

Village of East Dundee
PRESIDENT AND BOARD OF TRUSTEES
Regular Meeting
Monday, April 18, 2011
07:00 PM

Call to Order

Roll Call

Pledge of Allegiance

Consent Agenda

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President a group of assorted ordinances, resolutions, motions and orders by an “Omnibus Vote”. The “Omnibus Vote” shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

[A. Village Board Meeting Minutes dated February 7, 2011](#)

[B. Public Hearing Meeting Minutes dated February 7, 2011](#)

[C. Special Village Board Meeting Minutes dated February 14, 2011](#)

[D. Village Board Meeting Minutes dated February 22, 2011](#)

Public Participation

Reports: Village Administrator and Staff

A. Van Buren Reconstruction & Water Main

Reports: Village Attorney

Reports: Village President

[A. Proclamation Comcast Cares Day- April 30, 2011](#)

Reports: Village Trustees

Old Business

[A. Ordinance Extending the Temporary Approval for the Operation of an Indoor Flea Market on Property Located at 203 North Christina Drive in East Dundee, Kane and Cook Counties, Illinois.](#)

New Business

[A. Resolution Approving an Agreement Between Building and Code Consultants, Inc. and the Village of East Dundee to Provide Building Code and Director of Public Works Services for the Village of East Dundee, Illinois](#)

B. 2011-2012 Budget Discussion

[C. Ordinance Authorizing the Ceding of Private Activity Bonding Authority](#)

[D. Ordinance Approving Text Amendments to Title XV, Land usage, Chapter 157, Zoning, Section 157.003, Definitions, Section 157.053, B-3 General Service Business District, Section 157.066, M-1 Limited Manufacturing District, and 157.067, M-2, Limited Manufacturing District](#)

E. Right-of-Way for 442 Lake Shore Drive

Financial Reports

[A. January 2011 Treasurer's Report](#)

[B. Warrants List](#)

Executive Session

Recess to Executive Session Executive Session, closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2, (2) (21), Discussion of Minutes, (C) (6), Pending Litigation, 2 (C) (1), Personnel and 2 (C) (5) Acquisition of Property.

Adjournment

CALL TO ORDER

President Bartels calls to order the Regular Village of East Dundee Regular Board Meeting at 7:05 pm.

ROLL CALL:

Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels.

Also in attendance Village Administrator Bob Skurla, Village Attorney Pat O'Connor, Village Engineer Joe Heinz, Chief of Police Terry Mee and Village Clerk Jennifer Rehberg.

PLEDGE OF ALLEGIANCE: Recited.

Motion to move New Business Item A to the front of the agenda by Gorman/Lynam.

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Absent – 0. Motion carries.

A. Ordinance Vacating a Portion of Lake Shore Drive and Summit Avenue Public Right-of-Way in the Village of East Dundee, Illinois to 520 North VanBuren

Discussion: President Bartels stated this item was the focus of the Public Hearing before the meeting tonight. The Administrator has retrieved the record that the notice was posted in the newspaper. There was a question about whether it was posted on the bulletin board in Village Hall prior to the Public Hearing. Bartels reviewed the Plat of Survey. He explained there was a similar concern at a previous meeting. The Village Engineer was asked to create a Conservation Easement. Bartels is not comfortable to vote on this tonight with the question of the agenda posting. He recommends creating a conservation easement. Trustee Lynam asked Mrs. Wood if the plan is to fix the piece of property at the end. She stated “yes”. Miller asked what would be the benefit of vacating the property opposed to leasing it for 99 years for one cent and create a Conservation Easement. Bartels explained that the issue is maintaining the property. Miller asked what happened with the Lakeshore Drive property. Heinz stated it is a paper right-of-way. Lynam would like a policy created as to how to handle these right-of-ways in the future. Miller stated that vacating property does not mean the trees will be cut down. Bartels asked if the Board wants the Engineer to create a conservation easement. There will be a Special Village Board Meeting before next week’s meeting. Lynam stated he feels ownership is an issue.

Motion to table an Ordinance Vacating a Portion of Lake Shore Drive and Summit Avenue Public Right-of-Way in the Village of East Dundee, Illinois to 520 North VanBuren by Gorman/Miller.

Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Absent – 0. Motion carries.

CONSENT AGENDA-CONSIDERATION OF AN “OMNIBUS VOTE”: None

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President a group of assorted ordinances, resolution, motions and orders by an “Omnibus Vote”. The “Omnibus Vote” shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

Motion to create an Omnibus Vote include all minutes, New Items B and C by Gorman/Miller

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Absent – 0. Motion carries.

Motion to approve an Omnibus Vote including the following items:

Minutes –

- A. Village Board Meeting Minutes dated January 18, 2011**
- B. Public Hearing Meeting Minutes dated January 18, 2011**
- C. Committee of the Whole Meeting Minutes dated January 10, 2011**
- D. Village Board Meeting Minutes dated January 3, 2011**
- E. Village Board Meeting Minutes dated December 20, 2011**
- F. Committee of the Whole Meeting Minutes dated December 13, 2011**

New Business Items –

- B. Ordinance (11-04) Amending Title IX, General Regulations, Chapter 91, Streets, Alleys and Sidewalks, by Amending Section 91.11(A), Debris in Streets**
- C. Resolution (05-11) Approving a Request for Permit to Close State of IL Highway, State Route 72, from the IL Department of Transportation in Connection with the Annual 2011 St. Patrick's Day Parade**

By Gorman/Lynam.

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Absent – 0. Motion carries.

PUBLIC PARTICIPATION:

Anthony Borrico – Tenant at 601 Dundee Ave., East Dundee

Mr. Borrico addressed the Board regarding the property and issues he sees. He stated another party has begun building in the south end of the parking lot. He has not seen any permit or drawings on the construction. He is concerned about the storm water drainage. He feels this should have come before the Planning & Zoning Committee. Mr. Borrico passed pictures to the Board of the construction. He stated the paint ball area is in a flood plain. He stated Sterling Bay is not complying with the fire department requests. He would like to see the Zoning Committee get involved and check this out. He stated he is being threatened and harassed by the paintball company. He feels he is being harassed because he is questioning the building of their paintball construction.

Peter Ropinski – 610 Wendt Ave., East Dundee

Mr. Ropinski noticed a few weeks ago, semi-trucks dumping sludge in the field next to his house. He stated it smelled very badly and made him sick. He spoke to Bob Skurla and asked him what they were dumping. Skurla checked into it and found out it was composted leaves. He is concerned with the water drain off. Ruffulo would like correspondence to be distributed to the Board when there are issues like this to share with any concerned residents. Mr. Ropinski is also concerned about the cleanliness of the easement.

REPORTS: VILLAGE ADMINISTRATION AND STAFF

Village Administrator – Skurla directed the Board to look at the packet. It explained the blizzard costs. The Senior Housing project is moving forward. Rezoning is the next step. He received positive feedback from Walmart and they are looking into a new sign along Rt. 72. He has not heard back from McGraw on the Memo of Understanding. Ruffulo asked how we can go to GAT Guns before Torco. Skurla stated there is a State law that lets us do this. It is because of the private forest preserve that butts up to both properties. There has been no conversation with Torco. Tovar Snow Removal redevelopment agreement has not been received yet. He would like permission to put in a purchase order for a new police car, called an Interceptor. Mee stated the Crown Victoria is not going to be police user-friendly. Consensus from the Board to replace a squad car this year.

- A. Administrator's Report**
- B. Police Pension Update**

- C. Fire Activity in 2010
- D. Comcast Update
- E. Comcast Update 2
- F. St. Patrick's Day Parade: Saturday, March 12th at 11 am
- G. Shredding Event: Saturday, May 14th from 9 am to Noon
- H. Comcast Update 3
- I. Letter from Sleepy Hollow – Ruffulo clarified that it would not be a merger,
- J. Monthly Progress Report from Chief Mee on Police Activities

Motion to move Old Bus. A, and New Business Items I and J up in the agenda by Miller/VanOstenbridge.
Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

OLD BUSINESS

A. Ordinance (11-05) Vacating a Portion of Valley View Road in the Village of East Dundee, Illinois to 1851 Center Street

Motion to approve an Ordinance Vacating a Portion of Valley View Road in the Village of East Dundee, Illinois to 1851 Center Street by Miller/Lynam.

Discussion: Gorman read the minutes but wanted to hear the Board's opinion before he voted. Miller stated the reasoning for adding a Conservation Easement. The homeowner, Derek Carlsen, showed the Board the plat of survey. Village Engineer Heinz stated there are 3 trees and a shed on the proposed vacated property. He has no intention of removing any trees.

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

NEW BUSINESS

I. Ordinance (11-07) Accepting the Plat of the Conservation Easement for the Property Consisting of Approximately .038 Acres of Woodlands Located at 1851 Center Drive, Carpentersville, Illinois 60110

Motion to approve an Ordinance Accepting the Plat of the Conservation Easement for the Property Consisting of Approximately .038 Acres of Woodlands Located at 1852 Center Drive, Carpentersville, Illinois 60110 including agricultural amendments discussed with the property owners by Miller/Ruffulo.

Discussion: The owner, Derek Carlsen, addressed the board and has concerns that this is not necessary with the small amount of land and that it may affect resale of the property. Lynam stated this was brought up 2 weeks ago with other neighbors. Heinz stated we can strike some of the items of restriction in the Conservation Easement. Miller stated he thought the agreement was OK for everyone and the ordinance has been passed. Gorman went through the agreement stating some of the items that can be amended.

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

J. Ordinance (11-08) Accepting Grant of a Conservation Easement for the Property Located at 1851 Center Drive, Carpentersville, Illinois 60110

Motion to approve an Ordinance Accepting Grant of a Conservation Easement for the Property Located at 1851 Center Drive, Carpentersville, Illinois 60118 by Miller/VanOstenbridge.

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

VILLAGE ADMINISTRATORS & STAFF REPORTS (Continued)'

Village Attorney – None

Village President – Bartels reported on the snow storm and the work the Village workers did with the streets. He thanked Skurla for spending the night in Village Hall during the storm. He reported the Village may be able to apply for assistance from the State. He would like to sit down with Skurla about what worked and what didn't work. He reported on the Liquor Commission meeting tonight. The Azoosment Park is requesting a D License for beer and wine at the picnic grove and the Frau House.

