

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Selep, Wood, Hall, Andresen and President Miller. Trustee Mahony was absent.

Also in attendance Administrator Jennifer Johnsen, Finance Director Zaida Torres, Chief of Police Terry Mee, Interim Public Works Director Adam Peters, Village Engineer Joe Heinz, Village Attorney Kathleen Field Orr and Village Clerk Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda Items only):

Ryan Trottier – Plote Properties, 1141 E. Main Street Unit 100, East Dundee, IL

Mr. Trottier stated that the requests for rezoning and a special towing use by Pete's Towing is challenging to Plote's plan for the adjacent property. His concern is for the perception that future tenants may have when seeing that use adjacent to Plote's property. He said there would also be challenges in enacting a development plan at the Walmart property site.

Dana and Pete Bernaeyge – Pete's A. Towing, Inc., 15N350 IL Route 25, East Dundee, IL

Ms. Bernaeyge stated that their towing company has been an established business since 1977. She said they pride themselves on appearance. She distributed renderings of shrubbery, screening and steel buildings that she feels would look nice at their proposed location.

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE": None

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

OLD BUSINESS:

A. Ordinance Adopting Amended FY2017-2018 Budget

Motion for an Approval of an Ordinance Adopting Amended FY2017-2018 Budget by Lynam/Wood. Roll: Ayes – 5 – Trustees Lynam, Selep, Wood, Hall and Andresen. Nays – 0. Absent – 1 – Trustee Mahony. Motion carries.

NEW BUSINESS:

A. Approval of an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Approving a Redevelopment Agreement by and Between the Village of East Dundee, Cook and Kane Counties, Illinois and 217 Barrington Avenue LLC

President Miller advised that at the request of the business owner, this item will be tabled this evening as there are additional details that need to be worked out with their attorney.

Motion to table an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Approving a Redevelopment Agreement by and Between the Village of East Dundee, Cook and Kane Counties, Illinois and 217 Barrington Avenue LLC by Lynam/Wood. Motion carries by unanimous vote.

B. Approval of an Ordinance of the Village of East Dundee, Illinois, Granting a Variance to Subdivision Plat Requirements and the Width of Right-of-Ways for the Subdivision of Part of Lot 5 of the Terra Business Park

Motion for an Approval of an Ordinance of the Village of East Dundee, Illinois, Granting a Variance to Subdivision Plat Requirements and the Width of Right-of-Ways for the Subdivision of Part of Lot 5 of the Terra Business Park by Lynam/Wood.

Roll: Ayes – 5 – Trustees Lynam, Selepe, Wood, Hall and Andresen. Nays – 0. Absent – 1 – Trustee Mahony. Motion carries.

C. Approval of the Lot 5 Terra Business Park Resubdivision Preliminary Plan Contingent Upon Satisfying Village Engineer Requirements

Motion to for an Approval of the Lot 5 Terra Business Park Resubdivision Preliminary Plan Contingent Upon Satisfying Village Engineer Requirements by Lynam/Wood.

Discussion:

Trustee Lynam asked why this is moving forward while it is contingent upon engineering requirements. Administrator Johnsen said this is the proper process to have preliminary approval and Speedway would like to have some level of approval prior to closing on the property. Johnsen asked for direction as they are requesting a waiver of the bike plan requirements. Engineer Joe Heinz explained that the bike path is part of the original Terra Business Park design plan. He said there is a request to no longer provide this on the Speedway lot.

Roll: Ayes – 5 – Trustees Lynam, Selepe, Wood, Hall and Andresen. Nays – 0. Absent – 1 – Trustee Mahony. Motion carries.

D. Pete's A. Towing Rezoning and Special Use Requests

Administrator Johnsen advised that the Planning and Zoning Commission denied the requests for rezoning and the special use as they did not feel it met the standards. They also expressed that they did not feel it was the highest and best use for that property. The Commission gave indication that they would be agreeable to the rezoning, just not the use. Trustee Andresen asked if the screening of the property will alleviate Plote's concerns. Ryan Trottier responded that the plan is to re-tenant the existing building and construct additional buildings. He said there is a perception sometimes to uses that make it difficult to lease spaces. He feels this use will present a challenge for them. He said Plote is committed to working with Pete's Towing to find a place to relocate within their business park. Ms. Bernaeyge said they are currently in discussions with Plote, however, they still have a timeline with their seller they must follow. Trustee Wood encouraged additional discussions between Plote and Pete's Towing on finding a site for them to relocate to. President Miller asked Pete's Towing to come back with more plans and drafts for the July 10 meeting.

E. Approval of an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Amending the East Dundee Zoning Ordinance to Amend the Rear Yard Setback in the B-1 Downtown Business District

Motion for an Approval of an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Amending the East Dundee Zoning Ordinance to Amend the Rear Yard Setback in the B-1 Downtown Business District by Lynam/Wood.

Discussion:

President Miller recused himself from this subject since he operates a business located in one of the buildings that is requesting the amendment.

Administrator Johnsen stated that the Village has a rear yard setback requirement of twenty feet. She said originally the idea could have been to accommodate for parking. She said that many municipalities have moved away from this and are encouraging shared parking and shared locations. She said that ideally, you want the downtown to be built building to building. She advised that the Planning and Zoning Commission felt there would be opposition from the adjacent residential owner so they recommended there be an eight foot setback when adjacent to a residential property. Trustee Andresen suggested that a variance be addressed on a case by case basis when adjacent to a residential property.

