

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Gorman, Lynam, Selep and President Miller. Trustees Skillicorn, Wood and Hall were absent.

Also in attendance Village Administrator Bob Skurla, Police Chief Terry Mee, Director of Public Works Jim Kelly, Village Engineer Joe Heinz, Village Attorney Kathleen Field Orr, Finance Director Zaida Torres, Economic Development Director Doug Bergren and Village Clerk Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

Trustee Hall arrived to the meeting at 6:02 p.m.

PUBLIC COMMENT (Agenda Items only):

Tom Roeser – Otto Engineering, 2 E Main. Street, Carpentersville

Mr. Roeser distributed a handout of his parking garage plan to be built on the corner of Hill and River Streets. He also distributed a parking survey that he took of the local businesses and their parking needs. He included a petition of names of all who support the parking garage plan. He said the garage would not require elevators, stairways or ramps because the first floor can be entered from River Street and the second floor from Hill Street. He said the garage would be no taller than the adjacent buildings and would be open air so not to require ventilation. He stated that there is a substantial amount of TIF money that flows to this area. He said he believes this should be a publicly owned parking lot. He said that he and Roger Shelton have offered to finance the construction and the purchase as long as the terms ultimately have the Village purchasing the property. He said that all future growth will come to a stop if more parking is not made available downtown. He advised that the project would cost about \$1 million and will create approximately 115 parking spaces. President Miller replied that the Board will be discussing this and waiting for the Village's parking survey results to arrive in from the business owners by end of week.

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

A. Motion to Approve the Committee of the Whole Meeting Minutes Dated June 13, 2016

Motion to approve the consent agenda by Lynam/Selep.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Selep and Hall. Nays – 0. Absent – 2 – Trustees Skillicorn and Wood. Motion carries.

OLD BUSINESS: NONE

NEW BUSINESS:

A. Presentation of Development of old Jockey Field and request for a Class E-2 Liquor License

President Miller requested that this item be tabled until a future date.

Motion to Table New Business Item A by Lynam/ Selep.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Selep and Hall. Nays – 0. Absent – 2 – Trustees Skillicorn and Wood. Motion carries.

B. Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Approving an Economic Incentive Agreement (Trot-N-Tot Toys, Inc.)

Motion to approve an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Approving an Economic Incentive Agreement (Trot-N-Tot Toys, Inc.) by Lynam/Selep.

Discussion:

Steve Ciaccio, owner of The Cubbyhole, addressed the Board stating that his business was located in West Dundee for over 30 years until his recent move to Rock Road in East Dundee. He said his business is all custom, made-to-order items mainly sold as wholesale. He said he generates a few sales off of his website but does not promote website sales as much as he previously did when he had his retail store in West Dundee. He stated that he currently has 16 employees. Trustee Gorman asked what percentage of his sales are retail. Mr. Ciaccio said it is probably less than 10 percent. Administrator Skurla advised that last year, the business collected just under \$1,600 in sales tax with the Village's portion being a third of this.

Administrator Skurla advised that this may be a good project to be backed by the Dundee Foundation. He said he would like to lay this over so that he can run it past the Foundation Board as he feels it is an appropriate project for the Foundation. He explained that before his move from West Dundee, Mr. Ciaccio reached out to him asking for assistance with his relocation to East Dundee. He said they incurred moving expenses of over \$5,000 as well as rehabilitation expenses. Trustee Gorman said that he likes the approach with the Dundee Foundation for this. Skurla said this will be laid over for two weeks at which time he will bring it back to the Village Board on whether the Dundee Foundation will pick up the project or if it will be back before the Village Board for a vote.

Motion to Table an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Approving an Economic Incentive Agreement (Trot-N-Tot Toys, Inc.) by Gorman/Selep.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Selep and Hall. Nays – 0. Absent – 2 – Trustees Skillicorn and Wood. Motion carries.

C. Ordinance Approving a Redevelopment Agreement for the Redevelopment of 311 Barrington Avenue, East Dundee, Cook and Kane Counties, Illinois And Repealing Ordinance Nos. 15-46 and 16-02

Motion to approve an Ordinance Approving a Redevelopment Agreement for the Redevelopment of 311 Barrington Avenue, East Dundee, Cook and Kane Counties, Illinois And Repealing Ordinance Nos. 15-46 and 16-02 by Lynam/Selep.

Discussion:

Attorney Orr advised that the difference between this ordinance and the previous one are new dates and the square footage of retail and residential. She said rather than have three agreements for this project, she repealed the first two agreements. She said groundbreaking is planned for August. Jim Kelly advised that he has approved the plans and concept of the footing and foundation and a permit will be issued in the next few days. He said that he cautioned the builder that they are less than two tenths of an inch from their property line on one side. He said it can be up to the property line, but he just wanted to caution just how close it actually was.

Roll: Ayes – 4 – Trustees Selep, Lynam, Hall and President Miller. Nays – 0. Abstain – 1 – Trustee Gorman. Absent – 2 – Trustees Skillicorn and Hall. Motion carries.

D. Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, to Set a Date and Approve a Public Notice for a Public Hearing to Consider Increasing the Rate of the Retailers' and Service Occupation Taxes Within the Christina Drive Business District

Motion to approve an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, to Set a Date and Approve a Public Notice for a Public Hearing to Consider Increasing the Rate of the Retailers' and Service Occupation Taxes within the Christina Drive Business District by Lynam/Selep.