A. Trustee Gorman Delinquent Minutes Report

B. Trustee Lynam Delinquent Minutes Report

Director of Public Works – N/A

Chief of Police – Chief reported to the Board regarding the blizzard and accidents. He thanked the Board for the purchase of the Expedition. It was very helpful during the storm. He offered a follow-up report tomorrow regarding Mr. Borrico's accusations.

Village Engineer – None

Economic Development Consultant– Doug Bergren reported on the data center and a potential medical facility in town.

Village Trustees:

Trustee Ruffulo – Ruffulo thanked the Village workers for their hard work during the storm. He asked about the budget process.

Trustee Cichowski – Cichowski thanked the Board for the tickets to the Meadowdale International Raceway dinner. He reported there is a Chamber of Commerce Expo at Spring Hill Mall the end of February. He showed the Board pictures of erosion at 455 Roslyn Road. Bartels stated Heinz spoke to the Army Corp of Engineers regarding this matter.

Trustee Gorman – Gorman commented on the delinquent committee meeting minutes.

Trustee Lynam – Lynam stated he would look for the committee meeting minutes he cannot find.

Trustee Miller – Miller echoed the comments on the blizzard and the great job the Streets Department did during the storm.

Trustee VanOstenbridge – VanOstenbridge comments of the blizzard and the great job the Streets Department did during the storm.

NEW BUSINESS (Continued)-

D. Ordinance (11-06) Granting a Variance for the Property Commonly Known as 100 Dundee Avenue, East Dundee, Illinois

Motion to approve an Ordinance Granting a Variance for the Property Commonly Known as 100 Dundee Avenue, East Dundee, Illinois by Miller/VanOstenbridge

Discussion: This is for the sign for the new car wash.

Roll: Ayes – 7 – Trustee Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

E. Resolution (06-11) Approving the Execution of a Contract for Professional Auditing Services with Sikich LLP

Motion to approve a Resolution Approving the Execution of a Contract for Professional Auditing Services with Sikich LLP by Miller/Lynam.

Discussion: Bartels stated there has been discussion about switching auditors. The thought is that we should keep the contract with Sikich one more year because of the lack of a Finance Director. Lynam is OK with Sikich for one more year but feels we should bid out their services next year.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Cichowski, VanOstenbridge and President Bartels. Nays – 2 – Trustees Ruffulo and Miller. Motion carries.

F. Resolution (07-11) Adopting the Kane County Natural Hazards Mitigation Plan

Motion to approve a Resolution Adopting the Kane County Natural Hazards Mitigation Plan by VanOstenbridge/Miller

Discussion: Bartels stated before Frank left, the agency called and asked the Village to adopt this plan. There was discussion of the plan and what it involves.

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

G. A Resolution (08-11) Authorizing the Execution of the Renewal of the CONNECT-CTY Agreement between Blackboard Connect, Inc. and the Village of East Dundee

Motion to approve a Resolution Authorizing the Execution of the Renewal of the CONNECT-CTY Agreement between Blackboard Connect, Inc. and the Village of East Dundee by VanOstenbridge/Lynam

Discussion: Bartels explained the history of this agreement which expired the end of January. Attorney O'Connor reviewed the agreement and approved it. Gorman would like to advertise this service for the Village to get more participants. Ruffulo and Gorman would like to renew the contract for one year.

Motion to amend the agreement to be for one year by VanOstenbridge/Lynam

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

H. Redevelopment Agreement with Tovar Snow Professionals at the 195 Penny Avenue Building

Motion to table a Redevelopment Agreement with Tovar Snow Professionals at the 195 Penny Avenue Building by Miller/VanOstenbridge

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

FINANCIAL REPORTS -

A. Warrants List

Motion to approve the Warrants List in the amount of \$104,498.04 by VanOstenbridge/Miller.

Discussion: VanOstenbridge asked about the B&F travel charge for \$160. Gorman would like to find out why there are late fees on the credit card bill. Ruffulo asked about the \$50 membership charge to the FBI. He also asked about the charge for Blahnik for \$50 for Kane County Chiefs and Ruffulo about the clothing allowance.

Roll: Ayes – 7 – Trustees Gorman, Lynam, Ruffulo, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

EXECUTIVE SESSION: None

Motion to adjourn to Executive Session: Executive Session, closed to the public and media under the provision of the Illinois Open Meetings Act, 5ILCS, 120/2, (2) (21), Discussion of Minutes, (C) (6), Pending Litigation, 2 (C)(1), Personnel and 2 (C)(5) Acquisition of Property.

Motion to adjourn the Village Board Meeting by Miller/Ruffulo at 9:40 p.m.

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries, meeting adjourns.

Respectfully Submitted,

By: _____
Village President Jerald Bartels

Attest: _____
Village Clerk, Jennifer R. Rehberg

1.0 Call to Order

President Bartels calls to order the Public Hearing at 6:30 pm.

Roll: Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski and President Bartels.
Trustee VanOstenbridge was absent.

Also in attendance are Village Administrator Bob Skurla, Village Attorney Pat O'Connor, Village Engineer Joe Heinz, Chief of Police Terry Mee and Village Clerk Jennifer Rehberg.

2.0 New Business

A. Vacation of a Portion Lake Shore Drive and Summit Avenue Public Right-of-Way

President Bartels stated this is a Public Hearing for a vacation of a Portion Lake Shore Drive and Summit Avenue Public Right-of-Way.

John Griffin –415 Roslyn Road

Mr. Griffin stated his property has a 99 year public-access lease on it. He stated when the owners moved into the home, they removed a lot of trees on the property.

John Warnstead - 425 Roslyn Road

Mr. Warnstead asked what property they are vacating. He was shown a diagram and President Bartels explained the vacation.

Kirstin Wood – 520 N. VanBuren

Ms. Wood addressed the Board regarding the vacation. She addressed the tree removal comments by Mr. Griffin.

Jack VanAcker -130 Springcrest Road

Mr. VanAcker objects to the vacation of the property. He also mentioned the Public Hearing Notice was not published on the bulletin board at Village Hall.

Bartels asked the Village Attorney about the legality of the posting of the Public Hearing and if it is an issue if it wasn't posted earlier.

3.0 Adjournment

Motion to close the Public Hearing by Ruffulo/Lynam.

Ayes – 6 – Trustees Gorman, Miller, Ruffulo, Lynam, Cichowski and President Bartels. Nays – 0.

Absent – 1 – Trustee VanOstenbridge.

Motion carries, meeting adjourns at 6: 45 p.m.

Respectfully Submitted,

Jennifer R. Rehberg

By: _____
Village President, Jerald Bartels

Attest: _____
Village Clerk, Jennifer R. Rehberg

CALL TO ORDER

President Bartels calls to order the Regular Village of East Dundee Regular Board Meeting at 7:00 pm.

ROLL CALL:

Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels.

Also in attendance Village Administrator Bob Skurla, Village Attorney Pat O'Connor, Village Engineer Joe Heinz, Chief of Police Terry Mee and Village Clerk Jennifer Rehberg.

PLEDGE OF ALLEGIANCE: Recited.

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE": None

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PUBLIC PARTICIPATION:

Tom Pool, Property Manager at Santa's Village-

Mr. Pool would like to welcome Tovar into the Village. They provided their snow removal services this year and he feels they are a good company.

REPORTS: VILLAGE ADMINISTRATION AND STAFF – None

Trustee Ruffulo asked why the Parking Ordinance discussion was not on the agenda. Village Administrator Skurla stated because the agenda was very full tonight and he knew the Parking Ordinance was a heavy discussion, he would rather wait until the next Committee of the Whole Meeting.

OLD BUSINESS – None

NEW BUSINESS-

A. Ordinance (11-09) Approving Redevelopment Agreement By and Between The Village of East Dundee, Illinois and Tovar Snow Professionals

Motion to approve an Ordinance Approving Redevelopment Agreement By and Between the Village of East Dundee, Illinois and Tovar Snow Professionals by VanOstenbridge/Ruffulo.

Discussion: Bartels stated this was from last week. Skurla stated there is an amended agreement in the packet. Tovar would like to acquire the building located at 195 Penny Avenue. Tovar is asking for up to \$195,000 from the Village from either the BDD or TIF funds. They would request the funds over 10 years. If the business were to move, they would refund the money back to the Village. Mr. Cichowski is hoping Tovar would be interested in being community oriented. Gorman feels we need to put a policy around handling agreements in the future. He asked if there are any risks that this is not a TIF qualified building. The process can be completed in 100 or so days. There will need to be a joint review board. Lynam is concerned about the agreement and the contingency on the number of employees. He is also uncomfortable with the amount of money requested.

Roll: Ayes – 6 – Trustees Ruffulo, Gorman, Miller, Cichowski, VanOstenbridge and President Bartels.
Nays – 1 – Trustee Lynam. Motion carries.

B. Dial-A-Ride Program Renewal: Summary by Sue Harney

Ms. Harney addressed the Board. She explains this transportation program throughout Kane County. They have a State Fund and a Federal Grant. This helps seniors who can no longer drive and disabled. She showed a PowerPoint presentation to the Board. The program is registration based. She explained the funding: Carpentersville, Sleepy Hollow and West Dundee did not participate last year, but she will approach them this year. Dundee Township, DTPD and East Dundee = Dundee Township Partners. They are hoping that Kane County would facilitate this program. Harney stated there are 43 residents from East Dundee who have taken advantage of Dial-A-Ride. The cost is \$3 per ride for up to 10 miles. Harney stated they are hoping for any amount from the Village. Lynam is not in favor of this program. Ruffulo does not think it is a good thing for the Village this year, especially since Carpentersville, West Dundee and Sleepy Hollow do not participate. Bartels is in favor of the program. Gorman would like to hear what the other villages decide to do before we vote. Cichowski feels it is a good idea, but is concerned about the lack of advertising for this program. Harney stated all of the Senior Centers have the information, but they do not spend money to advertise this program. VanOstenbridge and Miller support the program.

