

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Skillicorn, Selep, Gorman, Hall and President Miller. Trustee Wood was absent.

Also in attendance Village Administrator Bob Skurla, Deputy Village Administrator Jennifer Johnsen, Village Attorney Kathleen Field Orr, Village Engineer Joe Heinz, Director of Public Works Jim Kelly, Economic Development Director Doug Bergren, Special Events Manager Erin Weingart, Marketing and Promotions Manager Cathy Domagalski and Village Clerk Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda Items only): None

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated September 6, 2016
- B. Motion to Approve the Committee of the Whole Meeting Minutes Dated September 12, 2016
- C. Motion to Approve the Regular Village Board Meeting Minutes Dated September 19, 2016
- D. Motion to Approve the Committee of the Whole Meeting Minutes Dated October 10, 2016
- E. Resolution Adding Jennifer Johnson as an Authorized Signatory on Certain Bank Accounts of the Village of East Dundee, Illinois
- F. Resolution Approving a Request for Permit to Close State of Illinois Highway 72, from the Illinois Department of Transportation in Connection with the Annual Dickens in Dundee Parade 2016

Trustee Skillicorn requested to remove item A from the consent agenda for discussion.

Motion to approve Consent Agenda items B-F by Skillicorn/Lynam.

Roll: Ayes – 5 – Trustees Gorman, Skillicorn, Lynam, Selep and Hall. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated September 6, 2016

Motion to approve the Regular Village Board Meeting Minutes Dated September 6, 2016 by Lynam/Skillicorn.

Discussion:

Trustee Gorman stated that during the September 6, 2016 meeting discussion of the 185 Penny Avenue redevelopment agreement item, he had mentioned that when a redevelopment agreement comes back to the Board with changed dollars, there should be an opportunity for a discussion first at a Committee of the Whole meeting before it is brought back to a regular meeting for approval. There was consensus of the Board with this suggestion. He also stated that there was discussion during the Cucci Auto Group redevelopment item that all agreements should be written like this one to include "pay as you go"

language. He said for clarity and from a policy standpoint, he would like these two items included in the minutes.

Motion to Table the Regular Village Board Meeting Minutes Dated September 6, 2016 so that the clerk can amend the minutes to include language for these two items mentioned by Gorman/Skillicorn.

Roll: Ayes – 5 – Trustees Gorman, Skillicorn, Lynam, Selep and Hall. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

OLD BUSINESS: None

NEW BUSINESS:

A. 2016 Special Events and Heritage Fest Report by Marketing

B. Farmers Market Report by Erin Weingart

Erin Weingart distributed handouts and gave a recap of the 2016 summer events and Farmers Market. She reported that there were over 7,000 attendees at this season's Farmers Market. She provided feedback from a recent farmers market vendor survey that included a request for more farmers, later Sunday hours and longer market season. She said she has decided to push the season start month to June instead of May and changing the market hours to 10 am-2 pm. She advised that she will be reapplying for the marketing grant since the numbers were so great this season.

Weingart reported that Heritage Fest big tent attendance numbers included 3,000 on Friday night, 5,000 on Saturday night and 2,000 on Sunday. These numbers do not include attendance for the car show, extra markets, wine down event or carnival. Trustee Gorman asked if there is some value back to the sponsors. Weingart responded that sponsors now receive sponsorship packets so that they can see where their money is going. She is hoping that by providing feedback to them, it will help grow the sponsorships next year. Cathy Domagalski added that there were 21 sponsors for Heritage Fest and five different levels of sponsorships. She said in total, there was over \$25,000 of sponsorship money. Trustee Gorman suggested asking the sponsors what the Village could do to help grow their business.

Weingart said that a survey was put out to the community to get feedback on what they would like to have more of and there were 174 people who responded. Many responded that they would like the Village to make better use of the river and bike trail, increase family oriented events and also have pub crawls. She said that 2017 will bring 12 months of events.

C. Ordinance Amending the Village of East Dundee's Gas Use Tax

Motion to approve an Ordinance Amending the Village of East Dundee's Gas Use Tax by Lynam/Skillicorn.

Discussion:

Trustee Lynam asked what the tax revenue from the gas use is being used for. Administrator Skurla replied that the revenue goes into the general fund. Trustee Gorman said a large percent of village residents are already paying this tax and that it should be equal for everyone to either be paying the tax or for everyone to not be paying the tax. Administrator Skurla advised that back in the 1990s, the purchase of gas was deregulated and big users could start buying it and transporting it across state lines. The old state law said that there couldn't be a charge for interstate purchases. He said that has since changed and the Village ordinance was never updated to reflect this change for collecting on interstate sales. Jennifer Johnsen advised that Attorney Binninger said that a tax agreement should be approved at the same time as this ordinance. Administrator Skurla said that he is waiting on feedback from the gas provider at this time.