Discussion:

Attorney Orr advised that when the Village increased the BDD tax, it did not include Christina Drive because there was no retail in that BDD. She said it is best to keep them all consistent. Administrator Skurla added that there are businesses in Christina Drive that will begin collecting taxes. Trustee Lynam asked if the tax can be kept in the district and used towards future road construction. He added that Christina drive is a long, cement road and will be extremely costly to replace the road. Skurla asked Attorney Orr about the leasing procedures for collecting on vehicles. Orr replied that there were changes in the sales tax law which does not allow for collecting on vehicle leases anymore. Finance Director Torres confirmed this to be true. Skurla said that there is a business going into Christina Drive that does a significant amount of leasing of trucks. Attorney Orr said the Village does have a right to impose a local tax.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Selep and Hall. Nays – 0. Absent – 2 – Trustees Skillicorn and Wood. Motion carries.

E. Comcast Franchise Agreement Renewal

Motion to discuss the Comcast Franchise Agreement Renewal by Lynam/Selep.

Discussion:

Administrator Skurla reported that the current franchise agreement expires at the end of September. He said a public hearing will be held to see if there are any proposed changes. President Miller added that this agreement with Comcast has been in place for ten years and the Village receives a fee off of the service and it gives Comcast exclusivity in the Village. He questioned if Comcast would still be required to pay fees to the Village if they aren't exclusive. Skurla replied that he is not sure about the exclusivity fee charge; however, the Village is allowed to levy a 5% state tax by law.

Attorney Orr explained that the purpose of exclusivity is that if a new provider came into town, they would not run cables. They would run their service through the existing Comcast cable lines. Comcast would then collect a charge from that provider using their cable lines. Skurla added that it does not make sense for a competitor to want to come into town and replace the entire infrastructure. Skurla and President Miller said they would like Attorney Orr to gather more information on this before the board locks into another 10 year agreement.

Motion to Table the Comcast Franchise Agreement Renewal by Lynam/Gorman.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Selep and Hall. Nays – 0. Absent – 2 – Trustees Skillicorn and Wood. Motion carries.

F. Aggregate Electricity Purchase – Proposed Expedited Process

Administrator Skurla advised that ComEd is still the lowest cost provider at the moment. He said it may be a good time to look into getting quotes and locking into a one year rate. He said that our broker reported that every town that locked into a multi year rate ended up getting hurt badly. He said the Village has always done a year at a time and it has always paid off. A quote is usually only good for a very limited time so he said he would need to call each Board member to get an approval vote to lock in. There was consensus of the Board to move forward with this action plan.

FINANCIAL REPORTS:

- A. Warrants List #1 \$232,692.60
- B. Warrants List #2 \$31,614.00
- C. Warrants List #3 \$52.19
- D. Warrants List #4 \$6,762.00

The warrants lists were noted to the Village Board.

Reports: VILLAGE TRUSTEES

Gorman: None

Lynam: Asked about the downtown parking signage status. Skurla replied that nothing is finalized as of yet. Lynam also asked about the status of the Anvil Club parking lot. President Miller replied that if the Village is willing to move forward with Mr. Roeser's parking garage proposal, Mr. Roeser would donate the Anvil Club lot to the Village with the guarantee that it be turned green and not used for parking.

Lynam asked about the status of the River Haven detention pond. Skurla advised that he, Jim Kelly and Joe Heinz are prioritizing the punch list and concentrating on what it will take to make the detention pond into a retention pond with proper drainage. Lastly, Lynam asked if the LED window light notices were sent to businesses that currently have LED window frame displays. Jim Kelly responded that notices did go out to eight different businesses allowing a specific amount of time to remove them.

Selep: None

Wood: N/A

Skillicorn: N/A

Hall: None

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: None

Village Administrator: Reported that the Village Hall parking lot fence is being replaced this week. He also reported that the new police facility solar panels are working well and have been producing more energy than they are consuming lately.

Village Attorney: Orr stated that she will be advising on which executives session minutes she will be recommending for release at the next meeting. She said she will provide a memo to the Board with her recommendations.

Village Engineer: None

Police Chief: None

Public Works Director/Building Official: None

Finance Director: None

Promotion & Marketing Manager: N/A

Special Events Manager: N/A

Economic Development Consultant: Bergren reported that he has begun working on marketing the Village's sustainable energy district.

PUBLIC COMMENT (Items not on the Agenda): NONE

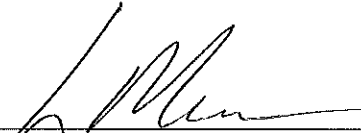
EXECUTIVE SESSION: No

Motion to adjourn the Regular Village Board Meeting at 6:50 p.m. by Gorman/Hall. Motion carries by unanimous vote.

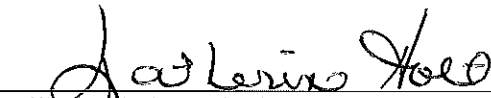
Respectfully submitted,

Katherine Holt

By: _____


Village President, Lael Miller

Attest: _____


Village Clerk, Katherine Holt