Motion to move New Business Items D, J and F up in the agenda by Miller/VanOstenbridge.

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

D. Contract for Financial Services with Jim Nowicki

Jim Nowicki, a CPA, was the CFO and Treasurer for the City of Elgin until May of 2010 when he retired. Bartels stated it is important to have another set of eyes on the finances, like Sue Behrens did in the past. Skurla feels we need a full-time attention on our finances now. He would work with Nick and Bob on the budget and the police pension issues coming up in the near future. He has done consulting work for local counties since June, 2010. The contract was in the packet, which is a short-term contract for 4 or 5 months. Lynam asked what percentage of direct work he will be doing for the Village. Nowicki stated it depended on the duty. His assistant, who has a Master's Degree in Accounting, will also help. Motion to direct the Village President to sign the contract and approve a Resolution authorizing the execution of the contract by Gorman/Ruffulo.

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

**J. Right-of-Way Vacations and Policy: Re-Advertise Lake Shore Drive and Summit Av.
Public ROW Vacation for Public Hearing on March 7th at 6:30**

Bartels stated this was because of a discrepancy from the last meeting with the notice in the newspaper and in the Village Hall. Bartels is suggesting the Board move forward and resolve this issue but as a Village, it might make sense for the Village to vacate the rest of the property. The homeowners would be happy with the conservation easement. Mrs. Wood asked some questions to the Board regarding the Plat of Survey. Discussion was to possibly lease the property for \$1 for 99 years. The homeowners can pave the property but cannot build on it. Mrs. Wood asked about the drainage culvert which is half on public property and half on private property. The discussion was directed as to approaching the property owner next to the Woods and see if he would be willing to vacate the property to the Woods.

F. Amendment to PAL TIF Agreement: Emailed out on December 7, 2010

Skurla stated that Item H. is also closely related to this item. There are a number of issues involved here. There is a redevelopment agreement addressed by PAL. What is requested is that any changes to a project, the Village would not be required to complete the projects. He is asking we include all new

buildings on the property be added to the TIF district. There is also a request to put the water loop down Christina Drive on the table at the same time. Skurla sees no problem recommending the agreement but the Village may need to reduce the phases and include the new properties. Palumbo asked that the Village reconsider sharing the TIF on a 50/50 basis and also allow other TIF funds to trickle into the PAL TIF. We may also give them a right-of-way for the water line down Christina Drive. Heinz stated everything east of the cemetery is on a dead end basis. The water lines will be needed from the water tower. Skurla stated this loop needs to be in the plans for the upcoming water treatment plant. Mr. Bazos addressed the board. Mr. Bazos listed the completed items of Mr. Palumbo's projects and properties during the last 4 years. He stated Mr. Palumbo has spent over \$3 million but it is harder for him to complete the projects. He would like to increase the cap, which is \$4.2 million to a more realistic number. There is now a 55/45 split (55% to Mr. Palumbo), then it changes to 65/35 (65% to Mr. Palumbo) but would like to see a bigger percentage to Mr. Palumbo in the agreement. They are also hoping the Village will help pay for future Christina Drive TIF expenses. They are hoping for an authorization to work with staff. Skurla stated there needs to be preliminary design plans for the pipe line. He also stated there should be more guidelines listed. Gorman also stated the interest rate should be addressed, as well, and would like to be a part of the agreement discussions. Lynam has a problem changing the TIF as time goes on and spending money with lawyer fees. Gorman stated the requests are fair with the additions of the TIF properties. Gorman and Ruffulo would like to be in discussions with Skurla moving forward.

C. ConnectCTY Update

Motion to approve the next ConnectCTY Agreement with a 3 year agreement by Gorman/VanOstenbridge.

Discussion: There were cost savings going to 3 years instead of a one-year agreement. Lynam is concerned that the Village is not getting its money's worth with this service.

Roll: Ayes – 7 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Motion carries.

E. Johnson Street/Immanuel Lutheran – No Parking

Bartels stated this was a request by Immanuel to post no parking signs on Sundays along Johnson Street. Bartels stated he thinks the Village could pay for two signs, even though the church offered to pay for one. Chief Mee stated he did not think this would be an issue. Consensus is for the attorney to create legislation.

G. Final Payment to Windsor Development

Skurla stated there was not a developer's agreement on this so there is no agreement stating we pay them interest. We will pay the final amount of principal, which is approximately \$135,000. Skurla stated the TIF legislation states only 30% of interest may be paid.

H. Christina Drive Water Line Loop – *included in Item F. Discussion*

I. Property Tax Abatement on Tax Levy: Anticipate Final EAV Totals the Second week of March

Skurla stated the Board needs to decide on a tax levy amount to go toward the police pension and will abate what is left.

K. Community Events for Next Year

This is on the agenda for the next meeting. The dollar amount will be determined once the budget is established.

L. Flag Day: June 14th, 2011

This will be added to Community Events.

Trustee Gorman left the meeting at 9:30 p.m.

M. Renewal of Economic Development Service Contract

The contract expires the end of February. This is a continuation of a contract with Bob Skurla through Doug Bergren.

N. Request for Legislation to Allow Raising of Domestic Fowls

This is a follow up from West Dundee's decision regarding this issue. A resident in the Village is questioning this legislation. The consensus of the Board is to not entertain this request.

FINANCIAL REPORTS - None

EXECUTIVE SESSION: - None

Motion to adjourn the Village Board Meeting by Lynam/VanOstenbridge at 9:48 p.m.

Roll: Ayes – 6 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski, VanOstenbridge and President Bartels. Nays – 0. Absent – 1 – Trustee Gorman. Motion carries, meeting adjourns.

Respectfully Submitted,

By: _____
Village President Jerald Bartels

Attest: _____
Village Clerk, Jennifer R. Rehberg

CALL TO ORDER

Trustee Cichowski calls to order the Regular Village of East Dundee Regular Board Meeting at 7:00 pm.

ROLL CALL:

Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski and VanOstenbridge.

Motion to appoint Trustee Ruffulo as President Pro Tem for tonight's meeting by Lynam/VanOstenbridge
Roll: Ayes – 5 – Trustees Gorman, Lynam, Miller, Cichowski and VanOstenbridge. Nays – 0. Motion carries.

Also in attendance Village Administrator Bob Skurla, Village Attorney Pat O'Connor, Village Engineer Joe Heinz and Village Clerk Jennifer Rehberg.

PLEDGE OF ALLEGIANCE: Recited.

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE": None

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PUBLIC PARTICIPATION:

Mr. & Mrs. Dan O'Leary – 442 Lake Shore Drive, East Dundee

Mr. O'Leary addressed the Board regarding a neighbor feud that has been going on since 2007. He showed the Board a video of the activities of his neighbor. Mr. O'Leary passed out pictures and illustrations of the property. O'Leary stated the police cannot prove intentional damage by the Clarkes. They set up surveillance cameras and began recording videos of the Clarke's in 2008. O'Leary stated he was told by the police that they were told not to do anything to help. Lynam stated he has witnessed the recklessness first hand. Ruffulo stated the situation bothers him, especially for safety reasons. O'Leary would like the State statutes to be followed. He stated the Chief said he cannot do anything. Mrs. O'Leary would like some citations written so the courts can be the judge and jury. O'Leary stated other health safety issues that have come up. O'Leary would like some rules and regulations set to prevent this from happening again to another resident. Ruffulo stated he will give Mr. Clarke a phone call to hear what he has to say. Miller asked O'Connor if the video shows true intent. O'Connor stated he would not see any reason not to prosecute any tickets. Gorman stated the Board should look closer at the Storm Water Ordinance. Ruffulo also stated the parking ordinance also needs to be addressed. Lynam is concerned that since the Board is now aware of the actions, any action not taken could be a liability to the Village.

REPORTS: VILLAGE ADMINISTRATION AND STAFF

Village Administrator – Skurla directed the Board to look at the items in the packet. We will be presenting to the P&Z changes to the annexation code for special use. Skurla asked for direction from the Board as to the order of putting this in place. Skurla asked if it is possible to hold a Committee of the Whole Meeting next week. He also discussed the tow yard issue and neighboring municipality regulations. He would also like to discuss the last police pension payment at the next Committee of the Whole Meeting. B&F Technical will be picking up the Village's plans for free from this point forward.

- A. Special Events Application for Parade
- B. Comcast Update

Village Attorney – None

Village President – N/A

Director of Public Works – N/A

Chief of Police – N/A

Village Engineer – None

Economic Development Consultant – None

Village Trustees:

Trustee Ruffulo – None

Trustee Cichowski – Cichowski stated no one showed up for the Chamber Expo at Spring Hill Mall this past weekend to help him man the booth. He is arranging summer movie activities with the Anvil Club.

Trustee Gorman – Gorman was impressed with the discussion Ron (?) and Bob Skurla had regarding the sludge spreading. (Metro West).

Trustee Lynam – None

Trustee Miller – Miller commented on his request to Bob Skurla on the booms on the Fox River. He would like this addressed at the COTW.

Trustee VanOstenbridge – None

OLD BUSINESS –

NEW BUSINESS-

- A. Ordinance (11-10) Amending Title VII: Traffic Code, Chapter 72: Parking Schedules, Schedule I, By Prohibiting Parking on Sundays on Johnson Street Between River Street and VanBuren in The Village of East Dundee, Cook and Kane Counties, Illinois**

Motion to approve an ordinance Amending Title VII: Traffic Code, Chapter 72: Parking Schedules, Schedule I, By Prohibiting Parking on Sundays on Johnson Street Between River Street and VanBuren in the Village of East Dundee, Cook and Kane Counties, Illinois by Lynam/VanOstenbridge

Discussion: None

Roll: Ayes – 5 – Trustees Ruffulo, Gorman, Lynam, Miller and VanOstenbridge. Nays – 1 – Trustee Cichowski. Absent – 1 – President Bartels. Motion carries.

- B. Resolution (09-11) Authorizing and Approving the Contract Between Doug Bergren of Main Street Consulting and the Village of East Dundee**

Motion to approve a Resolution Authorizing and Approving the Contract Between Doug Bergren of Main Street Consulting and the Village of East Dundee by Miller/Gorman

Discussion: None

Roll: Ayes – 6 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski and VanOstenbridge. Nays – 0. Absent – 1 – President Bartels. Motion carries.

