxing district must be given a copy of the ordinance and it must be published. When starting a new TIF, each taxing district must be notified that the Village is considering a new TIF.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Selep and Wood. Nays – 1 – Trustee Hall. Absent – 0. Motion carries.

**G. Approval of an Ordinance Approving the Plat of Subdivision for 311 Barrington LLC**

Motion to Approve an Ordinance Approving the Plat of Subdivision for 311 Barrington LLC by

Lynam/Wood.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 0. Motion carries.

**FINANCIAL REPORTS:**

- A. Warrants List #1 \$71,341.74
- B. Warrants List #2 \$9,605.00
- C. Warrants List #3 \$283,826.99

The warrants lists were noted to the Board

**Reports: VILLAGE TRUSTEES**

Gorman: None  
Lynam: None  
Selep: None  
Wood: None  
Hall: None

**Reports: VILLAGE ADMINISTRATOR and STAFF**

Village President: None  
Village Administrator: None  
Village Attorney: None  
Village Engineer: None  
Police Chief: None  
Public Works Director/Building Official: None  
Finance Director: None  
Special Events Manager: None  
Promotion & Marketing Manager: None  
Economic Development Consultant: Bergren reported that he has been interviewing businesses in Terra Business Park for the IDOT grant for the work on the intersection. He said he also took a hotel developer around town to look at various sites.

**PUBLIC COMMENT (Items not on the Agenda): None**

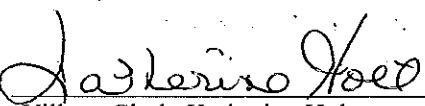
**EXECUTIVE SESSION: Yes**

Motion to adjourn the Regular Village Board Meeting at 6:38 p.m. to Executive Session for 2 (C) (1) Personnel and 2 (C) (5) Acquisition of Property by Lynam/Gorman.

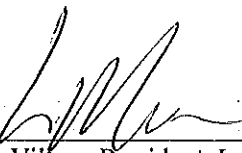
Roll: Ayes – 6 – Trustees Selep, Gorman, Lynam, Wood, Hall and President Miller. Nays – 0. Absent – 0. Motion carries.

Respectfully submitted,

Katherine Holt

Attest   
Village Clerk, Katherine Holt

By:



Village President, Lael Miller