Trustee Gorman asked if Azavar gets paid based on what the Village brings in. He said this document states that there is a privacy clause so there is no way to know what that is. Administrator Skurla responded that there is no way of knowing the numbers in advance, only after it is collected as an aggregate.

Motion to table an Ordinance Amending the Village of East Dundee's Gas Use Tax by Skillicorn/Selep. Roll: Ayes – 5 – Trustees Gorman, Skillicorn, Lynam, Selep and Hall. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

D. Extension Term Agreement of the Concession License Agreement (Caboose Concession Stand, Depot Park)

President Miller requested that this item be tabled as there is language in the document that he would like to do a closer review of.

Motion to table an Extension Term Agreement of the Concession License Agreement (Caboose Concession Stand, Depot Park) by Skillicorn/Gorman.

Roll: Ayes – 5 – Trustees Gorman, Skillicorn, Lynam, Selep and Hall. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

FINANCIAL REPORTS:

A. Warrants List \$234,228.03

The warrants list was noted to the Board

Reports: VILLAGE TRUSTEES

Gorman: Requested that the sales tax income for Gardiner Place be sent out to the Board. He also asked for a status of the River Haven retention pond issue. Joe Heinz advised that he is still waiting on a response from River Haven. Jim Kelly added that he has not received a status either. Trustee Gorman asked at what point will the Village take action because the pond was not designed to have water and is a safety issue. He asked if the Village has authority to use the performance bond to address the issues. Attorney Orr said she would have to review the performance bond and the punch list and what was specifically being guaranteed.

Lynam: Said he will have numbers soon to share regarding the 110 N. River Parking deck plan. He said he believes the parking deck will be privately held for the short term. Trustee Skillicorn asked if he has run anything past the assessor yet. Lynam responded that he has not yet done that.

Selep: Said he has a question on the residential façade program. Bergren responded that he will address the question during his report as he has information to share on the topic.

Wood: N/A

Skillicorn: Would like to discuss the River Haven retention pond issue at a committee of the whole meeting when more answers become available.

Hall: None

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: Miller reported that he & Trustee Lynam attended the Boys and Girls Club charity event on Saturday with 398 other attendees. He said it was a wonderful event for a great cause.

Village Administrator: Skurla reported that he received the official word today that the newly renovated Police Station facility has received gold LEED certification. He was told by the LEED coordinator that this was the first time a renovation project has received gold certification. He said this will help the

Village qualify for its final grant from the Illinois Clean Energy Community Foundation for another \$201,000. He said the Village has already received \$30,000 from the Department of Commerce and Economic Opportunity. He thanked the Board and everyone involved in the project. He said on a sunny day, the solar panels are producing 100 percent of the electricity to run the building during daylight hours. He said it may be possible to sell the electricity back through metering.

Village Attorney: None

Village Engineer: None

Police Chief: None

Public Works Director/Building Official: None

Finance Director: None

Promotion & Marketing Manager: None

Special Events Manager: None

Economic Development Consultant: Bergren distributed a list of the residential façade program participants who are owed reimbursements at this time. Trustee Gorman asked if the list of participants is from last year. Bergren responded that a couple are from last year and the rest are from this year. Trustee Gorman said that he thought the program had been put on hold this year. He said his understanding was that the Village would fulfill reimbursements prior to this fiscal year only as the money has not been approved for the current fiscal year. President Miller said that the Bergren's spreadsheets will need to be reviewed to see the status for all unpaid applicants. Trustee Skillicorn requested that the audio from that prior meeting be located and Trustee Gorman agreed that he would like to listen to it also.

Motion to move Public Comment up as the next order of business by Gorman/Skillicorn. Motion carries by unanimous vote.

PUBLIC COMMENT (Items not on the Agenda):

Dan Proctor - 18 Summit Street, East Dundee

Mr. Proctor said he went through the residential façade program process and was told that he was approved. He said he did read that East Dundee had suspended the program pending the release of the video gaming revenue to the Village and that has since happened. He said this was his understanding and asked the Board to please listen to the audio from that meeting. He said he appreciates that the Village is giving back to the community through this program.

EXECUTIVE SESSION: Yes

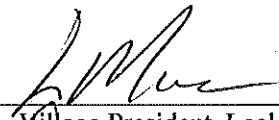
Motion to adjourn the Regular Village Board Meeting at 6:50 p.m. to Executive Session for 2 (C) (6) Sale of Property by Gorman/Skillicorn.

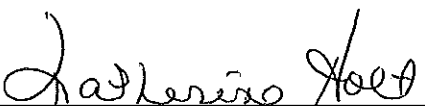
Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Selep, Hall and President Miller. Nays – 0.

Absent – 1 – Trustee Wood. Motion carries.

Respectfully submitted,

Katherine Holt

By: 
Village President, Lael Miller

Attest: 
Village Clerk, Katherine Holt