FINANCIAL REPORTS -

- A. Warrants List**
- B. Treasurer's Report**

Motion to approve the Warrants List in the amount of \$248,602.38 and the Treasurer's Report by Miller/Lynam.

Discussion: Ruffulo asked what a Servant Fee was. Skurla stated it is the charge for Dymterko & Wright; Servant Fee is the company that owns them now.

Roll: Ayes – 6 – Trustees Ruffulo, Gorman, Lynam, Miller, Cichowski and VanOstenbridge. Nays – 0.
Absent – 1 – President Bartels. Motion carries.

Committee of the Whole Meeting – Next week, February 28th

EXECUTIVE SESSION:

Motion to adjourn to Executive Session: Executive Session, closed to the public and media under the provision of the Illinois Open Meetings Act, 5ILCS, 120/2, (2) (21), Discussion of Minutes, (C) (6), Pending Litigation, 2 (C)(1), Personnel and 2 (C)(5) Acquisition of Property and not returning to regular session by Gorman/Lynam at 8:12 p.m.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Miller and Cichowski. Nays – 2 – Trustees Ruffulo and VanOstenbridge. Absent – 1 – President Bartels. Motion carries, meeting adjourns.

Respectfully Submitted,

By: _____
Village President Jerald Bartels

Attest: _____
Village Clerk, Jennifer R. Rehberg



PROCLAMATION
“COMCAST CARES DAY”
APRIL 30, 2011

Village of East Dundee
BE IT PROCLAIMED:

WHEREAS, across the country on April 30, 2011, nearly 50,000 Comcast employees and their families will invest in the communities in which they live and work by volunteering in hundreds of projects as part of the 11th annual Comcast Cares Day; and

WHEREAS, Comcast Cares Day is part of the ongoing effort Comcast Cares Program by which Comcast gives back to the communities it serves through support of national and local volunteer partnerships year-round; and

WHEREAS, at the Carpenter Park in Carpentersville, nearly 50 local Comcast volunteers will gather on Comcast Cares Day to coordinate team-building activities for program participants of the Boys and Girls Club of Dundee Township that will enhance this worthwhile program that serves hundreds of area youths and contributes to the quality of life in the Village of East Dundee; and

WHEREAS, as the voluntary efforts of Comcast and its employees across the country help make our communities better places in which to work and should be recognized and supported.

NOW, THEREFORE, I, Jerald Bartels, as Village President of the Village of East Dundee, do hereby proclaim April 30th 2011 as:

“Comcast Cares Day”

In East Dundee.

IN WITNESS WHEREOF:

I have hereunto set my hand and caused this Seal of the Village of East Dundee be affixed hereto this 4th day of April in the year Two Thousand and Eleven.

Jerald Bartels, Village President
Village of East Dundee

ORDINANCE NUMBER 11 - _____

**ORDINANCE EXTENDING THE TEMPORARY APPROVAL
FOR THE OPERATION OF AN INDOOR FLEA MARKET
ON PROPERTY LOCATED AT 203 NORTH CHRISTINA
DRIVE IN EAST DUNDEE, KANE AND COOK COUNTIES,
ILLINOIS.**

WHEREAS, the Village of East Dundee is a home rule unit of local government under and pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, has the authority to exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals, and welfare; and

WHEREAS, Charles Black and Associates (hereinafter referred to as the “Developer”) has proposed the locating of an indoor flea market within vacant industrial space located at 203 North Christina Drive, with the area to be occupied approximating 30,000 square feet of net leasable area; and

WHEREAS, the building is presently vacant, and the Village, the developer and the property owner are desirous of having an active use within the building; and

WHEREAS, the building, as presently constructed, does not fully meet applicable standards for retail uses, and the Village is willing to temporarily waive certain standards to facilitate the usage of the building, as proposed.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, KANE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

Section One. Notwithstanding provisions of zoning code, building code and other applicable codes and regulations, Village Board hereby agrees to temporarily set aside provisions of the East Dundee zoning code as follows:

- 157.142 Location and number of required off street parking spaces
- 157.050 J.2. All activities to be conducted entirely within an enclosed building
- 157.207 Jurisdiction of Zoning Board of Appeals

Section Two. Village Board further waives any and all requirements for indoor plumbing, including running water, and allows for the placement of porta-potties either inside or outside the building, at the discretion of the developer, and as approved by B & F Technical Services, provided however that developer shall comply with applicable ADA requirements for washroom facilities.

Section Three. Notwithstanding provisions in the zoning ordinance, the Village Board is granting temporary approval for the location of parking on property separate from the use being served, provided however that the developer shall be required to paint a cross walk on Christina Drive and to post proper signage.

Section Four. Use of the facility shall be conditioned upon recommendation from B & F Technical Services as to issuance of an occupancy permit, subject to applicable life safety requirements, including but not limited to

- Designated assembly and usage classification of area.
- Compliance with applicable lighting, HVAC, sprinkling and electric code requirements.
- Compliance with any and all required construction drawings and prints.
- Payment of all building permit fees, inspectional fees, plan review fees, and other costs as incurred by the Village

Section Five. Use of the facility shall be further conditioned by review and approval by the East Dundee Fire Protection District.

Section Six. The waivers and exceptions shall be extended from the original Ordinance 10-49 approved by the Village Board on October 18, 2010 for a period of an additional six months, beginning May 1st, 2011 and running through December 31th, 2011.

Section Seven. All merchants within the indoor flea market shall be required to obtain and maintain an itinerant merchant's license from the Village of East Dundee, and shall be further required to comply in all matters relative to the collection, processing and remittance of applicable state and local sales tax.

Section Eight. Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

Section Nine. Repeal. All ordinances, resolutions, motions or parts thereof in conflict herewith shall be and the same are hereby repealed.

Section Ten. Publication. This ordinance shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

Adopted this _____ day of _____, 2011, pursuant to a roll call vote as follows:

AYES:

NAYES:

ABSENT:

Approved by me this _____ day of _____, 2011.

JERALD BARTELS, President

Published in pamphlet form this _____ day of _____, 2011, under the authority of the President and Board of Trustees.

ATTEST:

JENNIFER REHBERG, Village Clerk

Recorded in the Village Records on _____, 2011.

March 10, 2011

Robert Skurla
Village Administrator
Village of East Dundee
East Dundee, IL 60018

Dear Bob,

As we discussed, the Village has allowed The Flea Markets temporary permission to use the Palumbo property on Rt. 72 (Higgins Road). Indoor use has been permitted through May 2011 and outdoors through September.

I request that the permits be combined to coincide through December 2011 so that they may run concurrently inside and out.

A drawing is attached for the request for a temporary permit for the Flea Markets to be extended coinciding temporary permission through this season. This is not a request for a permanent place of business at this location.

At this time Mr. Palumbo and his partners are still looking for more permanent warehouse tenants for the property however this will allow for them to collect some rent and utility expenses while looking and does not ask for a re-zoning of the building and property. Insurance coverage for the building and grounds has previously been obtained throughout this season.

This will also allow for the Flea Markets to attract a less transient type of marketer requiring a period contract for them to operate. We have had the property inspected prior by B & F Code Inspectors at your request and have been inspected by the Fire Department as to our compliance with the Village's and B & F's rules and codes.

We ask for this coordination of indoor and outdoor dates until the end of December 2011 and then will request an annual extension as required to either maintain operations or vacate the property as might be required by the owners. We are also willing to be at the next Village Meeting to describe our intentions if you would like.

Thank you.

Sincerely,



Charles Black

*Bob, my cell # is
847-757-0447*

RESOLUTION NUMBER ____ -11

**A RESOLUTION APPROVING AN AGREEMENT
BETWEEN BUILDING AND CODE CONSULTANTS, INC.
AND THE VILLAGE OF EAST DUNDEE
TO PROVIDE BUILDING CODE
AND DIRECTOR OF PUBLIC WORKS SERVICES
FOR THE VILLAGE OF EAST DUNDEE, ILLINOIS**

WEREAS, the Village of East Dundee is a home rule unit of local government under and pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, has the authority to exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals, and welfare; and

WHEREAS, the corporate authorities of the Village of East Dundee have determined that it is necessary to engage the services of Building and Code Consultants, Inc. for the Village of East Dundee, Illinois, for building code services and Director of Public Works duties for the Village of East Dundee; and

WHEREAS, Building and Code Consultants, Inc. shall perform the duties in consultation with the Village Administrator and the corporate authorities of the Village of East Dundee, provided that those terms and conditions are not in conflict with the provisions of the Village Code or state law. The duties and term of the services shall be in accordance with the terms of the attached Agreement attached hereto as Exhibit A.

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:

Section One. That the Board of Trustees and the President of the Village of East Dundee hereby adopt and approve, and the President be and is hereby authorized and directed to sign, and the Village Clerk is directed to attest to the execution of , the Agreement for Professional Services for Building Code and Director of Public Works between Building and Code Consultants, Inc. and the Village of East Dundee, in accordance with the terms and conditions set forth in Exhibit A.

Section Two. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

Section Three. Repeal. If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

Section Four. Publication. This Resolution shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form, if required by law.

Adopted this _____ day of _____, 2011, pursuant to a roll call vote as follows:

AYES:

NAYES:

ABSENT:

Approved by me this _____ day of _____, 2011.

JERALD BARTELS, President

Published in pamphlet form this _____ day of _____, 2011, under the authority of the President and Board of Trustees.

ATTEST:

JENNIFER REHBERG, Village Clerk

Recorded in the Village Records on _____, 2011.

**AGREEMENT FOR PROFESSIONAL SERVICES
FOR BUILDING CODE AND DIRECTOR OF PUBLIC WORKS OFFICIAL**

THIS AGREEMENT, by and between the Village of East Dundee (the “Village”) and Building and Code Consultants, Incorporated (the “Contractor”), is made this ____ day of April, 2011.