Roll: Ayes – 4 – Trustees Selep, Wood, Hall and Andresen. Nays – 1 – Trustee Lynam. Absent – 1 – Trustee Mahony. Motion carries.

F. Discussion and Consensus Regarding a Senior Discount for Refuse Service

Administrator Johnsen said that based on the budget discussions, she polled Metro West to see what other communities are charging for refuse collection regarding senior citizens. She said in general, there is not a senior discount in this area and if there is, it ranges between a 10 to 20 percent discount. Staff has discussed and recommended a 25 percent discount. She said this would be proposed as a rebate to allow time for seniors to register and be added into the system. This will also guarantee that the Village will have the revenue it needs for budgetary purposes prior to issuing the rebate. She explained that it will appear as a credit on the utility bill once a year. Trustee Andresen stated that he was still in favor of a 50 percent discount for seniors, and further stated that he preferred a discount as opposed to a rebate as it wouldn't require seniors to pay first and then wait up to a year to get their money back. President Miller asked if this could be done as a discount instead of a rebate after the initial onboarding has been done. Finance Director Torres advised that it could be done either way. She advised that the plan will begin in August to allow sufficient time for senior residents to register. She also noted that proof of ownership or a lease will be required and must be in the same name that the water bill is listed under in order to receive the discount. The majority of the Board agreed on a 25 percent senior discount.

G. Discussion and Consideration of a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, Amending Section 4.5 of the Employee Personnel Manual

H. Discussion and Motion to Change Hours of Operation

Discussion:

Administrator Johnsen advised that there is a substantial disparity among the employees and is in conflict with the personnel manual. She said she would like to treat all union and non-union employees the same in regard to the number of work hours. She said currently some employees are required to work 9 hours with a 1 hour unpaid lunch while other employees work 8 or 12 hours with a half hour paid lunch and breaks. She is proposing that those having unpaid breaks and lunch would no longer take them as unpaid. This would change the workday to an 8 hour workday with a 30 minute paid lunch and allow 2 fifteen minutes breaks. She advised that the Village Hall hours would change from 8 am-5 pm to now be 8 am-4 pm. She stated that she does not feel there will be any implications on how productive the employees will be. She said the Village Hall has low volume traffic and does not feel it would have an impact from a customer service standpoint either. There was consensus of the Board to change the Village Hall hours of operation to end at 4 pm.

Motion to approve a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, Amending Section 4.5 of the Employee Manual and to Change the Hours of Operation by Selep/Wood.

Roll: Ayes – 5 – Trustees Lynam, Selep, Wood, Hall and Andresen. Nays – 0. Absent – 1– Trustee Mahony. Motion carries.

FINANCIAL REPORTS:

- A. Warrants List #1 \$113,721.06**
- B. Warrants List #2 \$42,800.01**
- C. Monthly Budget Comparison Report for April 2017**

The warrants lists were noted to the Board.

Finance Director Torres stated that the Monthly Budget Comparison report is given to the Administrator and department heads every month. She advised that it shows what the fiscal year to date budget is and where it stands as actual. She said the report entails all of the revenues and expenditures for each fund, target ranges and percentages used. She said she will provide this report and the Treasurer's report to the Board on a monthly basis.

Reports: VILLAGE TRUSTEES

Lynam: Reported that the grass at Northgate Manor needs to be cut and asked if there has been any luck identifying the owner. He also asked if Public Works could mow the grass and bill the owners. Johnsen replied that there is no one to bill. She said there was an association that is defunct and that she will need to check into this further.

Selep: None

Wood: Reported that the first Wine down Wednesday of the season was a success. She asked for an update on the Farmers Market. Johnsen advised that per the direction of the Village Board, the Farmers Market has been cancelled. She said she notified Kelly Hof and Hof resigned shortly thereafter. Johnsen sent a press release to the media. She said the next step is to speak with the visitor's center to see if they would be interested in connecting with any of the vendors to see if they would like to be included in the Saturday Depot Market.

Hall: Reported that Governor Rauner is planning to veto bills regarding 911 response services. Attorney Orr explained that the issue is the surcharge. She said that so many people no longer have landlines and 911 was funded by the landline. She advised that there is legislation pending for an additional charge to make up for the significant loss of revenue. She said this jeopardizes the ability for 911 to function and to continue to improve and upgrade with technology.

Mahony: None

Andresen: Reported that there are sandwich boards being displayed with the Corks & Caps event which is no longer one of the event names. He also reported that some of the businesses are upset that event vendors are taking away business from them. President Miller said there is a discussion happening internally on this and it will be shared with the Board shortly. Lastly, he reported that several residents have contacted him about the loudness of semi trucks traveling on Barrington Avenue in the late night and early morning. President Miller said he has an idea and will be sharing shortly.

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: None

Village Administrator: None

Village Attorney: None

Village Engineer: None

Police Chief: None

Public Works Director: None

Finance Director: None

PUBLIC COMMENT (Items not on the Agenda): None


EXECUTIVE SESSION: Yes

Motion to adjourn the Regular Village Board Meeting at 7:33 p.m. to Executive Session for (C) (6)
Pending Litigation by Wood/Selep.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Hall, Andresen and President Miller. Nays – 0. Absent
– 1 – Trustee Mahony. Motion carries.

Respectfully submitted,

Katherine Holt

Attest: 
Village Clerk, Katherine Holt

By: 
Village President, Lael Miller