

**CALL TO ORDER:**

President Bartels calls to order the Village of East Dundee Committee of the Whole meeting at 7:00 p.m.

**ROLL CALL:**

Trustees Miller, VanOstenbridge, Lynam, Cichowski and President Bartels.

Trustees Gorman attended via speaker phone. Trustee Ruffulo was absent.

Also in attendance Public Works Director T.J. Moore, Village Administrator Frank Koehler, Economic Development Consultant Bob Skurla, Village Engineer Joe Heinz, Village Attorney Pat O'Connor and Village Clerk Jennifer Rehberg.

**OLD BUSINESS: None**

**NEW BUSINESS:**

**A. Dial A Ride**

Village Administrator Koehler noted that the agreement between the Village and Dial-A-Ride expires the end of the year. Sue Harney, the Dundee Township Supervisor, spoke to the Board regarding the Dial-A-Ride Program. She handed out a packet of information to each Board Member. There were 43 East Dundee residents who were registered for the program this year. Of those 43, only 14 actually took advantage of the program. The total number of trips for the year was 396. The average cost per ride is \$28.02. In Kane County, 58% of the trips were work related, 22.4% were community related and 19.6% were medical related. She noted that Carpentersville backed out of the program. The Park District is also struggling with this issue. Trustee Lynam asked why Carpentersville backed out. Harney felt it was a political reason. She stated with a \$4,400 donation the Village will receive \$11,000 of output back to the residents. She noted that we are all subsidized. Lynam stated the Village is struggling and does not have the money to put towards the program. President Bartels noted that 57% of the riders are from Carpentersville, so what does that do to the program because they are not participating. The Township will fund this with \$25,000 and will look for additional funds along with the PACE Grant. The funds are matched on a Federal level so there will be at least \$50,000. If they have to cut a part of the program it will be the community access portion. Harney stated the priority of rides will be given to dialysis patients and secondly, medical needs. She noted the local sponsor decides who gets the rides. West Dundee is committed to move forward but they do not have the money either. Bartels asked for more information from Harney regarding who would receive use from this program. Bartels asked who qualifies for the program. Harney stated there is a 4-page application form they complete to qualify. She stated that 90% of the riders are below the poverty level. Trustee Cichowski asked if she will revisit the Carpentersville Board. She said "no". She will write them a letter. She has also spoken to the Dundee Park District, Village of Sleepy Hollow, West Dundee and local malls. Lynam asked if the rides are tracked. Harney noted, yes, they keep record of all rides.

**B. Electronic Newsletter**

Village Administrator Koehler noted they have been looking into an e-mail communication company called MailChimp. With this company, the first 500 e-mail that are sent are free and any amount over 500 up to 2,500 will cost \$30 per month. This service will also maintain a database of e-mail addresses. The name of the newsletter will be called "The River". They will also help set up the website with linkages for Twitter and Facebook. The e-mail communication would include business openings, road construction, Palumbo TIF and BDD information. They are hoping to begin this service after the first of the year. President Bartels asked how often the e-mail would be sent out. Koehler noted at least monthly. The newsletter would be prepared internally through Koehler's office and would share a draft with the President. Lynam asked if this would replace the hard copy newsletter. Koehler stated not immediately.

The news will be predominately Dundee Crossings so the cost would go under the BDD. Trustee Miller would like to see the program and exactly what they do. His feeling is that sending e-mails is free. Public Works Director T.J. Moore noted getting 500 e-mail addresses can take years. The big part of their website is the database keeping. Bartels asked if they sell the e-mail addresses. Miller is concerned that there is a catch somewhere, that nothing is FREE. The company's website is [www.Mailchimp.com](http://www.Mailchimp.com). Trustee Cichowski asked the Village Attorney his opinion, he stated he believes it is fine.

#### **C. Revised Proposal for the IL Rt. 72 Enhancement Project**

Village Administrator Koehler noted there were concerns about the items that were on the upgrade list. Phase I will be Linden Avenue west to Rt. 25 with lighting with peripheral landscaping. Phase I is \$18,500 and Phase II is \$28,000. The BDD will help implement this cost. As of right now, the BDD has a balance of \$170,000. Staff is asking for a recommendation from the Board to be made tonight for either Phase I or Phase II to move forward. President Bartels said original estimates were \$1,000,000 now it is closer to \$350,000. Bartels asked about the timing of this in regards to funding and being "shovel ready". Koehler said the BDD has a life of 23 years. It brings in \$20,000 per month. Koehler noted one-third is attributable to WalMart, but still leaves \$12,000 to \$13,000 a month without WalMart revenue. Koehler feels putting the money into the improvement of Rt. 72 is appealing to new businesses. He feels it is an appropriate use of the BDD funding but will continue to seek funding if stimulus money does not come in. Public Works Director T.J. Moore noted the well funding will come from a different fund than the road improvement. Trustee Lynam asked is there is a shelf life for the preparation of the construction. Village Engineer Heinz stated no. He said design-wise it is 4-6 weeks. Koehler noted the board will have to approve the engineering agreement to move forward. Bartels is concerned about the BDD money not being enough to cover all of the programs in the que and would rather wait until the budget is in process. Trustee VanOstenbridge has a hard time spending the money at this point and would rather wait. Trustee Miller would like to see a budget on all of the projects but is in favor of the project. Trustee Gorman does not have a strong feeling on this issue. Lynam is in favor of it since the BDD money was put in place for these kinds of projects. He has heard grief from residents about the old Spring Hill Ford property on Rt. 72 and its appearance. Trustee Cichowski feels this is an improvement that is needed in East Dundee. He also feels that if the money is available, it should be used in this way. Koehler listed the funding we have received from Nolan and Farnham. Economic Development Consultant Bob Skurla noted that businesses who are interested in River Valley are concerned about the appearance of the area. Gorman asked what is the cost estimate for the completed project? The answer is \$350,000. Koehler noted we will seek out any and all funding for this project, but it strengthens our argument if we have engineering plans in hand. Bartels took a consensus to put on the agenda in January.

#### **D. Tree Planting/Scouts Proclamation/Arbor Day**

President Bartels asked if there was anything we needed to do for the tree planting event on Arbor Day. The Scouts are asking for the proclamation. Trustee Miller asked who will pay for the tree. Trustee Cichowski noted sponsors will pay for the tree or trees. Bartels asked if there will be a plaque on the tree. Village Administrator Koehler noted this could possibly be an annual event with the Village and the Scouts. Public Works Director T.J. Moore noted it is organized and always go well.

**EXECUTIVE SESSION:**

Motion to Adjourn to Executive Session Executive Session and not return to Committee of the Whole business, closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2, (2) (21), Discussion of Minutes, (C) (6), Pending Litigation, 2 (C) (1), Personnel and 2 (C) (5) Acquisition of Property by Miller/Lynam.

Roll: Ayes – 6 – Trustees Lynam, Miller, VanOstenbridge, Gorman, Cichowski and President Bartels.  
Nays – 0. Trustee Ruffulo was absent. Motion carries, meeting adjourns at 8:15 p.m.

Respectfully Submitted,

Jennifer Rehberg

By: Michael Ruffulo  
Village President Jerald Bartels  
ACTING PRESIDENT

Attest: Jennifer Rehberg  
Village Clerk Jennifer Rehberg