The parties, in consideration of the mutual promises, conditions and covenants set forth herein, agree as follows:

1: **Term:** The initial term of this Agreement shall be six months, commencing on the effective date of this Agreement (the “Initial Term”). Unless terminated as set forth in this Section, the Initial Term shall be automatically extended for a second six-month term (the “Second Term”), which, unless terminated as set forth in the Section, shall be automatically extended for a twelve-month term (the “Third Term”). The Village may terminate this Agreement by providing Contractor with written notice of termination not less than sixty (60) days prior to the end of the Initial Term or any subsequent term. Contractor may terminate this Agreement by providing the Village with thirty (30) days’ notice of termination.

2: **Scope of Duties:** During the term of the Agreement, Contractor shall provide services for building inspections for residential, commercial and industrial construction, review plans for residential, commercial and industrial, issue permits and any other administrative duties, coordinating inspections with other inspectors, conduct property maintenance inspections, assist with ordinance development, building code policy and procedures, enforce building and property maintenance codes, recommend changes to policies and codes and shall keep records of all work performed under this Agreement. All records, drawings, plans, surveys, charts, reports and other documentation made in the course of the work performed hereunder, or in anticipation of the work to be performed in regard to this Agreement, shall at all times be and remain the sole property of the Village. In addition to the foregoing duties, Contractor will perform the duties and responsibilities of the Director of Public Works in accordance with the job description attached hereto as Exhibit A.

3: **Governing Law:** This contract shall be governed and construed in accordance with the laws of State of Illinois; and any disputes shall be litigated in a state court located in Kane County or Cook County, Illinois.

4: **Independent Contractor:** Contractor shall have sole control over the manner and means of providing the work and services performed under this agreement, including but not limited to, any sub-contractors it may use in its performance of this Agreement. The Village’s relationship to Contractor

under this agreement shall be that of an independent contractor. Contractor will not be considered an employee to the Village for any purpose.

5: Employment Status: Contractor certifies that its personnel have the certification and or licenses to perform the duties set forth in Section 2 above.

6: Compensation: (a) During the Initial Term, the Village shall pay Contractor a monthly fee of Six-Thousand Six-Hundred and Sixty-Six Dollars and Sixty-Seven Cents (\$6,666.67). During the Second Term, the Village shall pay Contractor a monthly fee of Seven-Thousand and Eighty-Three Dollars and Thirty-Three Cents (\$7,083.33). During the Third Term, the Village shall pay Contractor a monthly fee of Seven-Thousand Five-Hundred Dollars and Zero Cents (\$7,500.00). The monthly fee shall be paid to Contractor not later than the tenth (10th) day of the month in which the services are to be performed.

(b) If the Village requires or requests that Contractor attend any special meeting (board meetings, Planning, Zoning and Commission, or any other meetings outside the scope of Section 2 above), the Village shall, in addition to the Fee, pay Contractor at the rate of \$75.00 per hour for all time that Contractor spends in connection with such special meeting, including but not limited to preparation time, travel time and attendance time.

(c) The Village shall provide Contractor with a vehicle for use in connection with Contractor's duties hereunder.

7: Insurance: Contractor shall at all times during the term of this Agreement maintain in full force and effect policies of insurance with a company licensed to do business in the State of Illinois.

A: Workmen's compensation insurance as required under the laws of the States of Illinois for each and every employee of Contractor who performs services hereunder in or for the Village.

B: General liability insurance covering claims for damages because of injury to, or destruction of, property, including loss of use thereof, and personal injury, including death, which result from the performance of services hereunder, and any act of omission in regard thereto, in an amount not less than \$1,000,000 per occurrence with a \$2,000,000 aggregate.

C: Professional liability insurance in an amount not less than \$1,000,000.

D: A certificate of insurance for each policy will be provided to the Village upon acceptance of this agreement and annually when the policy is renewed.

E: The Village shall be named as an additional primary insured on all such policies.

F: All policies under this Section shall also provide that no policy or any part thereof may be terminated or modified except upon thirty (30) days prior written notice to the Village.

8: Complete Agreement: This Agreement contains the entire agreement of the parties hereto with respect to the subject matter hereof, and any and all prior promises, understandings, agreements, discussions and negotiations between the parties regarding this subject matter are merged herein. This Agreement may not be amended except by a written document executed by each party and delivered one to the other.

Upon acceptance, signatures of acceptance are required by the Village Administrator and attested by the Village Clerk. The undersigned warrant that each has been duly authorized to execute and deliver this document on behalf of the party for whom he or she has signed this Agreement.

VILLAGE OF EAST DUNDEE

Accepted by: _____
Robert J. Skurla
Village Administrator

Attested by: _____
Jennifer Rehberg
Village Clerk

Date: April __, 2011

Date: April __, 2011

BUILDING AND CODE CONSULTANTS, INCORPORATED

Accepted by: _____

James F. Kelly, President

Date: April __, 2011

DRAFT

POSITION DESCRIPTION

Class Title: **DIRECTOR OF PUBLIC WORKS**

Department: **PUBLIC WORKS**

Division:

GENERAL PURPOSE:

The Director of Public Works is responsible for all administrative and operational functions of the Public Works Department. He plans, organizes and directs subordinate employees to accomplish departmental operations and is responsible for the budgeting and fiscal administration, as well as the personnel administration of the Department. The Director of Public Works is subject to being on call at any hour of the day.

SUPERVISION RECEIVED:

Works under the general supervision of the Village Administrator.

SUPERVISION EXERCISED:

Exercises supervision over all Public Works Department staff directly and through subordinate supervisors.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Plans and directs through subordinate employees the operation of the Department, and establishes procedures necessary to maintain an efficient and effective operation.
2. Develops and evaluates departmental program goals and service levels, analyzes personnel and material needs, and performs fiscal planning and management.
3. Administrates Village and Departmental personnel policies and procedures. Maintains harmony among workers and resolves grievances.
4. Keeps a full and complete record of all transactions of the Department, of all Village and Departmental property, as well as such records required in the operation of the Department.
5. Reviews all documents and plats of subdivision, re-subdivision, and annexations for compliance with applicable provisions of the Village subdivision regulations. Reviews private project development plans for compliance with codes, regulations and standards, the adequacy of applications for permits and compliance with approved plans relative to those areas of Public Works.

Director of Public Works

6. Maintains and updates all records and maps pertaining to sewer water, streets, storm drainage, and other plans involving the municipal infrastructure.
7. Carries out field inspections of all public improvements and related construction, in coordination with the Village Engineer.
8. Administers the Village Capital Improvements Program.
9. Prepares necessary reports, studies, statistical data and recommendations to carry out Department responsibilities, and provides technical reviews for the Village Board, Plan Commission and Zoning Board of Appeals.
10. Prepares and documents through coordination with Village Board Committees and the Administrator, departmental budget requests; and administers adopted budget in assigned area of responsibilities.
11. Assists in the preparation of engineering plans and specifications, bidding requirements, competency of contractors and vendors, and the selection of criteria for public contracts.
12. Oversees the maintenance of infrastructure, which includes streets, sidewalks and storm water systems; and other records.
13. Oversees the operation and maintenance of the wastewater collection system, treatment plant and lift stations.
14. Oversees the operation and maintenance of the water distribution system, wells, and storage facilities.
15. Oversees project management from the construction of municipal public works projects. Oversees assigned projects to ensure contractor compliance with time and budget parameters for the project.
16. Responds to public or other inquiries relative to department operations, regulations, policies and procedures. Evaluates issues and options regarding municipal public works, and makes recommendations.
17. Maintains contact with consulting engineers, construction project engineers, City, Village, County, State and Federal agencies professional and technical groups, and the general public, regarding departmental activities and services.
18. Performs other duties as required or assigned.
19. Complies with all written safety rules and regulations of the Department and/or Village.

Director of Public Works

PERIPHERAL DUTIES:

1. Oversees and evaluates janitorial and preventive maintenance for all Village facilities, either personally, or through assigned staff or outside vendors.
2. Assists in the training of Village personnel in public works systems and techniques.
3. Performs the duties of subordinate personnel as needed.
4. Serves as staff liaison to the Street and Utility Committees.
5. Serves as Village representative to the Kane Urban Council of Mayors Transportation Sub-Committee.
6. Attends all regular and special meetings of the Village Board; as well as other meetings assigned by the Village Administrator.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience:

- (A) Graduation from a four (4) year college or university with a degree in Civil Engineering, Public Administration, or closely related field, and
- (B) Minimum five (5) years experience with municipal public works operation, or
- (C) Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities:

- (A) Basic knowledge of modern administrative and operational techniques for public works;
- (B) Skill in operating the listed tools and equipment;
- (C) Ability to coordinate department activities; provide skillful supervision of department employees; and exercise sound judgement.
- (D) Ability and skill to establish and maintain effective working relationship with public officials, department heads, employees, and the general public;
- (E) Ability to maintain full responsibility and authority for maintaining a safe work environment within his jurisdiction.

SPECIAL REQUIREMENTS:

- (A) Must possess a valid Illinois State Driver's License or have the ability to obtain one prior to employment, and ability to obtain a CDL is ideal;
- (B) Certification as an operator in water or sewer class IEPA licenses is ideal.

Director of Public Works

TOOLS AND EQUIPMENT USED:

Personal computer, including word processing, spreadsheet, data base and related programs; motor vehicle; phone; radio; fax and copy machine. Basic knowledge of all other public works related vehicles and tools is ideal.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Work is mostly performed in office settings. Some outdoor work is required in the inspection of various land use developments, construction sites, public works facilities, or when assisting in normal public works functions as may be required. Hand-eye coordination is necessary to operate computers, various pieces of office equipment, and various public works equipment and tools as may be required.

While performing the duties of this job, the employee is required to stand; walk; use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is required to sit; occasionally climb or balance; stoop, kneel, crouch or crawl; talk or hear; and smell.

The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of the job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high precarious places and is occasionally exposed to wet and/or humid condition, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually moderate.

Director of Public Works

SELECTION GUIDELINES:

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Appointing Authority: Village President

Classification: Exempt Employee

Pay Grade: 10

Approved: _____
Village Administrator

Effective Date: February 17th, 1998

Village Board Approved: February 16th, 1998

Revision History:

References:
Illinois Compiled Statutes:
65 ILCS 5/3-8-1
Municipal Code:
Chapter 3.15

ORDINANCE No. 11-_____
A SPECIAL ORDINANCE AUTHORIZING THE CEDING
OF PRIVATE ACTIVITY
BONDING AUTHORITY

WHEREAS, the internal Revenue Code of 1986 provides that the amount of private activity bonds which may be issued by the Village of East Dundee (“Village”) as a constitutional home rule unit is equal to it’s population multiplied by \$90.00; and

WHEREAS, the Illinois Private Activity Bond Allocation Act (30ILCS 345/1 et seq.) provides, among other things, that the corporate authorities of any home rule until may reallocate to a state agency any portion of its unused allocation of volume cap; and

WHEREAS, the Village of East Dundee has available year 2011 volume cap and desires to utilize this cap in cooperation with the Upper Illinois River Valley Development Authority (UIRVDA) to support the projects that will create jobs and expand the Village’s tax base;

NOW THEREFORE, be it ordained by the Village Council of the Village of East Dundee, Illinois;

Section 1. Consent to Reallocate to UIRVDA. The Village hereby agrees to reallocate to the Upper Illinois River Valley Development Authority its 2011 private activity volume bonding cap in the amount of \$283,410.00. Said private activity volume bonding cap shall be used to support projects that will provide job opportunities and new investments.

Section 2. Letter of Agreement. The Village Administrator is hereby authorized to execute a letter of agreement with UIRVDA consenting to such allocation on behalf of the Village as authorized.

Section 3. Maintaining Records. The Village Finance Director is hereby authorized to maintain such record of the allocation for the term of the bonds issued pursuant to such allocation.

Section 4. Notice. The Village President shall provide notice of such allocation to the Office of the Governor.

Section Eight. Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

Section Nine. Repeal. All ordinances, resolutions, motions or parts thereof in conflict herewith shall be and the same are hereby repealed.

Section Ten. Publication. This ordinance shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

Adopted this _____ day of _____, 2010, pursuant to a roll call vote as follows:

AYES: _____

NAYES: _____

ABSENT: _____

Approved by me this _____ day of _____, 2010.

JERALD BARTELS, President

Published in pamphlet form this _____ day of _____, 2010, under the authority of the President and Board of Trustees.

ATTEST:

JENNIFER REHBERG, Village Clerk

Recorded in the Village Records on _____, 2010.

Office of the Governor
Governor's Office of Management and Budget
603 Stratton Building
Springfield, IL 62706
Attention: Debt Management Unit

Re: Issuer: Village of East Dundee

Total 2011 Volume Cap Allocation: \$283,410

Volume Cap Allocations granted, transferred, or reserved by Issuer resolution prior to May 1, 2011:

1. Principal Amount of Issue:	0
Bond Description	N/A
2. Total Allocation Granted or Allocated:	\$283,410
Reallocated to:	Upper Illinois River Valley Development Authority

See Attached ordinance.

Sincerely,

Jerald Bartels
Village President



VILLAGE OF EAST DUNDEE

120 Barrington Avenue, East Dundee, Illinois 60118 847-426-2822 fax: 847-426-2956

April 19, 2011

Office of the Governor
Governor's Office of Management and Budget
603 Stratton Building
Springfield, IL 62706
Attention: Debt Management Unit

Re: Issuer: Village of East Dundee

Total 2011 Volume Cap Allocation: \$283,410

Volume Cap Allocations granted, transferred, or reserved by Issuer resolution prior to May 1, 2011:

- | | |
|---|--|
| 1. Principal Amount of Issue: | 0 |
| Bond Description | N/A |
| 2. Total Allocation Granted or Allocated: | \$283,410 |
| Reallocated to: | Upper Illinois River Valley
Development Authority |

See Attached ordinance.

Sincerely,

Jerald Bartels
Village President

ORDINANCE NUMBER 11 - _____

ORDINANCE APPROVING TEXT AMENDMENTS TO TITLE XV, LAND USAGE, CHAPTER 157, ZONING, SECTION 157.003, DEFINITIONS, SECTION 157.053, B-3 GENERAL SERVICE BUSINESS DISTRICT, SECTION 157.066, M-1 LIMITED MANUFACTURING DISTRICT, AND 157.067, M-2, LIMITED MANUFACTURING DISTRICT

WHEREAS, the Village of East Dundee is a home rule unit of local government under and pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, has the authority to exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals, and welfare; and

WHEREAS, The Village of East Dundee has initiated proposed amendments to various sections of the Zoning Code, Sections 157.003, 157.053, 157.066 and 157.067 as set forth in attached Exhibit A; and

WHEREAS, the Planning and Zoning Commission held a public hearing on the above amendments to the Comprehensive Plan and Future Land use Plan on April 14, 2011, heard the testimony of the applicant, and accepted the testimony of all interested persons, considered the factors for amendment to the Zoning Code and has recommended approval of the amendments by a vote of six(6) ayes, zero(0) nays, and three(3) absent; said amendments are attached to this ordinance as Exhibit A as if fully set forth herein; and

WHEREAS, the President and Board of Trustees of the Village of East Dundee having determined that it is in the best interests of the health, safety and welfare of the residents of the Village of East Dundee that Petition No. P/Z_____ be granted requesting a text amendments to the Zoning Code Sections: 157.003, 157.053, 157.066 and 157.067 as set forth in attached Exhibit A.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:

Section One. The above recitals are incorporated into this ordinance as if fully set forth herein.

Section Two. The Zoning Code of the Village of East Dundee Section 157.003(B) is hereby amended as to add the definitions as set forth below:

The following definitions are added to 157.003(B):

Sec. 157.003(B) RULES AND DEFINITIONS.

ACCESSORY COMMERCIAL OPERATIONS YARD. An establishment with an outdoor or only partially enclosed area utilized for the storage of motor vehicles, equipment, or materials necessary for and incidental and accessory to an authorized principal use located elsewhere within the Village limits of the Village of East Dundee. Accessory commercial operations yards shall not include junk yards or vehicle recycling, disassembly or salvage operations.

COMMERCIAL SPORTS AND ENTERTAINMENT ESTABLISHMENT, INDOOR. A fully enclosed facility with a capacity of 100 or more people, with or without seating for spectators, the primary purpose of which is providing accommodations for a fee for a variety of individual or organized sports, recreation, and competition activities as well as a variety of sales or entertainment events, either passive or active, for the pleasure of the patrons including performances, exhibitions, educational programs, religious services, flea markets, collector shows, and other forms of public gathering. This use includes accessory food services facilities but does not include adult uses as defined in Chapter 117 of the Code of the Village of East Dundee, or any of the regulated activities included within said chapter.

GUN SHOP. A federally- and state-licensed establishment engaged in the retail sales, service and repair of legal firearms, ammunition, archery equipment, knives, and other weapons for hunting, personal safety, public safety, and competitions. This use also includes sales and service of equipment related to the foregoing, legal antique weapons, and instructional classes that do not involve the discharge of weapons of any type

MOTOR VEHICLE IMPOUNDMENT YARD. An establishment utilized exclusively for the temporary indoor or outdoor storage of motor vehicles that are towed in as a result of unlawful parking on private property, repossessions, police orders, accidents, mechanical problems, or otherwise being rendered inoperable. Motor vehicle impoundments yards shall not include automotive service uses that temporary store vehicles brought in for repair. The use also shall not include junk yards or vehicle recycling, disassembly or salvage operations.

SHOOTING RANGE, INDOOR. A fully enclosed facility designed or used for archery and/or the discharging of legal firearms for the purposes of target practice, training or competitions.

SHOOTING RANGE, OUTDOOR. The use of land specifically laid-out and approved for archery and/or the discharging of legal firearms for the purposes of target practice, skeet and trap shooting, training, or competitions.

VEHICLE TOWING ESTABLISHMENT. An establishment whose principal operation is the removal of motor vehicles by towing, carrying, hauling, or pushing from public or private property to other locations for repair when such vehicles have become inoperable or have been ordered to be impounded to a public or private motor vehicle impound yard for temporary storage. Such use does not include a motor vehicle impoundment yard, accessory commercial operations yard, junk yard, salvage or recycling center, or any other type of indoor or outdoor storage, repair or disassembly of towed or inoperable vehicles provided, however, that a vehicle towing establishment may be operated in conjunction with such an impoundment, operations and storage or salvage facilities that have been separately permitted per the provisions of this Chapter. Vehicle towing establishments shall not include automotive service uses that have accessory towing operations limited to transporting inoperable vehicles to their own premises for repairs.

Section Three. The East Dundee Zoning Code 157.053 is hereby amended adding the following special uses, and special provisions:

Sec. 157.053 B-3, GENERAL BUSINESS DISTRICT.

(D) Special uses.

Commercial Sports and Entertainment Establishment, Indoor
Gun Shop
Shooting Range, Indoor

The following vehicle-related sales and service uses subject to the applicable special provisions contained in division (I), below:

- (a) Automobile accessory store
- (b) Boat dealer
- (c) Camper dealer
- (d) Mobile home dealer
- (e) Motorcycle sales
- (f) Recreational vehicle sale or rental
- (g) Snowmobile, sales and service
- (h) Trailer sale or rental

(I) Special provisions.

In addition to all other conditions and restrictions that may be imposed by the Village Board as part of the special use approval, all vehicle-related sales and service uses listed as special uses in division (D), above, shall be located on parcels sufficiently large enough to fully comply with the following:

- (a) A minimum lot area of 40,000 square feet; and
- (b) The applicable perimeter landscaping and buffering requirements contained in Sec. 158.04(D).

Section Four. The East Dundee Zoning Code, Section 157.066 is hereby amended adding the following special uses:

Sec. 157.066 M-1, LIMITED MANUFACTURING DISTRICT.

(C) *Special uses.*

Commercial Sports and Entertainment Establishment, Indoor
Gun Shop

Shooting Range, Indoor

Shooting Range, Outdoor

Vehicle towing establishments, subject to the following provisions:

- (a) All towing vehicles and equipment must be stored inside a building or in areas with a paved, dustless surface that complies with all principal structure setbacks in the M-1 district. In no case shall towing vehicles be stored closer to the street than the front wall of the primary structure.

Accessory commercial operations yards, subject to the following provisions:

- (a) *Accessory use.* The commercial operations yard shall be accessory to an authorized and licensed principal use located within the Village limits of the Village of East Dundee. If the principal use ceases to operate or relocates out of the Village, the accessory commercial operations yard shall be immediately vacated and all equipment and materials removed.
- (b) *Setbacks.* Areas utilized for accessory commercial operations yards shall comply with all principal structure setbacks in the M-1 district.
- (c) *Permanent and dustless surface.* Areas utilized for accessory commercial operations yards shall be provided with a permanent durable and dustless surface.
- (d) *Screening.* Areas utilized for accessory commercial operations yards shall be completely enclosed and screened with a solid wall or fence of not more than twelve feet in height and/or a berm or evergreen plants of any height. No materials or equipment shall be stored at a height greater than the height of the screening; except that when there is no reasonable alternative, material or equipment may be stored at a height greater than the height of the screening, provided that the area utilized for an accessory commercial operations yard is setback a minimum of one additional linear foot from all lot lines for each one foot of storage height above the screening. No chainlink or mesh type of fence with inserted screening slats shall be used to comply with the screening provisions of this section.

Section Five. The East Dundee Zoning Code is hereby amended adding the following special uses:

Sec. 157.067 M-2, LIMITED MANUFACTURING DISTRICT.

(C) Special uses.

Motor vehicle impoundment yards, subject to the following provisions:

- (a) *Setbacks.* Areas utilized for motor vehicle yards shall comply with all principal structure setbacks in the M-2 district.
- (b) *Permanent and dustless surface.* Areas utilized for motor vehicle yards shall be provided with a permanent durable and dustless surface.
- (c) *Lighting.* Areas utilized for motor vehicle impoundment yards shall be lit from dusk to dawn at an intensity not less than 1.0 foot candles or greater than 1.5 foot candles using poles no higher than 25 feet and cutoff fixtures that direct light downward such that the intensity of light at the property line does not exceed 0.5 foot candles.
- (d) *Screening.* Areas utilized for motor vehicle impoundment yards shall be completely enclosed with a solid wall or fence of not more than eight feet in height. No chainlink or mesh type of fence with inserted screening slats shall be used to comply with the provisions of this Section.
- (e) *Length of vehicle storage.* No vehicle shall be stored longer than 60 days, provided vehicles subject to seizure or impoundment orders shall be exempt from any such limitation.

Section Six. Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the validity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

Section Seven. Repeal. All ordinances, resolutions, motions or parts thereof in conflict herewith shall be and the same are hereby repealed.

Section Eight. Publication. This ordinance shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

Adopted this _____ day of _____, 2011, pursuant to a roll call vote as follows:

AYES:

NAYES:

ABSENT:

Approved by me this _____ day of _____, 2011

Jerald Bartels, President

Published in pamphlet form this _____ day of _____, 2011, under the authority of the President and Board of Trustees.

ATTEST:

Jennifer Rehbeg, Village Clerk

Recorded in the Village Records on _____, 2011

VILLAGE OF EAST DUNDEE, ILLINOIS

Treasurer's Report: January 1, 2011 - January 31, 2011

Fund & Account	Bank	Account Number	Beginning Balances	Net Increases	Net Decreases	Ending Balances
General Fund						
General - Money Market	PNC	592927432	(393,471.48)	324,384.68	-	(69,086.80)
General - Illinois Funds	IF	7139115195	2,278,945.68	-	280,850.06	1,998,095.62
General - E-Pay	IF	151600002894	2,052.86	-	-	2,052.86
General - Certificate of Deposit	FAB	N/A	-	-	-	-
Petty Cash	V H	N/A	600.00	-	-	600.00
Totals			\$ 1,888,127.06	324,384.68	280,850.06	\$ 1,931,661.68
Special Revenue Funds						
Street & Bridge - Money Market	PNC	592927432	2,609.54	-	-	2,609.54
Street & Bridge - Illinois Funds	IF	7139115195	(459,946.27)	-	501.00	(460,447.27)
Home Rule Sales Tax	IF	7139115195	2,001,551.87	-	205,392.69	1,796,159.18
MFT - Money Market	PNC	592927432	12,833.00	-	-	12,833.00
MFT - Illinois Funds - General	IF	6090055915	477.11	-	-	477.11
MFT - Illinois Funds - MFT	IF	7139115203	50,007.52	6,369.13	-	56,376.65
TIF Debt Service Fund	BNY	Various	793,149.18	-	334,152.93	458,996.25
Totals			\$ 2,400,681.95	6,369.13	540,046.62	\$ 1,867,004.46
Capital Projects Funds						
Capital Improv. Project - Money Market	PNC	592927432	44,320.54	-	-	44,320.54
Capital Improv. Project - Illinois Funds	IF	7139115195	(13,771.98)	-	1,416.99	(15,188.97)
Dundee Crossing BDD	IF	7139115195	250,152.91	11,682.80	-	261,835.71
Dundee Gateway BDD	IF	7139115195	30,334.72	3,939.75	-	34,274.47
Christina Drive BDD	IF	7139115195	-	-	-	-
Prairie Lakes TIF - Money Market	PNC	592927432	33,153.63	333,862.67	-	367,016.30
Prairie Lakes TIF - Illinois Funds	IF	7139115195	(32,443.52)	-	609.97	(33,053.49)
Dundee Crossings TIF	IF	7139115195	178,395.26	-	2,835.89	175,559.37
Downtown Redevelopment TIF	IF	7139115195	21,942.88	-	290.26	21,652.62
Christina Drive TIF	IF	7139115195	(3,029.14)	-	290.32	(3,319.46)
Totals			\$ 509,055.30	349,485.22	5,443.43	\$ 853,097.09
Water/Sewer Funds						
Water - Money Market	PNC	592927432	178,475.25	-	178,474.80	0.45
Water - Illinois Funds	IF	7139115195	(132,886.89)	132,902.57	-	15.68
Water - UBB - E-Pay	IF	151600002894	6,495.58	947.27	-	7,442.85
Sewer - Money Market	PNC	592927432	613,184.99	-	613,184.99	-
Sewer - Illinois Funds	IF	7139115195	(576,138.99)	357,373.79	-	(218,765.20)
Sewer - UBB - E-Pay	IF	151600002894	-	-	-	-
Totals			\$ 89,129.94	491,223.63	791,659.79	\$ (211,306.22)
Agency Funds						
Escrow - Money Market	PNC	592927432	46,478.47	250.00	-	46,728.47
Rocky Rd Imp Fund - Illinois Funds	IF	7139115195	439,800.62	42.46	-	439,843.08
Totals			\$ 486,279.09	292.46	-	\$ 486,571.55
Village Totals			\$ 5,373,273.34	1,171,755.12	1,617,999.90	\$ 4,927,028.56
Police Pension Trust Fund						
Charles Schwab - Money Market	CS	Various	81,537.67	117,315.63	-	198,853.30
Municipal Bonds	VAR	Various	342,051.35	-	675.45	341,375.90
U S Treasuries Investment	CS	Various	1,403,066.63	-	30.67	1,403,035.96
GNMA Investments	CS	Various	42,945.80	-	1,000.54	41,945.26
U S Government Securities	CS	Various	1,702,384.55	-	2,923.85	1,699,460.70
Mutual Funds	VAR	Various	2,419,718.50	43,312.93	-	2,463,031.43
Totals			\$ 5,991,704.50	160,628.56	4,630.51	\$ 6,147,702.55
Police Pension Fund Totals			\$ 5,991,704.50	160,628.56	4,630.51	\$ 6,147,702.55

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DIST
01 A & T PLUMBING, INC				450.00	
6848		01-25-5291	PLUMBING INSPECTI		450.00
01 AT&T				89.08	
042011		01-12-5320	ADMIN		26.07
042011		61-34-5320	SEWER		63.01
01 B&F TECHNICAL CODE SERVICES, I				1140.00	
32810		01-01-1124	PLAN REVIEW 3RD S		450.00
32969		01-25-5291	INSPECTIONS		690.00
01 BERGREN, DOUGLAS P.				2000.00	
033111		34-01-5290	EDC CONSULTANT		2000.00
01 ALLIED WASTE SERVICES				25362.82	
0551-008560997		01-33-5180	REFUSE COLLECTION		25362.82
01 CARDUNAL OFFICE SUPPLY				48.23	
530797-0		01-14-5610	FINANCE		28.08
530914-0		01-16-5610	BOARD & COMMISSIO		2.75
531195-0		60-33-5610	WATER		8.70
531195-0		61-34-5610	SEWER		8.70
01 CARGILL INCORPORATED - SALT DI				4458.83	
3144992		01-31-5160	BULK ICE		4458.83
01 CARSMART AUTOMOTIVE INC.				91.00	
22592		01-31-5120	REPAIR TRUCK #1		91.00
01 CHICAGO COMMUNICATIONS LLC				211.05	
213887		01-21-5130	MOBILE RADIO		211.05
01 CITGO PETROLEUM CORP				18.06	
551310		01-31-5620	FINANCE CHAGRE		18.06
01 CONSTELLATION NEW ENERGY				10564.39	
04142011		60-33-5510	WATER		1805.93
042011		61-34-5510	SEWER		8758.46
01 COM ED				2739.03	
041411		01-35-5510	GENERAL		2218.58
042011		01-35-5510	GENERAL		520.45
01 D'ANGELO SPRINGS				141.54	
38745		01-35-5690	RENTAL		28.50
707063		01-35-5690	SPRING WATER		31.00
709811		01-35-5690	SPRING WATER		26.52
709811		61-34-5630	DISTILLED WATER		26.52
709835		01-35-5690	SPRING WATER		29.00
01 ALLEGRA PRINT & IMAGING				166.74	
45331		01-25-5340	PRINTED REPORTS		166.74
01 DW - SERVANT FUND (EAST DUNDEE				8333.33	
041111		33-01-5290	MARCH 2011		8333.33
01 EAST DUNDEE, PETTY CASH - VH				43.25	
041211		01-12-5680	POSTAGE		13.25
041211		32-31-6090	WORKSHOP FEE		15.00
041211		60-33-5145	INSPECTOR RENEWAL		15.00
01 ELGIN PAPER COMPANY				132.65	

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DIST
	535380	61-34-5110	PAPER SUPPLIES	132.65	
01 FOX RIVER WATER RECLAMATION	DI			264.77	
2424	61-34-5290	LAB MARCH 2011		264.77	
01 GLOBALCOM, INC.				2089.92	
223439	01-12-5320	PHONE CHARGES		152.77	
223439	01-14-5320	PHONE CHARGES		81.72	
223439	01-21-5320	PHONE CHARGES		315.58	
223439	01-25-5320	PHONE CHARGES		77.94	
223439	01-31-5320	PHONE CHARGES		186.21	
223439	60-33-5320	PHONE CHARGES		661.46	
223439	61-34-5320	PHONE CHARGES		614.24	
01 GRAINGER				85.34	
9496411274	61-34-5110	FLAG FOR LAB		55.40	
9499132240	61-34-5110	BATTERIES		18.15	
9499284231	61-34-5110	FLAG		67.19	
9499284249	61-34-5110	RETURN FLAG		55.40-	
01 HAASE, JOHN				107.72	
12211	01-21-5080	UNIFORM ALLOWANCE		107.72	
01 HAWK'S AUTO PARTS				20.10	
768841A	01-25-5130	BATTERY, WIPERS		20.10	
01 HEINZ, GERALD & ASSOC.				15944.25	
16321	42-01-5220	ED-1896		2260.00	
16322	01-12-5220	ED-1894		878.50	
16323	01-12-5220	ED-1892		824.00	
16324	01-01-1124	DUNDEE GATEWAY		28.25	
16325	34-01-5220	ED-1858		309.00	
16326	01-12-5220	ED-1840		1189.00	
16327	01-12-5220	ED-1826		3579.00	
16328	15-01-5950	ED-1812		206.00	
16329	34-01-5220	ED-1766		1018.50	
16330	01-12-5220	MISC SERVICES		259.00	
16333	01-12-5220	ED-1902		3248.00	
16334	38-01-5220	ED-1900		739.00	
16335	01-12-5220	ED-1898		1406.00	
01 ILLINI POWER PRODUCTS COMPANY				1405.37	
114551	01-35-5130	REPAIR GENERATOR		1405.37	
01 OCE IMAGISTICS INC.				199.75	
727739305	01-14-5130	COPIER		44.50	
727739305	01-25-5130	COPIER		44.50	
727739305	01-12-5130	COPIER		44.50	
727739485	01-21-5130	COPIER		66.25	
01 DBA JANI-KING OF ILLINOIS				377.00	
CHC04110316	01-35-5260	CLEANING SERVICE		377.00	
01 J.G. UNIFORMS, INC				1430.65	
24246	01-21-5940	ARMOR LW		725.65	
24246	01-21-5940	ARMOR AJ		705.00	
01 JR TECH INC				165.00	

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DIST
	18266	61-34-5140	REPAIR BRACKET	165.00	
01 KANE COUNTY RECORDER				346.00	
EDUN031111		01-12-5330	FILE ANNEXATIONS	186.00	
EDUN031711		60-33-5290	LEIN RELEASE	80.00	
EDUN031711		61-34-5290	LEIN RELEASE	80.00	
01 LANDS' END BUSINESS OUTFITTERS				116.85	
10057565		01-01-1124	SHIRTS MILLER	116.85	
01 LINCOLN FINANCIAL LIFE INSURAN				309.01	
042011		01-12-5060	ADMIN	23.08	
042011		01-14-5060	FINANCE	11.43	
042011		01-21-5060	POLICE	158.27	
042011		01-25-5060	BUILDING	5.93	
042011		01-31-5060	STREETS	23.72	
042011		35-01-5060	PRAIRIE LAKES TIF	.57	
042011		36-01-5060.1	PALUMBO TIF	.57	
042011		38-01-5060	DUNDEE CROSSINGTI	4.00	
042011		39-01-5060	DOWNTOWN TIF	.57	
042011		60-33-5060	WATER	40.44	
042011		61-34-5060	SEWER	40.43	
01 PAETEC				79.88	
042011		01-21-5320	POLICE	67.05	
042011		61-34-5320	SEWER	12.83	
01 MUNICIPAL ELECTRONICS				280.00	
58139		01-21-5130	RE-CETIFICATION	280.00	
01 NEXTEL - SPRINT				655.55	
042011		01-12-5320	ADMIN	74.63	
042011		01-21-5320	POLICE	351.26	
042011		01-31-5320	STREET	54.56	
042011		60-33-5320	WATER	91.63	
042011		61-34-5320	SEWER	83.47	
01 NICOR GAS				465.13	
04142011		01-35-5510	GENERAL	400.86	
04142011		60-33-5510	WATER	64.27	
01 O'HERRON, RAY CO. INC				2018.75	
0034738-IN		01-21-5430	TRAINING - .45 AM	420.00	
0034759-IN		01-21-5430	TRAINING - TASER	977.75	
003797-IN		01-21-5430	TRAINING - 9MM AM	621.00	
01 PADDOCK PUBLICATIONS, INC				312.00	
T4254227		01-01-1124	PUBLIC NOTICE PUD	188.00	
T4255119		01-16-5330	LEGAL NOTICE	124.00	
01 PATTEN INDUSTRIES, INC.				3521.53	
TH510040478		01-31-5120	MAINT BACKHOE	1584.69	
TH510040478		60-33-5120	MAINT BACKHOE	1584.69	
TH510040478		61-34-5120	MAINTAN BACKHOE	352.15	
01 QUAD COM 9-1-1				9254.33	
11-EDPD-04		01-21-5360	DISPATCH SERVICE	9254.33	
01 RALPH HELM, INC				247.96	

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DIST
	186771	01-31-5640	TREE TRIMMING	314.99	
	186771C	01-31-5640	DISCOUNT	67.03-	
01 SCHOCK'S TOWING SERVICE INC.				90.00	
	33893	01-21-5120	FLAT REPAIR	45.00	
	34253	01-21-5120	FLAT TIRE	45.00	
01 SHELL FLEET PLUS				170.65	
	042011	01-21-5620	FUEL FOR TRAINING	170.65	
01 SIRCHIE FINGER PRINT LABORATOR				343.37	
	0032112-IN	01-21-5630	EVIDENCE PROCESSI	343.37	
01 SPRING HILL FORD INC.				666.78	
	C54934	01-21-5120	SERVICE SQUAD #32	55.37	
	C55126	01-21-5120	REPLACE LINES	358.25	
	C55451	01-21-5120	REMOVE TIRES	58.15	
	C55483	01-21-5120	REMOVE TIRES	58.15	
	C55485	01-21-5120	REPLACE TIRE	38.40	
	C55486	01-21-5120	REMOVE TIRES	58.15	
	C55537	01-21-5120	MONTHLY SERVICE	21.95	
	C55556	01-21-5120	TIRE REPAIR	18.36	
01 STAPLES ADVANTAGE				556.43	
	8018165038	01-21-5610	POLICE	10.86	
	8018165038	01-12-5610	ADMIN	9.02	
	8018165038	01-25-5610	BUILDING	3.13	
	8018165038	01-14-5610	FINANCE	39.95	
	8018165038	01-21-5630	OPERATING EXPENSE	53.48	
	8018165038A	01-12-5610	ADMIN	123.54	
	8018165038A	01-25-5610	BUILDING	188.82	
	8018165038A	60-33-5610	WATER	13.12	
	8018165038A	61-34-5610	SEWER	13.12	
	8018165038A	01-14-5610	FINANCE	101.39	
01 SYNAGRO CENTRAL, INC.				1860.00	
	34973	61-34-5290	SLUDGE HAULING	1860.00	
01 U.S. POSTAL SERVICE				51.00	
	41411	01-12-5680	ADMIN	2.64	
	41411	01-21-5680	POLICE	11.78	
	41411	01-25-5680	BUILDING	1.32	
	41411	60-33-5680	WATER	2.71	
	41411	61-34-5680	SEWER	1.05	
	41411	01-14-5680	FINANCE	31.50	
01 ILLINOIS LAW ENFORCEMENT OFFIC				60.00	
	102	01-21-5450	PUBLICATION LAW	60.00	
01 BOCKENHAUER, RONALD				173.52	
	6007	61-34-5080	CLOTHING ALLOW RB	173.52	
01 KATHLEEN FIELD ORR & ASSOCIATE				4959.00	
	13419	38-01-5230	CONSULT TIF #2	1928.50	
	13419	33-01-5230	CONSULT BDD #2	2565.00	
	13419	35-01-5230	CONSULT TIF #1	418.00	
	13419	42-01-5230	CONSULT TIF #5	47.50	

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DIST
01 VANDEWALLE AND ASSOCIATES				11258.88	
	201103066	33-01-5290	PLANNING SERVICE	8418.75	
	201103066	34-01-5290	BDD #2	726.25	
	201103066	42-01-5290	TIF #5	1687.50	
	201103066	33-01-5290	PLANNING SERVICES	412.85	
	201103066	34-01-5290	EXPENSE BDD #2	13.53	
01 ARTISTS OF NOTE INC.				100.00	
	041211	01-37-5580	DEPOSIT MURDOCK	100.00	
01 ZUKOWSKI, ROGERS, FLOOD & MCAR				605.00	
	92894	01-12-5230	ATTONEY FEES	605.00	
** TOTAL CHECKS TO BE ISSUED				116581.49	

FUND	AMOUNT
GENERAL FUND	68373.86
STREET & BRIDGE FUND	206.00
CAPITAL IMPROVEMENT PROJECTS	15.00
DUNDEE GATEWAY BDD	19729.93
DUNDEE CROSSINGS BDD	4067.28
PRAIRIE LAKES TIF IMPROVMNT FUND	418.57
CHRISTINA DRIVE TIF FUND	.57
DUNDEE CROSSINGS TIF FUND	2671.50
DOWNTOWN REDEVELOPMENT TIF	.57
ROUTE 68 WEST TIF FUND	3995.00
WATER OPERATING FUND	4367.95
SEWER OPERATING FUND	12735.26
*** GRAND TOTAL ***	116581.49